

## **EXECUTIVE SUMMARY**

### **Electrical Contractors' Licensing Board Meeting**

**Meeting Type:** General Board Meeting

**Meeting Date:** November 17 – 18, 2005, Tallahassee FL

**Board Members:** Norman Mugford, Chair  
Paul Sandefer, Vice Chair  
Kimberly DeBerry  
Clarence Tibbs  
Pierre Bellemare  
Rachel Small  
Lewis Roberts  
Roger Langer  
Bob Bramlett

**Other Attendees:** Anthony B. Spivey, Executive Director  
Ruthanne Christie, Government Analyst I  
Mary Ellen Clark, Assistant Attorney General  
Reggie Dixon, Assistant Attorney General  
Drew Winters, Prosecuting Attorney

### **Major Issues/Actions**

- Deputy Secretary Dennis Yecke addressed the board and provided information to the group on upcoming changes Secretary Marstiller has for the department. The board thanked Mr. Yecke for his appearance and the board members look forward to working with him in the near future.
- Mary Ellen Clark announced to the board that this is her last meeting as counsel for the Electrical Board and she then introduced Reggie Dixon as the new counsel to the board. Mr. Dixon has a wealth of experience in litigation and will be a valuable asset to the board. The board proceeded to request of the Executive Director to prepare a letter of recommendation for Ms. Clark recognizing her good service to the board.
- Budget Director Jean Whitten presented a financial briefing to the board advising them of the best way to address the deficit that is currently being experienced. After reviewing three separate scenarios the board decided to institute a one-time \$25.00 assessment to the licensees on the next renewal in August 2006. This assessment should bring the board into a positive financial standing in the 2007 fiscal year.
- The board was presented a draft of the upcoming newsletter by staff and the members were requested to provide articles for inclusion of the newsletter. Board member Roger Langer who serves as the chair of the newsletter committee requested that board members contact staff regarding information they would like to see in the upcoming March 2006 newsletter.

- Mark Reddinger from the Division of Regulation presented an unlicensed activity report relative to the department placing public service announcements on radio and television to combat unlicensed activity. Mr. Reddinger requested guidance from the board as to whether the board wanted announcements extended to aid in combating unlicensed activity. After the board was apprised of the amount of funds available for combating unlicensed activity, the board granted Mr. Reddinger the authority to extend the airing of the public service announcements. Mr. Reddinger will provide an update at the next meeting on combating unlicensed activity.
- The board had previously discussed proposing a change to the statutes to recognize and institute background checks on electrical systems agents; the same as the requirements currently outlined in Section 489.5185 for alarm systems agents. Based on the dissent of the various electrical associations regarding the proposed language, the board chose not to go forward with the draft language. Mr. Mugford indicated he would like to see the language addressed at some other point in time in the future.
- Ron Safford from the Division of Regulation presented a report to the board on the Alternative Dispute Resolution program. The presentation was devised to give information to the board on complaints against electrical contractors that were not life-safety issues which could be settled through the ADR process. The board did not provide a decision on the issue at the meeting but will contemplate the idea. The board will be polled at the January meeting for a decision.
- The board will hold a January 6, 2006, telephone conference to discuss a new proposed format of reading the disciplinary guidelines. Counsel Reggie Dixon proposed placing the disciplinary guidelines in a table format for ease of location when reviewing cases and deciding which statute has been violated when a contractor is being disciplined. The table will display the statute violated along with the appropriate discipline. The board members were provided a draft copy of the format for review at the telephone conference to be held at 10:00AM.

#### **Action Items**

- Prepare a letter of recommendation for Mary Ellen Clark regarding her good service to the board.

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Anthony B. Spivey  
Executive Director  
November 21, 2005