

**BOARD OF EMPLOYEE LEASING COMPANIES
GENERAL BUSINESS MEETING MINUTES
THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONS BOARD ROOM
1940 NORTH MONROE STREET
TALLAHASSEE, FLORIDA 32399
850-487-1395**

FEBRUARY 12, 2014 @ 9:00 A.M.

I. CALL TO ORDER

The meeting was called to order at approximately 9:24 a.m. EST by Mr. John Jones, Board Chair.

II. ROLL CALL

MEMBERS PRESENT

John Jones, Chair
Abram Finkelstein, Vice Chair
Eric Arfons
Scott Buchanan
Keith Reeves
Philip Stamatyades

MEMBERS ABSENT

Suzette DiMascio (*excused*)

STAFF PRESENT

Rick Morrison, Executive Director, DBPR
Mary Ellen Clark, Board Counsel, Office of the Attorney General
C. Erica White, Assistant General Counsel, DBPR
Krista Woodard, Government Analyst, DBPR
Erin Moreno, Government Analyst, DBPR

OTHERS PRESENT

Mark Mark, Department of Financial Services, Workers' Compensation
Michael Miller, Kunkel, Miller & Hament, P.A. and FAPEO
Timothy Tack, Kunkel Miller & Hament, P.A.
Torben Madson, Kunkel Miller & Hament, P.A.
Sue Habershaw, Court Reporter
Dave Otto
Dennett Smith
Brian Pinckett
Greg Black
Jay, Morgan, ESAC
Ty Stamatyades
Marshall Glass

The meeting was opened with a roll call and a quorum was established.

III. THE PLEDGE OF ALLEGIANCE

Mr. Jones led all in the Pledge of Allegiance.

IV. REVIEW AND APPROVAL OF THE NOVEMBER 13-14, 2013 GENERAL BUSINESS MEETING MINUTES

MOTION: Mr. Finkelstein moved to approve the minutes.
SECOND: Mr. Arfons seconded the motion and it passed unanimously.

V. REVIEW AND APPROVAL OF THE DECEMBER 18, 2013 TELEPHONE CONFERENCE CALL MEETING MINUTES

MOTION: Mr. Reeves moved to approve the minutes.
SECOND: Mr. Finkelstein seconded the motion and it passed unanimously

VI. DISCIPLINARY PROCEEDINGS – Office of the General Counsel

A. MOTION FOR WAIVER OF RIGHTS AND FINAL ORDER

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| 1. Kelly Lynn Mowrey | 2013-015476 |
| <i>PCP: Reeves and DiMascio – November 13, 2013</i> | |
| 2. Brendan Robert Peel Broomell | 2012-026717 |
| <i>PCP: Dockery and Seltzer – February 20, 2013</i> | |

Ms. White advised that she was pulling the cases for Kelly Mowrey and Brendan Broomell from the agenda and would present them at a later date.

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| 3. Services to Agriculture I, LLC | 2011-045547 |
| <i>PCP: Dockery and Seltzer – November 28, 2012</i> | |

Ms. White presented the case explaining it stems from violations involving failure to timely submit the 2009, 2010, and 2011 Annual Financial Statements, failure to timely submit the 2010 and 2011 Annual Assessment Fees on Gross Florida Payroll, and failure to timely submit the December 2010 thru June 2012 quarterly reports.

MOTION: Mr. Jones moved that the Respondent has waived its rights to a hearing.
SECOND: Mr. Reeves seconded the motion and it passed unanimously.

MOTION: Mr. Jones moved to adopt the allegations of fact and conclusions of law contained in the administrative complaint as those of board.
SECOND: Mr. Reeves seconded the motion and it passed unanimously.

MOTION: Mr. Finkelstein moved to impose an administrative fine of \$65,000, costs of \$55.34 and revocation of license GL 79.
SECOND: Mr. Reeves seconded the motion and it passed unanimously.

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| 4. Services to Agriculture II, Inc. | 2011-045535 |
| <i>PCP: Dockery and Seltzer – November 28, 2012</i> | |

Ms. White presented the case explaining it stems from violations involving failure to timely submit the 2009, 2010, and 2011 Annual Financial Statements, failure to timely submit the 2010 and 2011 Annual Assessment Fees on Gross Florida Payroll, and failure to timely submit the December 2010 thru June 2012 quarterly reports.

MOTION: Mr. Jones moved that the Respondent has waived its rights to a hearing.
SECOND: Mr. Reeves seconded the motion and it passed unanimously.

MOTION: Mr. Jones moved to adopt the allegations of fact and conclusions of law contained in the administrative complaint as those of board.

SECOND: Mr. Finkelstein seconded the motion and it passed unanimously.

MOTION: Mr. Jones moved to impose an administrative fine of \$65,000, costs of \$45.85 and revocation of license GM 174.

SECOND: Mr. Finkelstein seconded the motion and it passed unanimously.

5. Services to Agriculture III, Inc.

2011-045542

PCP: Dockery and Seltzer – November 28, 2012

Ms. White presented the case explaining it stems from violations involving failure to timely submit the 2009, 2010, and 2011 Annual Financial Statements, failure to timely submit the 2010 and 2011 Annual Assessment Fees on Gross Florida Payroll, and failure to timely submit the December 2010 thru June 2012 quarterly reports.

MOTION: Mr. Jones moved that the Respondent has waived its rights to a hearing.
SECOND: Mr. Finkelstein seconded the motion and it passed unanimously.

MOTION: Mr. Jones moved to adopt the allegations of fact and conclusions of law contained in the administrative complaint as those of board.

SECOND: Mr. Finkelstein seconded the motion and it passed unanimously.

MOTION: Mr. Jones moved to impose an administrative fine of \$65,000, costs of \$55.34 and revocation of license GM 236.

SECOND: Mr. Reeves seconded the motion and it passed unanimously.

6. Services to Agriculture IV, Inc.

2011-045540

PCP: Dockery and Seltzer – November 28, 2012

Ms. White presented the case explaining it stems from violations involving failure to timely submit the 2009, 2010, and 2011 Annual Financial Statements, failure to timely submit the 2010 and 2011 Annual Assessment Fees on Gross Florida Payroll, and failure to timely submit the December 2010 thru June 2012 quarterly reports.

MOTION: Mr. Jones moved that the Respondent has waived its rights to a hearing.
SECOND: Mr. Finkelstein seconded the motion and it passed unanimously.

MOTION: Mr. Jones moved to adopt the allegations of fact and conclusions of law contained in the administrative complaint as those of board.

SECOND: Mr. Finkelstein seconded the motion and it passed unanimously.

MOTION: Mr. Jones moved to impose an administrative fine of \$65,000, costs of \$55.34 and revocation of license GM 310.

SECOND: Mr. Reeves seconded the motion and it passed unanimously.

B. SETTLEMENT STIPULATIONS

1. John Walker Hardin 2013-004472

PCP: Reeves and DiMascio – November 13, 2013

Ms. White presented the case explaining it stems from violations involving failure to timely submit the 2011 and 2012 Annual Financial Statements.

Ms. White stated the settlement stipulation provides for imposition of an administrative fine of \$2,500.00, costs of \$82.71, with joint and several liabilities for payment of the fine and costs.

MOTION: Mr. Finkelstein moved to reject the terms of the stipulation as presented and offered a counter-stipulation providing for the imposition of an administrative fine of \$5000.00 against the Respondent's controlling person license, CO 797 and costs of \$17.11.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

Mr. Reeves and Ms. DiMascio were recused from the vote due to their participation on the probable cause panel.

2. LRA HR Outsourcing, Inc. 2013-037271

PCP: Reeves and DiMascio – November 13, 2013

Ms. White presented the case explaining it stems from violations involving failure to timely submit the 2011 and 2012 Annual Financial Statements.

Ms. White stated the settlement stipulation provides for imposition of an administrative fine of \$2,500.00, costs of \$82.71, with joint and several liabilities for payment of the fine and costs.

MOTION: Mr. Finkelstein moved to reject the terms of the stipulation as presented and offered a counter-stipulation providing for the imposition of an administrative fine of \$2500.00 against the employee leasing company license, EL 395 and costs of \$65.60.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

Mr. Reeves and Ms. DiMascio were recused from the vote due to their participation on the probable cause panel.

C. VOLUNTARY RELINQUISHMENT OF LICENSE

1. Bruce Thomas Smith 2013-015337

PCP: N/A

2. Larry James Bennett 2013-015339

PCP: N/A

Ms. White advised that she was pulling the cases for Bruce Smith and Larry Bennett from the agenda and would present them at a later date.

3. Simple Employer Solutions 2011-045744

PCP: Dockery and Seltzer – May 16, 2012

4. 21st Century Concepts, LLC 2011-058406

PCP: Dockery and Seltzer – May 16, 2012

5. 21st Century Concepts, LLC d/b/a Administrative Leasing Concepts 2012-026433

PCP: Dockery and Seltzer – June 5, 2013

6. Administrative Concepts 2010, Inc. 2011-058407

PCP: Dockery and Seltzer – May 16, 2012

7. Administrative Concepts Corporation 2012-020944

PCP: Dockery and Seltzer – June 5, 2013

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| 8. | Administrative Concepts 2000 Corporation
<i>PCP: Dockery and Seltzer – June 5, 2013</i> | 2012-028740 |
| 9. | Administrative Concepts 2003, Inc.
<i>PCP: Dockery and Seltzer – June 5, 2013</i> | 2012-026906 |
| 10. | Sarah M. Peel
<i>PCP: Dockery and Seltzer – May 16, 2012</i> | 2011-058399 |
| 11. | Sarah M. Peel
<i>PCP: Dockery and Seltzer – June 5, 2013</i> | 2012-028741 |

Ms. White advised that items 3-11 listed above were related and that she pulling them from the agenda and would bring them back to the board after all other outstanding obligations relating to pending litigations have been met.

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| 12. | Niloc Staff Leasing, Ltd.
<i>PCP: Dockery and Seltzer – May 16, 2012</i> | 2011-045781 |
| 13. | Smart Tek Service Solutions Corp.
<i>PCP: Reeves and DiMascio – November 13, 2013</i> | 2013-015456 |

Ms. White advised that she was pulling the cases for Niloc Staff Leasing, Ltd. and Smart Tek Service Solutions Corp. from the agenda and would present them at a later date

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| 14. | Dominick Vincent Crea
<i>PCP: Reeves and DiMascio – November 13, 2013</i> | 2013-025234 |
| 15. | Payroll Services Plus, Inc.
<i>PCP: Reeves and DiMascio – November 13, 2013</i> | 2013-025287 |

Ms. White presented the cases explaining they stem from violations involving failure to timely submit the 2012 Annual Financial Statement, failure to maintain workers' compensation coverage, and failure to maintain an active corporation registration with the Department of State since 2009.

Ms. White stated that the Subject has executed a Voluntary Relinquishment with no rights of reapplication as a controlling person and would cease operations as an employee leasing company.

Mr. Jones asked about the outstanding liabilities, if there was any, and how they were settled.

Mr. Miller addressed the board stating that this company sold its assets to Abel and timely filed a change of ownership application. He further stated that he did not represent this company or controlling person, but Abel who bought the assets.

Mr. Finkelstein asked if there was anyone present to speak on behalf of the failure to maintain workers' compensation coverage and the outstanding liabilities.

No one was present.

After further discussion, the following motion was made.

MOTION: Mr. Jones moved to reject the voluntary relinquishments.
SECOND: Mr. Arfons seconded the motion and it passed unanimously.

Mr. Reeves was recused from the vote due to his participation on the probable cause panel.

The board recessed for a lunch at 12:30 p.m. and re-convened at 1:30 p.m.

Secretary Ken Lawson introduced himself and welcomed the board to Tallahassee. He also thanked the members of the board for volunteering their time to serve the people of the state of Florida.

VII. APPLICATION REVIEW

A. HEARINGS IN WHICH THERE ARE NO DISPUTED FACTS

- 1. Administrative Employer Services, Inc. (GL Applicant)**
- 2. AES Management, Inc. (GM Applicant)**
- 3. AES Select PEO Services, LLC (GM Applicant)**
- 4. AES Select HR Services, LLC (GM Applicant)**
- 5. David Otto, Controlling Person Applicant**

Ms. Clark presented the applications stating these applications were previously presented at the November 14, 2013 board meeting at which time the applications were denied because they did not demonstrate the requirements of Chapter 468.525(3) (a) and (b). F.S. had been met. She further stated that the company has been acting as an employee leasing group without an active license in violation of Chapter 468.531(f), F.S., which constitutes a basis for licensure denial.

Ms. Clark advised that the Notice of Intent to Deny was filed on December 11, 2013 and Mr. Otto, acting in response on behalf of the applications, did indicate that he did not dispute any of the material facts but wish to be afforded a hearing before the board.

Mr. Otto was present, sworn in and addressed the board stating he was present to address any concerns the board may have concerning his desire to become licensed in the state of Florida.

MOTION: Mr. Jones moved to vacate the Notice of Intent to Deny order and reconsider the board's prior action.

SECOND: Mr. Finkelstein seconded the motion and it passed unanimously.

After a lengthy discussion, it was determined that the applications, as supplemented, demonstrate that the requirements of Section 468.525(3) (a) and (b), Florida Statutes had been met. It was further determined that Mr. Otto and the company listed above has been acting as an employee leasing company and controlling person since at least 2010 without active licenses, based on UCT-6 forms filed with the Florida Department of Revenue, which is a violation of Section 468.532(1)(f), FS.

MOTION: Mr. Reeves moved to grant the employee leasing company license subject to the license being placed on probation for a period of one year commencing the entered date of the Order, and payment of an administrative fine of \$2000 within 30 days of the entry of the Final Order.

SECOND: Mr. Arfons seconded the motion and it passed unanimously.

MOTION: Mr. Reeves moved to grant the controlling person license subject to the license being placed on probation for a period of one year commencing the entered date of the Order, and payment of an administrative fine of \$2000 within 30 days of the entry of the Final Order.

SECOND: Mr. Arfons seconded the motion and it passed unanimously.

B. REVIEW AND CONSIDERATION OF EMPLOYEE LEASING COMPANY AND CONTROLLING PERSON APPLICATIONS

- A. **G&S Leasing Group VI, Inc. (GL Applicant)**
- B. **G&S Leasing Group, Inc. (GM Applicant)**
- C. **G&S Leasing Group 2, Inc. (GM Applicant)**
- D. **G&S Leasing Group 3, Inc. (GM Applicant)**
- E. **G&S Leasing Group 4, Inc. (GM Applicant)**
Marshall Glass, Controlling Person Applicant

Mr. Jones presented the group leader, group members, and controlling person applications.

MOTION: Mr. Finkelstein moved to approve the applications.
SECOND: Mr. Jones seconded the motion and it passed unanimously.

- F. Judith C. Malone, Controlling Person Applicant**
Human Resources, Inc. – GL 86
Human Resources International, Inc. – GM 189
Human Resources Management, Inc. – GM 284
Design HR, Inc. – GM 282
HR Specialists, Inc. – GM 283

Mr. Jones presented the controlling person application of Judith Malone.

Ms. Woodard advised that Ms. Malone's fingerprints had been rejected by the FBI and that the department has requested a name search.

MOTION: Mr. Jones moved to approve the application with the condition that should anything negative be revealed on the criminal history report that Ms. Malone would subject herself to the jurisdiction of the board.
SECOND: Mr. Reeves seconded the motion and it passed unanimously.

VIII. REVIEW AND CONSIDERATION OF CHANGE OF OWNERSHIP APPLICATIONS

- A. **Ally HR, Inc. – GL 164**
Ally HR II, Inc. – GM 412
Ally HR III, Inc. – GM 413
Ally HR IV, Inc. – GM 414
Ally HR V, Inc. – GM 415

Mr. Jones presented the change of ownership applications.

MOTION: Mr. Finkelstein moved to approve the change of ownership applications.
SECOND: Mr. Reeves seconded the motion and it passed unanimously.

IX. REVIEW AND CONSIDERATION OF TERMINATION OF EMPLOYEE LEASING COMPANY OPERATIONS

- A. **Modern Business Associates III, Inc. – GM 121**

Mr. Jones presented the termination of operations application for Modern Business Associates III, Inc.

MOTION: Mr. Arfons moved to approve the termination of operations application.
SECOND: Mr. Finkelstein seconded the motion and it passed unanimously.

B. STS Management Services of Florida, Inc. – GM 351

Mr. Jones presented the termination of operations application for STS Management Services of Florida, Inc.

MOTION: Mr. Arfons moved to approve the termination of application.
SECOND: Mr. Finkelstein seconded the motion and it passed unanimously.

**C. Staff Payroll of Pensacola, Inc. – EL 121
Irene E. Baldi, CO 145, Controlling Person Relinquishment**

Mr. Jones presented the termination of operations and controlling person relinquishment applications.

MOTION: Mr. Jones moved to approve the termination of operations and controlling person relinquishment applications.
SECOND: Mr. Reeves seconded the motion and it passed unanimously.

X. REVIEW AND CONSIDERATION OF CONTROLLING PERSON RELINQUISHMENTS

**A. Albert M. Poole, CO 1027
PeopLease Corporation – EL 144**

Mr. Jones presented the controlling person relinquishment of Mr. Albert Poole.

MOTION: Mr. Jones moved to accept the controlling person relinquishment.
SECOND: Mr. Arfons seconded the motion and it passed unanimously.

The board recessed from 3:30 p.m. until 3:45 p.m.

XI. DISCUSSIONS

**A. Rule 61G7-10.001, F.A.C. - Examination of Financial Records:
Verification of Compliance**

Ms. Clark informed that at the November 2013 meeting, the board approved some language to rule 61G7-10.001, FAC and asked her to start the official public notice process. She advised that it was noticed on the Florida Administrative Register on December 20, 2013 and there has been no public comments received.

She further stated that the board asked her not to move the language to final adoption until it came back before the board at an in-person meeting. She advised that the following language was being presented for discussion.

61G7-10.001 Examination of Financial Records; Verification of Compliance.

(1) through (3) No change.

(4) An employee leasing company may satisfy the requirements of this rule by being accredited in good standing by the Employer Services Assurance Corporation (ESAC). Should an employee leasing company lose its accredited in good standing status with ESAC, within five working days of the loss of such status, both ESAC and the employee leasing company shall notify the board in writing of the loss of such.

Rulemaking Authority 468.522, 468.529(4) FS. Law Implemented 468.529(4), 468.535 FS. History—New 8-12-92, Amended 6-1-93, Formerly 21EE-10.001, Amended 5-8-94, 12-19-94, 3-1-05, 2-3-13,_____.

After discussion, the following motion was made.

MOTION: Mr. Jones moved to approve the proposed changes to Rule 61G7-10.001, F.A.C.

SECOND: Mr. Reeves seconded the motion and it passed unanimously.

After approval of the proposed language, Ms. Clark asked the board to determine whether it would require the preparation of a SERC.

MOTION: Mr. Finkelstein moved that the proposed amendments to Rule 61G7-10.001, F.A.C. would not have an adverse impact on small business and would not be likely to directly or indirectly increase regulatory costs to any entity (including government) in excess of \$200,000 in the aggregate in Florida within 1 year after implementation.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

Ms. Clark stated based on the board's responses to the question, a SERC would not be needed.

Mr. Miller and Mr. Jay Morgan introduced draft language to change Rule 61G7-10.0011, FAC, to also include the ESAC accreditation language for annual financial statements, similar to what is being done for the quarterlies. They introduced the following language:

61G7-10.0015 Alternative Reporting Compliance by Accredited Employee Leasing Companies.

An employee leasing company (referenced in this rule “an authorizing employee leasing company”) may satisfy the requirements of its quarterly and annual filing obligations as set forth in rules 61G7-10.001 and 61G7-10.0011, by being accredited in good standing by the Employer Services Assurance Corporation (ESAC), and by authorizing ESAC to provide the Department, on the licensee’s behalf, satisfactory assurance of compliance acceptable to the Department and electronic access to information provided to ESAC by the licensee that is consistent with the reporting requirements of rules 61G7-10.001 and 61G7-10.0011 and is consistent with the requirements of Section 668.50, F.S., (the Florida Uniform Electronic Transactions Act). Should ESAC determine that any filing made with ESAC by any authorizing employee leasing company, does not meet any requirement of Chapter 468, Part XI, F.S. or the rules promulgated thereto, such authorizing employee leasing company shall have on file with ESAC a authorization for ESAC to disclose to the Board and the Department all information in ESAC’s possession pertinent to the failure to meet the applicable requirement, and ESAC shall disclose such information to the Board and the Department with five (5) working days of ESAC’s determination of such failure. Such information disclosed by ESAC to the Board and the Department shall remain confidential in accordance with Section 455.225(10), F.S. Additionally, should an employee leasing company lose its accredited in good standing status with ESAC, within five (5) working days of the loss of such status, both ESAC and the employee leasing company shall notify the board in writing of the loss of such. Nothing in this rule shall limit or change the Board or Department’s authority to license, ensure compliance with statutory or rule requirements applicable to an employee leasing company, terminate licensing of an employee leasing company or to investigate or enforce any provision of Part XI of Chapter 468, F.S. or the rules promulgated pursuant thereto.

Rulemaking Authority 468.522, 468.529(4)FS. Law Implemented 468.525(3) FS. History—New _____.

Mr. Finkelstein asked is FAPEO had a position on the proposed language.

Mr. Miller advised that FAPEO did not have a position.

A very lengthy discussion ensued as to what is being provided to the department from ESAC and the type of access board staff has to information submitted to ESAC from licensed employee leasing companies accredited by ESAC.

After discussion of proposed Rule 61G7-10.0051, F.A.C., the board revisited their discussion about Rule 61G7-10.001, F.A.C. and directed Ms. Clark to not move forward with the proposed changes to that rule and to leave the rule language as it is in effect today while the board pursues the new rule 61G7-10.0051, F.A.C.

After discussion, the following motion was made.

MOTION: Mr. Finkelstein moved to approve the proposed language for Rule 61G7-10.0015, F.A.C. and to notice the rule for rule development.

SECOND: Mr. Reeves seconded the motion and it passed unanimously.

After approval of the proposed language, Ms. Clark asked the board to determine whether it would require the preparation of a SERC.

MOTION: Mr. Jones moved that the proposed language of Rule 61G7-10.0015, F.A.C. would not have an adverse impact on small business and would not be likely to directly or indirectly increase regulatory costs to any entity (including government) in excess of \$200,000 in the aggregate in Florida within 1 year after implementation.

SECOND: Mr. Buchanan seconded the motion and it passed unanimously.

Ms. Clark stated based on the board's responses to the questions, a SERC would not be needed; however, a SERC Checklist should be prepared.

B. FAPEO Discussion of Pending Matters

o Rule 61G7-10.002, F.A.C

Mr. Miller asked the board when can an employee leasing company place application matters on an agenda when the company has pending discipline or an on-going investigation.

Mr. Miller advised that FAPEO would suggest the formation of a committee to establish a standard of placing something on the agenda as long as there is no substantial likelihood of harm to the public.

He further suggested as a part of the probable cause process, if someone needed to place something on the agenda, that there would be a panel of former board members that would make an initial determination of likelihood of harm to the public.

Mr. Miller stated the reason for the request is due to the length of time it takes for matters to be reviewed by the probable cause panel. He stated that sometimes the process can be anywhere from three to five months before a matter is heard before the panel.

Ms. White advised of the caseload of pending cases and advised that the board could schedule probable cause panel meetings outside of regular meetings. Probable Cause meetings do not necessarily have to be scheduled with in-person meetings. She further stated that other boards schedule ad hoc probable cause panel meetings as needed.

Mr. Morrison asked what the board would consider to be ministerial functions or matters that would not need to prior approval, but simply a notification to the board.

Ms. Clark stated that anything in the that requires prior approval has to come before the board for approval; however, anything that is a notification, such as a name change, should be placed on the agenda as a notification to the board of the change and the board can make a determination based on the notification if they would like to open an investigation.

C. Rule 61G7-7.003, F.A.C. – Notice of Non-compliance

The board asked Mr. Wilson, Mr. Miller and Ms. Clark to work together and bring some draft language to the next in-person meeting.

XII. REPORTS

A. Office of the General Counsel – C. Erica White

- o EL Public Case Report
- o EL Private Case Report

Ms. White provided a synopsis of the Prosecuting Attorney’s report that was included in the agenda materials.

B. Executive Director – Rick Morrison

- o Richard Law’s Memo

The board reviewed and discussed the memo prepared by Mr. Law regarding the acceptance of out-dated auditor reports included with the annual financial statements submitted by the employee leasing companies.

After further discussion, the board advised board staff to flag the outdated auditor’s reports for investigation/complaint.

C. Chairperson – John Jones

No Report

D. Office of the Attorney General – Mary Ellen Clark

- o February 2014 Rules Report

Ms. Clark summarized the rules report included in the agenda materials.

XIII. ELECTION OF OFFICERS

Mr. Jones stated that he would like to nominate Mr. Reeves as Chair. Mr. Arfons seconded the nomination. With no further nominations, Mr. Reeves was elected as Chair of the board.

Mr. Jones stated that he would like to nominate Mr. Finkelstein as Vice Chair. Mr. Arfons seconded the nomination. With no further nominations, Mr. Finkelstein was elected as Vice Chair of the board.

Mr. Reeves advised that he will appoint members to the Probable Cause Panel at a later date.

XIV. OLD BUSINESS

A. Meeting Dates – April, May and June 2014

The board approved the following date changes to the months of April and June 2014, with no meeting scheduled for the month of May 2014.

- April 29-30, 2014 (Orlando, FL)
- June 24-25, 2014 (Orlando, FL)

XV. NEW BUSINESS

None

XVI. PUBLIC COMMENTS

None

XVII. ADJOURNMENT

MOTION: Mr. Reeves moved to adjourn the meeting at 5:10 p.m.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

Transcripts and/or recordings of the meeting can be obtained upon request.