

# To Access The DBPR Online Services System:

Paste this link to your browser: <http://www.myfloridalicense.com/dbpr/index.html>

- Select the **Licensee Login** tab in left column
- When you get to the Login Page, you will need to create an account, if you have not done so
- Once you have created an account and logged in, you will need to link an Employee Leasing Company and/or Employee Leasing Company Group license to the account
- Once you have a license (s) linked, select that license and then you will see the links for Quarterly and Annual Report submissions
- The system will provide step-by-step instructions for uploading your quarterly and/or annual financial submissions