

**MINUTES**

**BOARD OF PROFESSIONAL GEOLOGISTS**

**GENERAL BUSINESS MEETING**

**HILTON ST. AUGUSTINE HISTORIC BAYFRONT  
32 AVENIDA MENENDEZ  
ST. AUGUSTINE, FLORIDA 32084**

**OCTOBER 23, 2013**

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**MEMBERS PRESENT**

Louie G. Bush, Chair  
James Funderburk, Vice-Chair  
Matthew Cain (present 1<sup>st</sup> day)  
Mervin Dale  
Dr. Jon Arthur  
Robert Poppell  
Michael Alfieri  
Michael DeNeve

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Richard Morrison, Executive Director  
Robert Milne, Board Counsel  
Stacey Buccieri, Government Analyst II  
Brande Bulger, Prosecuting Attorney  
Albert Ridley  
Matthew Miller  
Ron James  
Jase Ousley

The meeting was called to order by Mr. Bush, Chair, at 9:06 a.m. on Wednesday, October 23, 2013. Mr. Bush led the board in the Pledge of Allegiance and prayer.

Mr. Bush welcomed new board members Michael Alfieri and Michael DeNeve. Mr. Bush also welcomed Brande Bulger, the new Prosecuting Attorney.

## BOARD MEMBER TRAINING

Mr. Morrison explained the departmental overview, roles of DBPR and board members and the operating budget. Mr. Funderburk conducted the laws and rules review (Chapters 455 & 492, F.S. & 61G-16, F.A.C.). Mr. Milne explained Ethics, The Sunshine Law, public records and the Administrative Procedures Act. Ms. Bulger reviewed the disciplinary procedures. Ms. Buccieri explained travel reimbursement information. Mr. Bush explained and walked the members through application review.

## INFORMAL HEARING FOR ANNALIESE ALISON EIPERT'S ENDORSEMENT APPLICATION

Ms. Eipert was not present for the reconsideration of her application.

Mr. Milne presented this case stating that Ms. Eipert's application for licensure by endorsement was denied at the May 2013 board meeting. The denial was based on Ms. Eipert's work experience verification form from Tetra Tech not having the appropriate signature from her supervisor and his resume was not attached.

Ms. Eipert submitted a corrected experience verification form with the appropriate signature and the resume.

After discussion the following motion was made:

MOTION: Mr. Funderburk made a motion to vacate the previous Notice of Intent to Deny and approve Ms. Eipert's application for licensure by endorsement.  
SECOND: Dr. Arthur seconded and the motion passed unanimously.

## APPLICATION REVIEW

### Endorsement

Connie B. Garrett

This application was pulled from the agenda.

Erin Margaret Huntley

Ms. Huntley was not present for the review of her application.

After discussion the following motion was made:

MOTION: Mr. Cain made a motion to approve Ms. Huntley's application for licensure by endorsement.

SECOND: Dr. Arthur seconded and the motion passed unanimously.

Ronald A. James

Mr. James was present for the review of his application.

After discussion the following motion was made:

MOTION: Mr. Funderburk made a motion to approve Mr. James' application for licensure by endorsement.

SECOND: Dr. Arthur seconded and the motion passed unanimously.

Kirk Alan Thomson

Mr. Thomson was not present for the review of his application.

After discussion the following motion was made:

MOTION: Mr. DeNeve made a motion to approve Mr. Thomson's application for licensure by endorsement.

SECOND: Mr. Cain seconded and the motion passed unanimously.

### Examination

Andreas L. Acosta

Mr. Acosta was not present for the review of his application.

After discussion the following motion was made:

MOTION: Mr. Alfieri made a motion to approve Mr. Acosta's application to sit for the examination.

SECOND: Dr. Arthur seconded and the motion passed unanimously.

Ryan Emslie

Mr. Emslie was not present for the review of his application.

After discussion the following motion was made:

MOTION: Mr. Cain made a motion to approve Mr. Acosta's application to sit for the examination.

SECOND: Mr. Dale seconded and the motion passed unanimously.

Matthew P. Miller

Mr. Miller was present for the review of his application.

After discussion it was the consensus of the board that Mr. Miller was lacking one upper level course and did not meet the educational requirements in 492.105(1)(d)2., F.S. The board suggested Mr. Miller complete one more upper level course. Mr. Miller requested to withdraw his application at this time.

Jase Ousley

Mr. Ousley was present for the review of his application.

After discussion the following motion was made:

MOTION: Mr. Cain made a motion to approve Mr. Ousley's application to sit for the examination.

SECOND: Dr. Arthur seconded and the motion passed unanimously.

#### REVIEW AND APPROVAL OF THE MINUTES (BOARD ACTION ITEM)

- o July 2013 General Business Meeting

These minutes were not available at the meeting.

#### CHAIR'S REPORT – LOU BUSH

Mr. Bush commented on how nice it is to have a full board again.

Mr. Bush requested for Mr. Morrison to ask for a letter of support from the Department. Mr. Morrison stated that he would check into this but was not sure the Department would be willing to provide a letter of support.

#### EXECUTIVE DIRECTOR'S REPORT – Richard Morrison

Mr. Morrison reviewed the Operating Account Financial Report ending June 30, 2013 and the Unlicensed Activity Financial Report ending June 30, 2013 with the board.

Mr. Morrison also reviewed the Complaints and Investigations Report with the board.

#### PROSECUTING ATTORNEY'S REPORT – Brande Bulger

Ms. Bulger reported that 2 cases were ready for probable cause and she was working on 3 private cases.

Mr. Bush recessed this meeting until 9:00 a.m. on October 24, 2013.

Mr. Bush called the meeting to order at 9:07 a.m. on October 24, 2013.

**MEMBERS PRESENT**

Louie G. Bush, Chair  
James Funderburk, Vice-Chair  
Mervin Dale  
Dr. Jon Arthur  
Robert Poppell  
Matthew Cain  
Michael DeNeve  
Michael Alfieri

**MEMBERS ABSENT**

Matthew Cain (Excused)

**OTHERS PRESENT**

Richard Morrison, Executive Director  
Robert Milne, Board Counsel  
Brande Bulger, Prosecuting Attorney  
Stacey Buccieri, Government Analyst II

Mr. Bush led the board in the Pledge of Allegiance and prayer.

BOARD COUNSEL'S REPORT – Robert Milne

Rule 61G16-3.001, F.A.C.

Mr. Milne and Mr. Morrison stated that they felt that this rule did not correct the problem with the examination fees and would appear to further reduce the examination fee to \$200. Mr. Milne reported that this rule language was withdrawn on August 16, 2013. After discussion the board directed Mr. Milne to research if it would be possible to pay the examination fees directly to ASBOG.

**GEOLOGIST IN TRAINING DISCUSSION**

Mr. Bush provided copies of letters of support for the Geologist In Training from Jeffrey Ryan, Ph.D., Professor, Chair and Director of the University of South Florida and Robin Petzold, Chair of the Florida Board of Professional Surveyors and Mappers.

Mr. Bush also provided copies of the draft of the Geologist In Training Bill and asked the board to look over it and make sure they were good with the change striking the education requirement of 24 upper level courses. Mr. Bush stated that now is the time to make any changes if needed.

The board discussed changing the name of the designation to Professional Geologists In Training but after further discussion decided to leave it as Geologist In Training.

After further discussion the board agreed to make no other changes to the draft of the bill.

#### TASK FUNCTION FORM

Mr. Bush reviewed the task function form with the board and staff. Completed items will be removed and new items will be added.

#### NEW BUSINESS

The board discussed and decided upon the following dates and cities for the 2014 board meetings:

##### 2014 Board Meeting Schedule

January 22 & 23, 2014 – Tallahassee

April 23 & 24, 2014 - Sarasota

July 23 & 24, 2014 – West Palm Beach/Fort Lauderdale

October 22 & 23, 2014 – St. Augustine

##### Election of Officers

Mr. Bush asked for nominations for Chair and Vice-Chair.

##### Chair

MOTION: Mr. Funderburk made a motion to nominate Mr. Bush as Chair again.

SECOND: Dr. Arthur seconded and the motion passed unanimously.

##### Vice-Chair

MOTION: Mr. Poppell made a motion to nominate Mr. Funderburk as Vice-Chair again.

SECOND: Dr. Arthur seconded and the motion passed unanimously.

#### OLD BUSINESS

There was no old business at this time.

With no other business to discuss, the meeting was adjourned at 10:30 a.m.