MINUTES
BOARD OF LANDSCAPE ARCHITECTURE

General Business Meeting
Mission Inn Resort & Club
10400 County Road 48
Howey-In-The-Hills, Florida 34737
Friday, January 13, 2017
At 9:00 a.m.

Call to Order

Mr. Kissinger, Vice-chair, called the meeting to order at 9:00 a.m.

Members Present

Mr. Joseph Delate, Chair
Mr. Michael Kroll
Mr. Richard Conant
Mr. Phillip Smith
Mr. David Powell

Members Absent

Mr. Paul Kissinger-Vice Chair - Excused
Mr. Brian Thomas Donovan - Excused

Others Present

Ms. Ruthanne Christie, Executive Director
Ms. Stacey Buccieri, Government Analyst II
Ms. Amanda Senn, Government Analyst I
Ms. Deborah Loucks, Assistant Attorney General

Review of Applications

Sheri French, Endorsement
MOTION: Mr. Kroll moved to allow Ms. French to sit for the Florida examination and that her application would be approved and contingent on completion of the required one year of direct supervision by a licensed landscape architect in the State of Florida and a passing score on the Florida exam.
SECOND: Mr. Smith.
The motion passed unanimously.
Jeremy Ringer- Review of application
MOTION: Mr. Conant moved to continue the application to the February 14, 2017 conference call.
SECOND: Mr. Powell.
Motion passed unanimously.

Ratification List - Continuing Education
MOTION: Mr. Kroll moved to approve the continuing education list.
SECOND: Mr. Conant.
Motion passed unanimously.

Approval of August 2016 Meeting Minutes
MOTION: Mr. Smith moved to approve the minutes as written.
SECOND: Mr. Powell.
Motion passed unanimously.

Reports

Rules Report
Ms. Loucks presented rules report. There was no comment.

Financial Report
Ms. Christie reviewed the 1st Quarter Financial Reports, which included the Operating Account and Unlicensed Activity Account, she informed the Board that the $5 ULA fee could be waived during the 2017 renewal cycle. The Board asked Ms. Christie to research a 1 time renewal fee reduction for the 2017 cycle.

New Business
CLARB Nominations – Joseph Delate and Paul Kissinger were nominated Region 3 Alternate Director.
MOTION: Mr. Powell moved to approve the nominations.
SECOND: Mr. Kroll seconded the motion and it passed unanimously.

Next Meeting
The Board agreed the next meeting will be on February 14, 2017 via telephone conference.

Public Comment
None
Old Business

61G10-18.006 Approval of Continuing Education Courses.

1) Application for approval of each continuing education course offered by an approved provider shall be made on the Course Approval Application, Form DBPR LA 2, incorporated by reference in DBPR Rule 61-35.017, F.A.C., a copy of which can be obtained from the Board Office.

2) Continuing education courses shall expire two years from the date of approval. Continuing education providers shall reapply for approval of any course that has expired by complying with Rule 61G10-18.006, F.A.C., unless exempt by Rule 61G10-18.002, F.A.C.

3) The application shall be submitted no later than 60 days prior to the next scheduled Board meeting at which the application is to be considered for approval. It shall include:

   (a) A description of the subject or subjects to be covered;
   (b) An outline of the course which includes the subjects, topics, and subtopics to be presented;
   (c) A current bibliography;
   (d) The names of each proposed instructor and alternate instructor with the education, experience, publication lists and other information relative to his or her qualifications to teach the particular course; and
   (e) The total hours of instruction which will be given.

   (f) If the course is to be delivered by distanced learning: the means by which the course will demonstrate student involvement, and addresses comprehension of content at regular intervals.

   (g) If a course has approval by the American Society of Landscape Architects (ASLA) as a course in the Landscape Architecture Continuing Education System (LACES) the provider may submit a copy of the LACES approval email from the ASLA in lieu of items listed above in (3)(a) – (e).

MOTION: Mr. Conant voted to approve the proposed rule language and start the rule change process.

SECOND: Mr. Powell seconded the motion and it passed unanimously.

The Board stated there was no adverse financial impact in excess of $200,000 in one year or $500,000 over five years and no Statement of Estimated Regulatory Costs was required.

Adjourn

MOTION: Mr. Kissinger moved to adjourn the meeting.

SECOND: Mr. Smith seconded the motion and it passed unanimously.