

EXECUTIVE SUMMARY

Electrical Contractors' Licensing Board

General Information

Meeting Type: General Board Meeting

Meeting Date: May 14-16, 2003, Crown Plaza Hotel, Orlando, FL

Board Members: Michelle Poole, Chair
Clarence Tibbs, Vice Chair
Arnaldo Abreu
Pierre Bellemare
Kimberly DeBerry
Jeffrey Kiner
Roger Langer
Norman Mugford
Lewis Roberts
Paul Sandefer
Rae Small

Other Attendees: Lianne Acebo, Deputy Secretary
Anthony Spivey, Executive Director
Gregory Spence, Government Analyst
Gail Scott-Hill, Prosecuting Attorney
Rosanna Catalano, Assistant Attorney General

Major Issues/Actions

- ☐ Deputy Secretary Lianne Acebo was introduced to the board during the meeting. The Deputy Secretary expressed to the board she was there observing the process and to learn some of the issues of the board.
- ☐ The board discussed the random audit of licensees' insurance requirements per Section 489.515(3)(a), Florida Statutes (F.S.). The board had concerns that the staff may be too small in order to perform the audit. Suggestions by the members included bringing in temporary help to facilitate the completion of the audit. Per Rule 61G6-5.008(4), Florida Administrative Code (F.A.C.), a random audit of 10% of the total number of certificates and registrants will be conducted. The board was advised that a brief discussion with the division director regarding this matter had been conducted. The board will be advised after more detailed discussion with the director.
- ☐ There was discussion between the board and staff regarding the specific type of applications to be presented during the meeting. A draft of

application file specifications will be presented to the board for review and discussion.

- □The board was provided a copy of the newsletter article regarding the use of employee leasing companies and temporary help agencies. The article distinguishes the different circumstances of when an electrical contractor may consider the use of services from either of the companies. The board expressed approval of the information presented. The article will appear in the spring issue of the newsletter.

Legislation/Rule Promulgation

- □The board performed its annual review of the statutes and rules during the meeting. A separate attachment is provided with this report detailing the recommended changes to the department. The board counsel will start work on rules changes recommended by the board.

Action Required

- Contact the City of Boca Raton regarding a local requirement of electrical and alarm contractors to be UL certified before being allowed to pull a permit for installation of an alarm system.
- Contact the Office of the General Counsel and ask them to provide a Bankruptcy Attorney for the next board meeting. The board would like to have a briefing regarding bankruptcy in order to have a better understanding of the subject when reviewing applications for examination. The briefing will provide information on what actions may or may not be taken when deciding to approve or deny an applicant for examination.
- Advise Central Intake Unit that financial statements require notarizations before submitting to the board. Some applicants are providing financial statements from web sites that do not pull a full comprehensive financial background of the individual.

Anthony B. Spivey
Executive Director
May 22, 2003