

**MINUTES  
BOARD OF LANDSCAPE ARCHITECTURE**

**Holiday Inn Resort – The Castle  
8629 International Drive  
Orlando, FL 32819  
February 3, 2012**

**CALL TO ORDER**

Mr. Delate, Acting Chair, called the meeting to order at 9:03 a.m.

**MEMBERS PRESENT**

Mr. Joseph Delate, Chair  
Mr. John Ribes, Vice-Chair  
Ms. Elizabeth Marshall  
Mr. Michael Pape  
Mr. Paul Kissinger  
Mr. Charles (David) Powell

**MEMBERS ABSENT**

Mr. Charles (Chris) Lambeth

**OTHERS PRESENT**

Ms. Juanita Chastain, Executive Director  
Ms. Linda Tinsley, Government Analyst  
Ms. Lynette Norr, Assistant Attorney General

Ms. Chastain explained Mr. Lambeth had a death in his family and was not able to attend.

**MOTION:** Mr. Pate moved to excuse Mr. Lambeth's absence.

**SECOND:** Mr. Ribes seconded the motion and it passed unanimously.

**ELECTION OF OFFICERS**

**MOTION:** Mr. Ribes moved to elected Mr. Delate Chair.

**SECOND:** Mr. Powell seconded the motion and it passed unanimously.

**MOTION:** Mr. Delate moved to elected Mr. Ribes as Vice-Chair.

**SECOND:** Mr. Kissinger seconded the motion and it passed unanimously.

### **APPROVAL OF NOVEMBER 4, 2011 MEETING MINUTES**

**MOTION:** Mr. Ribes moved to approve the minutes.

**SECOND:** Mr. Powell seconded the motion and it passed unanimously.

### **APPLICATION REVIEW/APPROVAL**

#### **Mr. Jason Vail Weckerly - Six Year Candidate**

Mr. Weckerly was not present. Ms. Chastain presented the application and explained Mr. Weckerly was not able to make the meeting due to financial constraints. Ms. Chastain explained the application process for the new members and stated the plans had been reviewed and deemed sufficient by Mr. Delate. After review of the plans the following motion was made.

**MOTION:** Mr. Powell moved to approve the six year candidate for examination.

**SECOND:** Mr. Ribes seconded the motion and it passed unanimously.

### **DISCUSSION**

#### **New Board Member Training**

Ms. Chastain and Ms. Norr presented the new board member training.

#### **Obtaining coursework descriptions when licensees request continuing education be granted by submitting college transcripts.**

The board asked that the Bureau of Education and Testing request coursework descriptions when licensees request continuing education be granted by submitted college transcripts.

Mr. Kissinger asked if it would be possible to have automatic approved continuing education courses and providers. Ms. Chastain explained the 100 percent continuing education monitoring and indicated that approved providers submit attendance rosters electronically and the information is uploaded into a licensee's record. It would be an unrealistic workload issue for the Bureau of Education and Testing to manually input attendance rosters from providers that were not submitting rosters electronically.

#### **Educating the public regarding the practice of landscape architecture.**

Mr. Kissinger commented that with the downturn of the economy there appears to be a number of landscape architects that have lost jobs and may be practicing without licensure or opening firms that do not obtain the business license. He suggested through outreach have a program to promote individuals to get the right credentials or specifically to follow the rules.

Ms. Chastain explained that the department handles unlicensed activity cases against those individuals practicing landscape architecture without a license. The department does have regional offices that often attend organizational meetings to discuss licensure requirements. Ms. Chastain stated that she prepares a newsletter twice a year that is posted on the board's webpage.

Ms. Norr cautioned board members when addressing groups to make it clear they are not speaking on behalf of the board.

Mr. Pape commented that their role as board members is limited and he agreed they need to be cautious when speaking to the public. He stated the association is the more appropriate means for outreach.

## **RATIFICATION LISTS**

### **Continuing Education**

**MOTION:** Mr. Ribes moved to approve the continuing education ratification list.

**SECOND:** Mr. Kissinger seconded the motion and it passed unanimously.

### **American Public Gardens Association (APG)**

Lessons Learned: Less is more  
Hardscapes in Historic Gardens  
Vizcaya Cultural Landscape Overview/Tour  
Historic Horticulture  
Maintaining Design Intent: What to do  
Lessons learned (Panel 2)  
Montgomery Botanical Center & Kampong  
Lessons Learned: The Preservation

### **College of Environmental Design**

Southern Garden Heritage Conference

### **Florida Nursery, Growers & Landscape Assoc.**

2011 Great Southern Tree Conference – Part One

2011 Great Southern Tree Conference – Part Two

**Genius DV**

Google Sketchup – 2 Day Course

**Mausen Consulting LLC**

Water Conservation Trends in Florida

**UF/Florida Friendly Landscaping Program**

Florida-Friendly Landscaping: What's in Green Industries Best MGMT Practices  
Green Industries Best Mgmt Practices

**University of Florida Program for Resource**  
Greenhouse Gas Reduct & Energy Conservation

**Licensure Candidates**

**MOTION:** Mr. Powell moved to approve the licensure candidate ratification list.

**SECOND:** Mr. Ribes seconded the motion and it passed unanimously.

**License by Examination/Endorsement**

Paul Jean-Marie Kassab, matthew David Bukolt, Jill Michelle Griffiths,  
Esperanza Maria Kelly, Brian Danie Fridenmaker

**Landscape Certificate of Authorization**

IBI Group (Florida) INC, Jerry Pate Design INC, Florida Design Consultants,  
Lawn Enforcement Agency, Melzer Design Group INC, Perry Becker Design  
LLC, Pittman Landscape, Weaver Boos Consultants Southeast, LLC, Mahan  
Rykiel Associates, Inc

**Temporary Landscape Individual**

Christopher Ryan Fortner

**Temporary Landscape Business**

Galloway Landscape Architecture, LLC

## **REPORTS**

### **Chair's Report – Joe Delate**

Mr. Delate welcomed the new members.

### **Executive Director's Report - Juanita Chastain**

Ms. Chastain reviewed the first quarter 2011-12 financial report and indicated the board was fiscally sound.

### **Board Counsel's Report - Ms. Lynette Norr**

Ms. Norr commented rule 61G10-15.005, Supervisory Control, FAC, had been successfully repealed.

Rule 61G10-12.001, Application and Examination Fees, FAC, was tolled for the Joint Administrative Procedures Committee (JAPC) review. JAPC has agreed to approve the rule.

### **Prosecuting Attorney's Report - Mr. Dustin Metz**

Mr. Metz was not in attendance. Ms. Chastain stated the probable cause panel has an upcoming meeting scheduled.

## **NEW BUSINESS**

Ms. Marshall requested the number of licensees that renewed in 2011 compared to the number that renewed during the last renewal cycle. Ms. Chastain stated she would provide the information at the next board meeting.

Ms. Marshall asked if anyone would be going to the Council of Landscape Architectural Registration Boards conference. Ms. Chastain informed the board that both she and Mr. Delate had been approved. Mr. Kissinger inquired if any board member could attend. Ms. Chastain explained that any board member could attend but reimbursement by the state could not be made but for the approved individuals.

A telephone conference call was scheduled for April 27, 2012 if needed. The next face-to-face meeting will be held in conjunction with the annual Florida American Society of Landscape Architects conference in St. Augustine on June 28, 2012.

## **OLD BUSINESS**

None

**ADJOURN**

**MOTION:** Mr. Ribes moved to adjourn the meeting.

**SECOND:** Mr. Delate seconded the motion and it passed unanimously.

The meeting adjourned at 11:48 a.m.