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**MINUTES**  
**BOARD OF LANDSCAPE ARCHITECTURE**

General Business Meeting  
Embassy Suites  
8250 Jamaican Court  
Orlando, Florida  
At 9 a.m.

10 **Call to Order**

11  
12 Mr. Delate, Chair, called the meeting to order at 9:00 a.m.  
13

14 **Members Present**

15  
16 Mr. Joseph Delate, Chair  
17 Mr. Paul Kissinger, Vice Chair  
18 Mr. Richard Conant  
19 Mr. Phillip Smith  
20 Mr. Brian Donovan  
21 Mr. Michael Kulich  
22

23 **Members Absent**

24 Mr. Michael Kroll - Excused  
25

26 **Others Present**

27  
28 Ms. Ruthanne Christie, Executive Director  
29 Ms. Amanda Senn, Government Analyst I  
30 Ms. Rachel Clark, Assistant Attorney General  
31 Court Reporter- *Southern Court Reporters, Inc.*, (407) 810-8973  
32

33 **II. Review of Applications**

34  
35 **William Willingham- 6 Year Candidate**

36  
37 Mr. Willingham was not present.  
38

39 After discussion by the board the following motions were made.  
40

41 MOTION: Mr. Smith made a motion that Mr. Willingham's plans were deficient  
42 in grading plans, site design, layout plans, and that there did not appear to be  
43 direct supervision from a registered landscape architect for Mr. Willingham. The  
44 board requested that Ms. Christie reach out to Mr. Willingham to see if he could  
45 provide additional plans with these requirements.  
46

47 SECOND: Mr. Donovan.  
48  
49 The motion passed unanimously.

50  
51 **Marc Bortak- 6 Year Candidate**

52  
53 Mr. Bortak was present and sworn in.

54  
55 After discussion by the board the following motions were made.

56  
57 MOTION: Mr. Kroll made a motion to accept 2 years credit for schooling.

58  
59 SECOND: Mr. Conant.

60  
61 MOTION: Mr. Kroll made a motion to accept 4 years of additional experience  
62 and approve Mr. Bortak to take the LARE exam.

63  
64 SECOND: Mr. Smith.

65  
66 The motion passed unanimously.

67  
68 **Ratification of Continuing Education**

69  
70 MOTION: Mr. Conant made the motion to approve the list with typos  
71 corrected.

72  
73 SECOND: Mr. Kulich

74  
75  
76 **Approval of July 6, 2017 Board Meeting Minutes**

77  
78 MOTION: Mr. Kroll made a motion to continue approval of the minutes to the  
79 next scheduled meeting.

80  
81 SECOND: Mr. Donovan.

82  
83 The motion passed unanimously.

84  
85 **Approval of April, 2017 Board Meeting Minutes**

86  
87 MOTION: Mr. Kissinger moved to approve the minutes.

88  
89 SECOND: Mr. Kroll.

90  
91 The motion passed unanimously.

92

93 **Rules Report – C.E. LACES Rule**

94

95 61G10-18.006-Ms. Clark informed the Board that the proposed rule was  
96 withdrawn.

97

98 **FINANCIAL REPORTS**

99

100 1<sup>st</sup> Quarter FY 17/18- General Discussion

101 Ms. Christie reviewed the 1<sup>st</sup> quarter financials and informed the Board that they  
102 could bring back rule language for fee reduction for licensure.

103

104 MOTION: Mr. Conant made a motion to approve drafting rule language for fee  
105 reduction.

106

107 SECOND: Mr. Smith.

108

109 **New Business**

110 **Next Meeting**

111 A. July 26, 2018- FLASLA Conference- Bonita Springs.

112 B. Rule 61G10-11.011 F.A.C.

113 C. Election of Officers

114

115 MOTION: Mr. Kroll made a motion to elect Mr. Donovan to be Chairman of  
116 the board.

117

118 SECOND: Mr. Donovan.

119

120 MOTION: Mr. Conant made a motion to elect Mr. Kissinger to Vice Chair of  
121 the board.

122

123 SECOND: Mr. Smith.

124

125 **Public Comment**

126 None

127

128 **Old Business**

129 The issue of possible deregulation was discussed.

130

131 **Adjourn 10:32 a.m.**

132

133 Board member training for Mr. Kulich began after adjournment of the board  
134 meeting.

135