

**MINUTES FROM THE
January 21, 21 & 22, 2010
ELECTRICAL CONTRACTORS' LICENSING BOARD MEETING
Department of Business & Professional Regulation
Casa Monica Hotel
95 Cordova Street
St. Augustine, FL 32399**

The Board meeting was called to order by Chairman Noel Thomas at 2:00 p.m.

**PLEDGE OF ALLEGIANCE
INVOCATION**

ROLL CALL

Members Present

Noel Thomas (Chairman)
Brian Flaherty (Vice - Chairman)
Clarence K. Tibbs
Roger E. Langer
Kenneth Hoffmann
Robert Bramlett
Pierre Bellemare
Paul Sandefer

Members Absent

Reagan Huff (Excused)

Others Present

Juanita Chastain, Executive Director
Ruthanne Christie, Government Analyst II
Deborah Loucks, Esq., Assistant Attorney General
LeChea Parson, Esq., Assistant General Counsel
Court Reporter – Accurate Stenotype
Larry Hurley, Chief of Finance and Accounting

Discussion of Special Assessment

The Board discussed the proposed special assessment of \$75. The members questioned Mr. Hurley and Ms. Chastain on numerous issues regarding the Board's financial statement.

MOTION: Mr. Hoffman made a motion to develop and publish the proposed rule imposing a \$75 special assessment for the 2010 renewal.

SECOND: Mr. Sandefer.

Motion passed unanimously.

Approval of the Agenda

MOTION: Mr. Flaherty made a motion to approve the agenda.

SECOND: Mr. Tibbs.

Motion passed unanimously.

Disciplinary Cases – LeChea Parson, Assistant General Counsel

Mark Holtz

Recommended Order

License #: EC2526

Case #: 2007-060617

M.H. Electrical Services, Inc.

Recused: Thomas & Bellemare

Mr. Holtz was present and sworn in by the court reporter. Mr. Holtz was charged with violation of 489.533(1)(f), F.S., negligence or incompetence.

MOTION: Mr. Tibbs made a motion to adopt the findings of fact as stated in the recommended order.

SECOND: Mr. Flaherty.

Motion passed unanimously.

MOTION: Mr. Flaherty made a motion to adopt the findings of fact and conclusions of law as stated in the recommended order.

SECOND: Mr. Tibbs.

Motion passed unanimously.

MOTION: Mr. Flaherty made a motion to impose a fine of \$1000 and no costs.

SECOND: Mr. Bramlett.

Motion passed unanimously.

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Ray Williams
Reconsideration
License #: EC13002989
Case #: 2007-041174
Ray Williams Inc.
Recused: Tibbs & Thomas

Mr. Williams was present and sworn in by the court reporter. Mr. Williams was charged with violation of 489.533(1)(a),F.S., failing to properly license a business.

MOTION: Mr. Hoffmann made a motion to reconsider the Final Order.

SECOND: Mr. Sandefer.
Motion passed unanimously.

MOTION: Mr. Flaherty made a motion to vacate the final order and dismiss the administrative complaint,

SECOND: Mr. Langer.
Motion passed unanimously.

James Briley
Informal Hearing
License #: ER4973
Case #: 2008-011433
Jim Briley Inc.
Recused: Thomas & Bramlett

Mr. Briley was not present nor represented by counsel. Mr. Briley was charged with violation of 489.533(1)(r),F.S., proceeding on any job without obtaining local permits or inspections.

MOTION: Mr. Tibbs made a motion to adopt the findings of fact as stated in the administrative complaint.

SECOND: Mr. Sandefer.
Motion passed unanimously.

MOTION: Mr. Sandefer made a motion to adopt the conclusions of law as stated in the administrative complaint.

SECOND: Mr. Tibbs.
Motion passed unanimously.

MOTION: Mr. Sandefer made a motion to impose a fine of \$2500 and costs of \$275.46.

SECOND: Mr. Langer.
Motion passed unanimously.

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Larry Carter
Informal Hearing
License #: EC1794
Case #: 2009-018083
McDonald Electric Serv. Inc.
Recused: Thomas, Bramlett & Bellemare

Mr. Carter was present and sworn in by the court reporter. Ms. Carter was charged with violation of 489.533(1)(j), F.S., aiding and abetting unlicensed activity.

MOTION: Mr. Flaherty made a motion to adopt the findings of fact as stated in the administrative complaint.

SECOND: Mr. Tibbs.

Motion passed unanimously.

MOTION: Mr. Flaherty made a motion to adopt the conclusions of law as stated in the administrative complaint.

SECOND: Mr. Tibbs.

Motion passed unanimously.

MOTION: Mr. Langer made a motion to impose a fine of \$1000 and costs of \$279.61.

SECOND: Mr. Sandefer.

Motion passed unanimously.

Raul Castro
Informal Hearing
License #: ER13013492
Case #: 2006-045298
Lighting Power Electric Corp.
Recused: Tibbs

Mr. Castro was not present nor represented by counsel. Mr. Castro was charged with 489.531(1)(f), F.S. giving false or forged evidence to the board, 489.533(1)(b), F.S. attempting to procure a license through bribery or fraud.

MOTION: Mr. Sandefer made a motion that there were no material facts in dispute.

SECOND: Mr. Bellemare.

Motion passed unanimously.

MOTION: Mr. Flaherty made a motion to adopt the findings of fact and conclusions of law as stated in the administrative complaint.

SECOND: Mr. Sandefer.

Motion passed unanimously.

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MOTION: Mr. Langer made a motion to impose a fine of \$20,000, costs of \$123.52 and revocation of licensure. The Board cited the aggravating factor of fraud.

SECOND: Mr. Flaherty.

Motion passed unanimously.

James Elliott
Informal Hearing
License #: 200000451
Case #: 2007-003726
Hi Tec Electric
Recused: Tibbs & Thomas

Mr. Elliott was not present nor represented by counsel. Mr. Elliott was charged with violation of 489.533(1)(m), F.S., committing financial mismanagement or misconduct.

MOTION: Mr. Sandefer made a motion that there were no material facts in dispute.

SECOND: Mr. Hoffmann.

Motion passed unanimously.

MOTION: Mr. Bellemare made a motion to adopt the findings of fact and conclusions of law as stated in the administrative complaint.

SECOND: Mr. Sandefer.

Motion passed unanimously.

MOTION: Mr. Flaherty made a motion to impose a fine of \$3000, costs of \$106.74, satisfaction of the judgment and revocation of licensure.

SECOND: Mr. Bellemare.

Motion passed unanimously.

Richard Freidrich
Informal Hearing
License #: EC1410
Case #: 2008-034372
Recused: Bramlett & Bellemare

Mr. Friedrich was present and sworn in by the court reporter. Mr. Friedrich was charged with violation of 489.533(1)(j)1, F.S., aiding and abetting unlicensed activity.

MOTION: Mr. Langer made a motion that there were no material facts in dispute.

SECOND: Mr. Tibbs.

Motion passed unanimously.

MOTION: Mr. Hoffmann made a motion to adopt the findings of fact as stated in the administrative complaint.

SECOND: Mr. Tibbs.

Motion passed unanimously.

MOTION: Mr. Flaherty made a motion to adopt the conclusions of law as stated in the administrative complaint.

SECOND: Mr. Tibbs.

Motion passed unanimously.

MOTION: Mr. Langer made a motion to impose a fine of \$1000, costs of \$318.28 and a reprimand.

SECOND: Mr. Tibbs.

Motion passed unanimously.

John Himes

Informal Hearing

License #: ET413

Case #: 2008-033453

Himes Sign Corp.

Recused: Bramlett & Bellemare

Mr. Himes was not present nor represented by counsel. Mr. Himes was charged with violation of 489.533(1)(s)1, F.S., contracting beyond the geographic scope of the license.

MOTION: Mr. Tibbs made a motion to adopt the findings of fact and conclusions of law as stated in the administrative complaint.

SECOND: Mr. Flaherty.

Motion passed unanimously.

MOTION: Mr. Flaherty made a motion to impose a fine of \$1000 and costs of \$119.85.

SECOND: Mr. Langer.

Motion passed unanimously.

Keith Vetter

Informal Hearing

License #: ER13013494

Case #: 2009-002147

Recused: Thomas, Bellemare, Bramlett

Ms. Parson pulled this case from the agenda.

Michael Brandenburg

Settlement Stipulation

License #: EF649

Case #: 2008-035446

Vincent B. Lynch, Esq.

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Recused: Thomas & Bramlett

Mr. Brandenburg was not present nor represented by counsel. Mr. Brandenburg was charged with violation of 489.533(1)(p)1,F.S., abandonment.

MOTION: Mr. Flaherty made a motion to reject the settlement stipulation.

SECOND: Mr. Sandefer.

Motion passed unanimously.

MOTION: Mr. Flaherty made a motion to offer the following counteroffer, impose a fine of \$5,500, costs of \$340.12, revocation and restitution.

SECOND: Mr. Sandefer.

Motion passed unanimously.

Paul Duffey
Settlement Stipulation
License #: EC13003039
Case #: 2008-055396
Brightside Electrical Services, Inc.
Recused: Bellemare & Bramlett

Mr. Duffey was not present nor represented by counsel. Mr. Duffey was charged with violation of 489.533(1)(m),F.S., committing financial mismanagement or misconduct.

MOTION: Mr. Langer made a motion to accept the settlement stipulation imposing a fine of \$250 and costs of \$241.99.

SECOND: Mr. Flaherty.

Motion passed unanimously.

Jefferson Henry
Settlement Stipulation
License #: ER13012973
Case #: 2008-035735
Deep Electric, Inc.
Recused: Thomas, Bramlett & Bellemare

Mr. Henry was not present nor represented by counsel. Mr. Henry was charged with violation of 489.533(1)(s),F.S., contracting beyond the geographic scope of the license.

MOTION: Mr. Tibbs made a motion to accept the settlement stipulation imposing a fine of \$500 and costs of \$151.87.

SECOND: Mr. Langer.

Motion passed unanimously.

Victor Loth

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Settlement Stipulation
License #: ER13012651
Case #: 2009-017446
Hardwire Electrical Serv. Inc.
Recused: Thomas, Bramlett & Bellemare

Ms. Parson pulled this case from the agenda.

John Martin
Motion of Wavier of Rights
License #: ER5867
Case #: 2007-055407
JF Martin Electric Corp.
Recused: Thomas & Bellemare

Mr. Martin was not present nor represented by counsel. Mr. Martin was charged with a violation of 489.533(1)(p), F.S. abandonment.

MOTION: Mr. Langer made a motion that the respondent was properly served.

SECOND: Mr. Sandefer.
Motion passed unanimously.

MOTION: Mr. Sandefer made a motion that the respondent waived his right to hearing.

SECOND: Mr. Langer.
Motion passed unanimously.

MOTION: Mr. Sandefer made a motion to adopt the findings of fact and conclusions of law as stated in the administrative complaint.

SECOND: Mr. Langer.
Motion passed unanimously.

MOTION: Mr. Langer made a motion to impose a fine of \$5,500, costs of \$116.45, restitution and suspension of license until payment.

SECOND: Mr. Flaherty.
Motion passed unanimously.

John Martin
Motion of Wavier of Rights
License #: ER5867
Case #: 2007-062872
JF Martin Electric Corp.
Recused: Thomas & Bellemare

Mr. Martin was not present nor represented by counsel. Mr. Martin was charged with a violation of 489.533(1)(p), F.S. abandonment.

MOTION: Mr. Flaherty made a motion that the respondent was properly served.

SECOND: Mr. Langer.

Motion passed unanimously.

MOTION: Mr. Tibbs made a motion that the respondent waived his right to hearing.

SECOND: Mr. Hoffmann.

Motion passed unanimously.

MOTION: Mr. Hoffmann made a motion to adopt the findings of fact and conclusions of law as stated in the administrative complaint.

SECOND: Mr. Tibbs.

Motion passed unanimously.

MOTION: Mr. Hoffmann made a motion to impose a fine of \$5,750, costs of \$258.40, restitution and revocation of licensure.

SECOND: Mr. Flaherty.

Motion passed unanimously.

Robert D. Bryan

Informal Hearing

License #: ER15414

Case #: 2008-062672

G. Quality Services, Inc.

Recused: Bramlett & Bellemare

Mr. Bryan was present and sworn in by the court reporter. Mr. Bryan was charged with violation of 489.533(1)(o)1,F.S., failing to maintain workers compensation.

MOTION: Mr. Flaherty made a motion to adopt the findings of fact as stated in the administrative complaint.

SECOND: Mr. Hoffmann.

Motion passed unanimously.

MOTION: Mr. Sandefer made a motion to adopt the conclusions of law as stated in the administrative complaint.

SECOND: Mr. Flaherty.

Motion passed unanimously.

MOTION: Mr. Flaherty made a motion to impose a fine of \$1000, costs of \$281.21 and a 1 year suspension of the license, the board cited prior disciplinary history as an aggravating factor.

SECOND: Mr. Tibbs.

Motion passed unanimously.

APPLICATION REVIEW –Noel Thomas, Chairman
Second Business Applications

The following applicants were present during this portion of the meeting:

Alonso, Guillermo - London General Contractors Inc; Alvarez, Armando - Power Tech Electric; Boldt, Raymond - Zachry Industrial, Inc. (San Antonio); Brown, Larry D - Keystone Energy & Power Corp; Burchell, Michael - Communication Construction Services Group LLC DbA Blue Streak Cable & Telecommunications LLC; Capata, Marian - Solar Evolution Engineering Inc; Cardoza, Osvaldo Alfredo - Yard Sentry Landscape Lighting by Derek Sullivan Inc; Cope, Glenn - Almsgiving Electric LLC; Dargai, Gary - Soho Technology Inc dba All Digital Technology; Fortson, Jason Gregory - Keller Mechanical And Engineering Inc; Hamman, David Jesse - Wire Works Electrical Contractors LLC; Hanak, Charles Edward - AC/DC Technical Services Inc; Harrison, Daniel - D&S Technology Systems LLC; Henn, Joseph R - Gobal Security Technologies Inc dba Global Security Technologies; Henry, Joel - Sourcelink Communications Inc; Hernandez, Omar - OMBS Security System LLC; Jesram, Michael Khemraj J - Redez Electric Inc; Kerry, Gene - International Surveillance Technology, Inc; McIntosh, Raymond - Southern Atlantic Companies LLC dba M E P Specialist; Medcalf, Grady - Devcon Security Services Corp; Morgan, Joseph Earl - Oliver Electric Inc; Nardin, David Gene - Fast Of Florida Inc; Plamondon, Roberta - KDC Electric Maintenance Repair Inc; Rodriguez, Manuel - Melody Inc dba Hifidelix; Stover, Denver - Viewpoint CRM, Inc; Williams, Joseph L - J & J Electrical Enterprises LLC; Mennella, Ralph - Air Care Heating & Cooling Inc; Keefe, Jack - Centra-Larm Monitoring LLC; Johnson, John - Com Tel Technology Group Inc;

The Court Reporter swore in, as a group, the applicants and those persons providing testimony on behalf of the applicant. During the review each applicant and their respective designees were interviewed in turn and answered general questions concerning the business entity they wished to qualify and direct questions concerning their understanding of their responsibilities and obligations as primary qualifying agent.

Mr. Flaherty asked of the second business applicants collectively as a group:

- ~ *“Do you understand that you will be legally responsible for every job undertaken by this business?”*
- ~ *Do you understand that you will be financially responsible for every job undertaken by this business?”*
- ~ *Do you understand that you are required to approve the work done on every job undertaken by this business?”*
- ~ *Do you understand that your license is dependent upon how seriously you take these responsibilities?”*

Each applicant answered affirmatively to each of the preceding questions.

PETITION FOR DECLARATORY STATEMENT, Deborah Loucks, Esq., Assistant Attorney General

Michael Moore, Brite Light Service Co, Inc. Re: Installation of Electrical Signs

Mr. Moore was present and represented by counsel Roy E. Dezern, Esq.

MOTION: Mr. Flaherty made a motion to hear testimony regarding the petition.

SECOND: Mr. Langer.

Motion passed 6 in favor 2 opposed (Bramlett & Thomas).

MOTION: Mr. Sandefer made a motion close the discussion and state the question was outside the scope of the Boards' authority.

SECOND: Mr. Tibbs.

Motion passed unanimously.

PETITION FOR VARIANCE OR WAIVER, Deborah Loucks, Esq., Assistant Attorney General

Glendon K. Allen Re: Waiver of Business Examination

Mr. Allen was not present nor represented by counsel.

MOTION: Mr. Tibbs made a motion to deny the request.

SECOND: Mr. Bellemare.

Motion passed unanimously.

HEARINGS NOT INVOLVING DISPUTED ISSUES OF MATERIAL FACT – Deborah Loucks, Assistant Attorney General

David Baxter

Application Denial – Endorsement

Mr. Baxter was present and sworn in by the court reporter.

MOTION: Mr. Bellemare made a motion to reverse the denial and approve the application.

SECOND: Mr. Tibbs.

Motion passed unanimously.

Joseph Benoit

Application Denial – Initial by Examination

Mr. Benoit was present with Michael Huff, both were sworn in by the court reporter.

MOTION: Mr. Tibbs made a motion to reverse the denial and approve the application.

SECOND: Mr. Bellemare.

Motion passed unanimously.

Gaylon Claiborne

Application Denial – Initial by Examination

Mr. Claiborne was present with Jay McDaniel, both were sworn in by the court reporter.

MOTION: Mr. Tibbs made a motion to reverse the denial and approve the application.

SECOND: Mr. Flaherty.

Motion passed unanimously.

Jesus Fonte

Application Denial – Initial by Examination

Mr. Fonte was present and sworn in by the court reporter.

MOTION: Mr. Bellemare made a motion to reverse the denial and approve the application.

SECOND: Mr. Bramlett.

Motion passed unanimously.

Kenya Jackson

Application Denial – Endorsement

Mr. Jackson was present and sworn in by the court reporter.

MOTION: Mr. Tibbs made a motion to reverse the denial and approve the application.

SECOND: Mr. Hoffmann.

Motion passed unanimously.

Anthony Lanci

Application Denial – Initial by Examination

Mr. Lanci was present and sworn in by the court reporter.

MOTION: Mr. Langer made a motion to reverse the denial and approve the application.

SECOND: Mr. Bellemare.

Motion passed unanimously.

David Nieves

Application Denial – Initial by Examination

Mr. Nieves was present and sworn in by the court reporter.

MOTION: Mr. Hoffmann made a motion to reverse the denial and approve the application contingent on proof of \$5,000 cash in bank.

SECOND: Mr. Bellemare.

Motion passed unanimously.

Danny Brown

Application Denial – Grandfathering

Mr. Brown was present and sworn in by the court reporter.

MOTION: Mr. Bellemare made a motion to uphold the denial.

SECOND: Mr. Langer.

Motion passed 7 in favor 1 opposed (Tibbs).

Marvin Graves

Application Denial – Additional Business

Application was tabled to the next meeting.

Coy Jamerson

Application Denial – Additional Business

Mr. Jamerson was present and sworn in by the court reporter.

MOTION: Mr. Sandefer made a motion to reverse the denial and approve the application.

SECOND: Mr. Tibbs.

Motion passed unanimously.

RECONSIDERATIONS – Deborah Loucks, Esq., Assistant Attorney General

Educational Training Inc. – Burglar Alarm System Training Course

No one was present for this application.

MOTION: Mr. Bramlett made a motion to reconsider the application and reverse the denial and approve the application.

SECOND: Mr. Tibbs.

Motion passed unanimously.

PROSECUTING ATTORNEY'S REPORT – LeChea Parson, Esq., Assistant General Counsel

Ms. Parson directed the Board's attention to the details of the report which was distributed to the members. The report included the following case information as of January 21, 2010.

- 3 cases requiring supplemental investigation
- 10 cases assigned to Legal after investigation
- 29 cases set for Probable Cause presentation

MOTION: Mr. Tibbs made a motion to continue prosecution of the cases that were over a year old.

SECOND: Mr. Hoffmann.

Motion passed unanimously.

UNLICENSED ACTIVITY REPORT – LeChea Parson., Assistant General Counsel

No report given.

LEGISLATIVE REPORT

Mr. Flaherty informed the Board there are 2 bills this session that relate to the industry. SB 508, deals with journeymen and a SB 510 dealing with notices of commencement and the lein law, both bills are sponsored by Senator Wise.

RULES REPORT – Clarence K. Tibbs

Ms. Loucks provided the Board with a rules report updating the status of their open rules.

The Board took action on rules as follows:

Rule 61G6-5.003, F.A.C.

MOTION: Mr. Tibbs made a motion approve the language as presented and notice the rule for development.

SECOND: Mr. Sandefer.

Motion passed unanimously.

The Board stated there was no financial impact on small business from this rule.

61G6-5.003 Requirements Application for Examination for Certification.

(1) Any person desiring ~~to take the certification by examination or applying for certification by endorsement~~ pursuant to Section 589.511(6)(a), F.S., must establish that he or she meets eligibility requirements according to one of the following criteria:

(a) Has, within the 6 years immediately preceding the filing of the application, at least 3 years' proven management experience in the trade or education equivalent thereto, or a combination thereof, but not more than one-half of such experience may be educational equivalent.

1. An applicant for ~~certification examination~~ who is a recipient of a degree in engineering or related field from an accredited four-year college or university may substitute his or her educational background for 1 year of experience in the trade as an electrical contractor or an alarm contractor, provided that the applicant causes the college or university he or she attended to forward a copy of his or her transcript to the Department.

2. The experience required must include:

a. For an electrical contractor, at least 40% of work that is 3-phase service;

b. For an alarm contractor I, at least 40% of work that is in commercial fire alarm systems;

c. For an alarm contractor II, at least 40% of work in alarm systems other than fire alarm systems.

(b) Has, within the 8 years immediately preceding the filing of the application, at least 4 years' experience as a foreman, supervisor, or contractor in the trade for which he or she is making application. The experience must include:

1. For an electrical contractor, at least 40% of work that is 3-phase service;

2. For an alarm contractor I, at least 40% of work that is in fire alarm systems;

3. For an alarm contractor II, at least 40% of work in alarm systems other than fire alarm systems.

(c) Has, within 12 years immediately preceding the filing of the application, at least 6 years of comprehensive training, technical education, or broad experience associated with an electrical or an alarm system installation or servicing endeavor. The experience required must include:

1. For an electrical contractor, at least 40% of work that is 3-phase service;

2. For an alarm contractor I, at least 40% of work that is in fire alarm systems;

3. Alarm contractor II, at least 40% of work in alarm systems other than fire alarm systems.

(d) Has been licensed for 3 years as an engineer within the preceding 12 years.

(2) Every applicant must submit:

(a) A comprehensive financial statement reflecting the financial condition of the individual applicant during the previous fiscal year; provided, however, that the statement must have been

prepared within 12 months of the date of filing of the application. The financial statement shall include a balance sheet. Unless prepared by a certified public accountant, the financial statement shall be signed in the presence of a notary by the individual applicant.

(b) A credit report on the applicant from any recognized credit bureau which includes but is not limited to liens, judgments, suits and bankruptcy obtained from the county, state and federal records. The credit report must be dated within 12 months of the date of filing the application. Reports which are limited to only information that has been obtained from the applicant or past and present employers are not acceptable.

(3) All applicants attempting to demonstrate qualification by experience pursuant to Section 489.511(2)(a)3.a., b., c., F.S., must forward the following to the Board:

(a) A complete list of contracts by the applicant underway at the time of filing, along with a representative list of electrical contracts or alarm contracts, as applicable, completed in the requisite number of years preceding the date of application pursuant to the applicable part of the statute noted above. The list shall include the description of each job, location, owner, architect or engineer, and general contractor.

(b) Statements prepared and signed in the presence of a notary by some person or persons other than the applicant for examination listing chronologically the active experience of the applicant for examination in the trade, including the name and address of employers, and dates of employment along with copies of W-2 forms.

(4) A credit report on the qualifying agent from any recognized credit bureau which includes but is not limited to liens, judgments, suits and bankruptcy obtained from county, state and federal records. The credit report must be dated within twelve (12) months of the date of filing the application. Reports which are limited to only information that has been obtained from the qualifying agent or past and present employers are not acceptable.

Specific Authority 489.507(3) FS. Law Implemented 489.505(12), (21), (22), 489.511(2), 489.521 FS. History—New 1-2-80, Amended 4-17-80, 10-4-84, Formerly 21GG-5.03, Amended 12-24-87, 7-9-89, 3-13-90, 11-26-90, 7-8-91, Formerly 21GG-5.003, Amended 3-20-94, 11-30-94, 7-13-95, 1-18-96, 9-22-97, 10-1-03.

PROBATION COMMITTEE REPORT

MOTION: Mr. Thomas made a motion to accept the probation reports of William Rye and Arnold Pearson.

SECOND: Mr. Tibbs.

Motion passed unanimously.

UNLICENSED ACTIVITY (ULA) REPORT

No report given.

FINANCIAL BUDGET LIAISON REPORT – Clarence K. Tibbs

This report was given as part of the discussion on the special assessment.

EXAMINATION REPORT – Clarence K. Tibbs

The Board reviewed a report showing pass/fail rates for December 2010.

ENDORSEMENT REPORT

No changes were made to the matrix.

RATIFICATION OF APPLICATIONS

The lists will be attached to the minutes and are hereby incorporated by reference. (Lists are attached as exhibits A, B & C).

MOTION: Mr. Tibbs made a motion to accept the lists as presented.

SECOND: Mr. Sandefer.

Motion passed unanimously.

See Exhibits A, B & C.

APPROVAL OF MINUTES

MOTION: Mr. Tibbs made a motion to approve the minutes from November 2009 as presented.

SECOND: Mr. Sandefer.

Motion passed unanimously.

OLD BUSINESS/ NEW BUSINESS

Mr. Sandefer suggested adding a laws and rules course requirement to continuing education.
Mr. Tibbs will work with Ms. Loucks to develop language.

BOARD COUNSEL'S REPORT – Deborah Loucks, Esq., Assistant Attorney General

No Report.

EXECUTIVE DIRECTOR'S REPORT – Juanita Chastain

Ms. Chastain directed the Board's attention to the enforcement report and the proposed meeting dates which were provided for their information.

CHAIRPERSON'S COMMENTS – Noel Thomas

None

Adjournment.