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2 **MINUTES**

3  
4 **BOARD OF PROFESSIONAL GEOLOGISTS**

5  
6 **GENERAL BUSINESS MEETING**

7  
8 **HILTON ST. AUGUSTINE HISTORIC BAYFRONT**  
9 **32 AVENIDA MENEDEZ**  
10 **ST. AUGUSTINE, FLORIDA 32084**

11  
12 **OCTOBER 22, 2014**  
13 **&**  
14 **OCTOBER 23, 2014**

15  
16  
17  
18  
19  
20 **MEMBERS PRESENT**

21 Louie G. Bush, Chair  
22 James Funderburk, Vice-Chair  
23 Michael Alfieri  
24 Matthew Cain  
25 Mervin Dale  
26 Michael DeNeve  
27 Jacqueline Lloyd  
28 Robert Poppell  
29

30  
31 **MEMBERS ABSENT**

32 None (October 22<sup>nd</sup>)  
33

34  
35 **OTHERS PRESENT**

36 Richard Morrison, Executive Director  
37 Robert Milne, Board Counsel  
38 Krista Woodard, Government Analyst II  
39 Jennifer Conklin  
40 Don Kellar  
41

42  
43 The meeting was called to order by Mr. Bush, Chair, at 9:00 a.m. on Wednesday,  
44 October 22, 2014. Mr. Bush led the board in the Pledge of Allegiance and Mr. Poppell  
45 led the prayer.  
46  
47  
48

49 Mr. Morrison introduced Ms. Woodard and stated she would be filling in for Ms. Buccieri  
50 for this meeting.

51

52 Mr. Bush welcomed and introduced Ms. Jacqueline Lloyd who will be serving as the ex  
53 officio member as Dr. Arthur's designee.

54

55 Mr. Bush also stated this would be Mr. Cain's last meeting as a board member.

56

#### 57 BOARD COUNSEL'S REPORT

58

#### 59 Annual Regulatory Plan

60

61 Mr. Milne reviewed the board's annual regulatory plan with the board. The plan included  
62 61G16-1.009, 61G16-3.001, 61G16-5.004. Mr. Milne explained that this list does not  
63 prevent the board from working on other rules if the need arises.

64

#### 65 RULES DISCUSSION

66

#### 67 Rule 61G16-1.009 Definitions

68

69 The board reviewed the suggested language and after discussion the following motion  
70 was made:

71

72 MOTION: Mr. Cain made a motion to approve the language below and directed Mr.  
73 Milne to continue on with the rulemaking process.

74

75 SECOND: Mr. Poppell seconded and the motion passed unanimously.

76

77 The approved language read as follows:

78

79 (4) "Geologist in Training" means an individual who has successfully completed at  
80 least 30 semester hours or 45 quarter hours of geological coursework at a college or  
81 university, the geological curricula of which meet the criteria established by an  
82 accrediting agency recognized by the United States Department of Education and, if still  
83 enrolled, has provided a letter of good academic standing from the college or university,  
84 is otherwise compliant with section 492.1051 Florida Statutes and has been registered  
85 as a geologist-in-training by the department after being certified by the board and having  
86 passed the fundamentals of geology portion of the licensure examination.

87

#### 88 Rule 61G16-3.001 Schedule of Fees

89

90 The board reviewed the suggested language and after discussion the following motion  
91 was made:

92

93 MOTION: Mr. Alfieri made a motion to approve the language below and directed Mr.  
94 Milne to continue on with the rulemaking process.

95

96 SECOND: Mr. Dale seconded and the motion passed unanimously.

97

98

99 The approved language read as follows:

100

101 (7) Geologists-In-Training Registration Fees (GIT):

102 (a) The application fee for registration as a GIT shall be fifteen dollars (\$15) and shall be  
103 nonrefundable.

104 (b) The examination fee for registration as a GIT shall be one hundred and fifty dollars  
105 (\$150), and shall be refundable if the applicant is found to be ineligible to take the  
106 fundamentals portion of the examination.

107 (c) The initial registration fee shall be twenty five dollars (\$25). "Geologist in Training"  
108 means an individual who has successfully completed at least 30 semester hours or 45  
109 quarter hours of geological coursework at a college or university, the geological curricula  
110 of which meet the criteria established by an accrediting agency recognized by the United  
111 States Department of Education and, if still enrolled, has provided a letter of good  
112 academic standing from the college or university, is otherwise compliant with section  
113 492.1051 Florida Statutes and has been registered as a geologist-in-training by the  
114 department if certified by the board to have passed the fundamentals of geology portion  
115 of the licensure examination.

116

117 Rule 61G16-5.004 Application Evaluations

118

119 The board reviewed the suggested language and after discussion the following motion  
120 was made:

121

122 MOTION: Mr. Dale made a motion to approve the language below and directed Mr.  
123 Milne to continue on with the rulemaking process.

124 SECOND: Mr. DeNeve seconded and the motion passed unanimously.

125

126 The approved language read as follows:

127

128 61G16-5.004 Application Evaluations

129 (4) Because the evaluation of work experience is a complex and subjective matter,  
130 the Board establishes the following guidelines which shall be generally applicable absent  
131 extraordinary evidence and documentation supporting a departure there from:

132 (a) through (b) No change

133 ~~(c) Each year of undergraduate or graduate study in the geological sciences shall be~~  
134 ~~credited toward the geological work experience requirements on a month-for-month~~  
135 ~~basis for those periods during which the applicant was enrolled as a full-time student in~~  
136 ~~pursuit of a geological or other related science education or degree. No additional~~  
137 ~~geological work experience credit is allowable for any period of time for which the~~  
138 ~~applicant has received credit toward the geological work experience requirements based~~  
139 ~~upon any period of actual geological work experience or full-time teaching or research in~~  
140 ~~the geological sciences at the college level.~~

141 ~~(d) Each year of full-time teaching or research in the geological sciences at the~~  
142 ~~college level to be credited toward the geological work experience requirements shall~~  
143 ~~have consisted of a normal, approximate nine month academic period during which the~~  
144 ~~applicant was engaged in the teaching or research activities on a full-time basis. No~~  
145 ~~additional geological work experience credit is allowable for any period of time for which~~  
146 ~~the applicant has received credit toward the geological work experience requirements~~  
147 ~~based upon any period of actual geological work experience or undergraduate or~~  
148 ~~graduate study.~~

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Board of Professional Geologists

October 2014 General Sessions Minutes

149 REVIEW AND APPROVAL OF THE MINUTES (BOARD ACTION ITEM)

150

151

- July 2014 General Business Meeting

152

153 The board reviewed the minutes and after discussion the following motion was made:

154

155 MOTION: Mr. Dale made a motion to approve these minutes with corrections.

156 SECOND: Mr. DeNeve seconded and the motion passed unanimously.

157

158 APPLICATION REVIEW

159

160 Endorsement

161

162 David Bernier

163

164 Mr. Bernier was not present for the review of his application.

165

166 Mr. DeNeve stated for the record the coursework is verified even though the transcript  
167 was illegible.

168

169 After discussion the following motion was made:

170

171 MOTION: Mr. DeNeve made a motion to approve Mr. Bernier's application for  
172 licensure by endorsement.

173 SECOND: Mr. Cain seconded and the motion passed unanimously.

174

175 David Jeffrey Conner

176

177 Mr. Conner was not present for the review of his application.

178

179 After discussion the following motion was made:

180

181 MOTION: Mr. Cain made a motion to approve Mr. Conner's application for licensure  
182 by endorsement.

183 SECOND: Mr. Dale seconded and the motion passed unanimously.

184

185 Lane Dorman

186

187 Mr. Dorman was not present for the review of his application.

188

189 After discussion the following motion was made:

190

191 MOTION: Mr. Dale made a motion to approve Mr. Dorman's application for licensure  
192 by endorsement.

193 SECOND: Mr. DeNeve seconded and the motion passed unanimously.

194

195

196

197

198

199 Donald Steven Kellar

200

201 Mr. Kellar was present and sworn in by the court reporter.

202

203 After discussion the following motion was made:

204

205 MOTION: Mr. Dale made a motion to approve Mr. Kellar's application for licensure  
206 by endorsement.

207 SECOND: Mr. DeNeve seconded and the motion passed unanimously.

208

209 Lauren Petty

210

211 Ms. Petty was not present for the review of her application.

212

213 After a detailed review of the material provided by the applicant and further discussion,  
214 the board found the applicant only demonstrated 55 months of creditable work  
215 experience and the applicant would still have to provide an additional five months of  
216 creditable work experience in order to resubmit her application so that it would meet the  
217 requirements for licensure by endorsement pursuant to Section 492.108, Florida  
218 Statutes.

219

220 After discussion the following motion was made:

221

222 MOTION: Mr. Dale made a motion to deny Ms. Petty's application for licensure by  
223 endorsement because she failed to demonstrate the experience  
224 requirements in section 492.105(1)9(e).

225 SECOND: Mr. DeNeve seconded and the motion passed unanimously.

226

227 James Daniel Robinson

228

229 Mr. Robinson was not present for the review of his application.

230

231 After a detailed review of the material provided by the applicant and further discussion,  
232 the board found that despite the above deficiencies, if the applicant were to re-apply, the  
233 applicant would be able to demonstrate the required 60 months of creditable work  
234 experience if he were to self-verify his own work experience. The applicant appeared to  
235 have at least 9 years of geological experience as a professional geologist in the states of  
236 Oregon, Washington, California, Utah, Idaho, Wyoming, Arizona and Texas sufficient to  
237 resubmit his application so that it would meet with the requirements for licensure by  
238 endorsement pursuant to Section 492.108, Florida Statutes.

239

240 After discussion the following motion was made:

241

242 MOTION: Mr. Dale made a motion to deny Mr. Robinson's application for licensure  
243 by endorsement because he failed to demonstrate the experience  
244 requirements in section 492.105(1)9(e).

245 SECOND: Mr. DeNeve seconded and the motion passed unanimously.

246

247

248

249 Examination

250

251 Robert Bailey

252

253 Mr. Bailey was not present for the review of his application.

254

255 After discussion the following motion was made:

256

257 MOTION: Mr. DeNeve made a motion to approve Mr. Bailey's application to sit for  
258 the examination.

259 SECOND: Mr. Dale seconded and the motion passed unanimously.

260

261 Jennifer Rae Conklin

262

263 Ms. Conklin was present and sworn in by the court reporter.

264

265 After discussion the following motion was made:

266

267 MOTION: Mr. DeNeve made a motion to approve Ms. Conklin's application to sit for  
268 the examination.

269 SECOND: Mr. Poppell seconded and the motion passed unanimously.

270

271 Ryan Tuttle

272

273 Mr. Tuttle was not present for the review of his application.

274

275 After discussion the following motion was made:

276

277 MOTION: Mr. Dale made a motion to approve Mr. Tuttle's application to sit for the  
278 examination.

279 SECOND: Mr. Poppell seconded and the motion passed unanimously.

280

281 CHAIR'S REPORT – LOU BUSH

282

283 Mr. Bush showed the board the plaque to be sent to Mr. Cain for his years of service on  
284 the board. Mr. Cain had to leave unexpectedly so it would be mailed to him by the board  
285 office.

286

287 Mr. Bush also thanked the board for working with him over the last three years he was  
288 Chair.

289

290 PROSECUTING ATTORNEY'S REPORT

291

292 No report was provided by the Prosecuting Attorney.

293

294

295

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297

298 The meeting was recessed until 9:00 a.m. on Thursday, October 23, 2014.

299

300 The meeting was called to order by Mr. Bush, Chair, at 9:00 a.m. on Thursday,  
301 October 23, 2014. Mr. Bush led the board in the Pledge of Allegiance and Mr.  
302 Poppell led the prayer.

303

304 **MEMBERS PRESENT**

305 Louie G. Bush, Chair

306 James Funderburk, Vice-Chair

307 Michael Alfieri

308 Mervin Dale

309 Michael DeNeve

310 Jackie Lloyd

311 Robert Poppell

312

313 **MEMBERS ABSENT**

314 Matthew Cain – Excused - (October 23<sup>rd</sup> only)

315

316 **OTHERS PRESENT**

317 Richard Morrison, Executive Director

318 Robert Milne, Board Counsel

319 Krista Woodard, Government Analyst II

320

321 **EXECUTIVE DIRECTOR'S REPORT**

322

323 Mr. Morrison reviewed the Complaints and Investigations Report with the board.

324

325 Mr. Morrison also reviewed the board's operating account financial report ending June  
326 30, 2014 stating the board was in the negative for about \$50,000. This is the first  
327 renewal year the board is in the negative. Mr. Morrison also reported the board has  
328 \$70,000 in the unlicensed activity fund account as of June 30, 2014 to help out with the  
329 \$50,000 deficit.

330

331 The board discussed possible ways to correct the problem of losing money for the exam  
332 fees. After discussion the board asked Mr. Morrison to bring the budget projections to  
333 the January 2015 meeting. The board also requested Mr. Morrison bring a breakdown  
334 of the last three years of the cost per candidate for administration of the examination so  
335 the board begin putting together a Legislative Package to help reverse the loss of fees.

336

337 **FREQUENTLY ASKED QUESTIONS (F.A.Q.'s)**

338

339 The board asked Mr. Morrison to bring a list of the 10 most asked questions to the  
340 January 2015 meeting. The board will review the questions and provide feedback on  
341 them.

342

343

344

345

346

347 TASK FUNCTION FORM

348

349 Mr. Bush reviewed the task function form with the board and staff. Completed items will  
350 be removed and all new items will be added.

351 NEW BUSINESS

352

353 Election of Officers

354

355 Mr. Bush asked for nominations and the following motions were made:

356

357 MOTION: Mr. Poppell made a motion to nominate Mr. Dale for Vice-Chair.

358 SECOND: Mr. Alfieri seconded and the motion passed unanimously.

359

360 MOTION: Mr. Bush made a motion to nominate Mr. Funderburk for Chair.

361 SECOND: Mr. DeNeve seconded and the motion passed unanimously.

362

363 Mr. Funderburk thanked Mr. Bush for his years of service as Chair and stated Mr. Bush  
364 was the best Chair he has worked with.

365

366 Mr. Poppell stated he made a statement several years back that he believed a consumer  
367 member shouldn't serve as Chair but Mr. Bush has proved him wrong.

368

369 2015 Board Meeting Schedule

370

371 After discussion the board decided on the following dates and cities:

372

373 January 21 & 22, 2015 - Tallahassee

374

375 April 22 & 23, 2015 - Fort Myers, Marco Island West Palm Beach or Fort Lauderdale

376

377 July 22 & 23, 2015 - Tampa

378

379 October 21 & 22, 2015 - Fernandina Beach/Amelia Island

380

381 OLD BUSINESS

382

383 The board reviewed the draft of the applications for Geologist In Training Registration  
384 and for licensure by examination for Professional Geologist and made changes and  
385 added the information for Geologist In Training by Endorsement. These applications will  
386 be updated and posted on the department's web page for January 1, 2015.

387

388 PUBLIC COMMENT

389

390 There was no public comment at this meeting.

391

392 With no other business to discuss, the meeting was adjourned at 9:37 a.m.

393

394