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**MINUTES  
BOARD OF LANDSCAPE ARCHITECTURE**

**General Business Meeting  
Telephone Conference Call  
April 30, 2015  
10:00 a.m.**

10 **I. Call to Order**

11  
12 Mr. Delate, Chair, called the meeting to order at 10:03 a.m.

13  
14 **Members Present**

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16 Mr. Joseph Delate, Chair  
17 Mr. Paul Kissinger, Vice-Chair  
18 Mr. Michael Kroll  
19 Mr. Richard Conant  
20 Mr. Phillip Smith  
21 Mr. David Powell  
22 Mr. Brian Donovan

23  
24 **Members Absent**

25  
26 None

27  
28 **Others Present**

29  
30 Ms. Ruthanne Christie, Executive Director  
31 Ms. Rachel Clark, Assistant Attorney General  
32 Ms. Stacey Buccieri, Government Analyst II  
33 Mr. Kyle Christopher, Chief Prosecuting Attorney  
34 Elizabeth Houck

35  
36 Court Reporter – For the Record

37  
38 **II. Review/Approval of Application**

39  
40 **Elizabeth C. Houck Landscape Architecture, LLC.**  
41 **Certification of Authorization**

42  
43 Ms. Houck was present and sworn in by the court reporter.  
44

45 Ms. Christie presented the application and stated the application indicated the  
46 licensee had worked without a certificate of authority prior to the date of  
47 application.

48  
49 Ms. Houck informed the Board she began business two years ago.

50  
51 After discussion, the following motion was made:

52  
53 MOTION: Mr. Kissinger moved to approve the application contingent on  
54 payment of a fee of \$342.50 (equal to 1 renewal fee for a certificate of authority)  
55 within 30 days.

56  
57 SECOND: Mr. Delate seconded the motion and it passed unanimously.

58

### 59 **III. Review of Minutes**

60

#### 61 **Minutes of the December 12, 2014 Meeting**

62

63 MOTION: Mr. Kissinger moved to approve the minutes of the December 12,  
64 2014 Board of Landscape Architecture meeting.

65

66 SECOND: Mr. Smith seconded the motion and it passed unanimously.

67

#### 68 **Minutes of the December 22, 2014 Conference Call**

69

70 MOTION: Mr. Kissinger moved to approve the minutes of the December 22,  
71 2014 Board of Landscape Architecture conference call meeting.

72

73 SECOND: Mr. Kroll seconded the motion and it passed unanimously.

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### 75 **IV. Rules Report**

76

77 Ms. Clark presented the Rules Report for April 2015 to the Board.

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79 Ms. Clark also presented a draft Annual Regulatory Plan to the Board for  
80 Approval.

81

82 Ms. Christie suggested the addition of Rule 61G18.002, F.A.C. to the plan based  
83 on an inquiry received from the Florida Chapter of the American Society of  
84 Landscape Architects regarding approval of LACES for continuing education  
85 credit.

86

87 MOTION: Mr. Kissinger moved to approve the Annual Regulatory Plan with  
88 the addition of Rule 61G18.002, F.A.C.

89

90 SECOND: Mr. Conant seconded the motion and it passed unanimously.

91 **V. Financial Report**

92

93 Ms. Christie presented the Board with the second quarter financial reports for the  
94 operating and unlicensed activity accounts.

95

96 **VI. Old Business**

97

98 None

99

100 **VII. New Business**

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102 **CLARB Annual Conference**

103

104 MOTION: Mr. Kroll made a motion for Mr. Delate to attend the annual CLARB  
105 conference and for Ms. Clark to attend in Ms. Christie's place.

106

107 SECOND: Mr. Powell seconded the motion and it passed unanimously.

108

109 Ms. Christie will submit a request for approval.

110

111 **Next Meeting**

112

113 Ms. Christie informed the Board the next meeting would be held July 30, 2015 at  
114 the Renaissance Orlando at Sea World in conjunction with the Florida ASLA  
115 annual conference.

116

117 Mr. Delate asked Ms. Christie to have a sound system set up in the meeting  
118 room due to difficulties encountered last year with the large audience.

119

120 Mr. Delate asked Ms. Christie to invite the University of Florida to attend the  
121 meeting and speak to the Board on their Landscape Architecture program.

122

123 The Board agreed to have the following issues on the agenda for the July  
124 meeting.

125

- 126 • Request from Florida Chapter of the American Society of Landscape  
127 Architects regarding approval of LACES for continuing education credit.
- 128 • Discussion of the term Registered Landscape Architect versus  
129 Professional Landscape Architect.

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131 **CLARB Technical Advisory Group**

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133 Mr. Kissinger informed the Board he is a member of the CLARB technical  
134 advisory group.

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136 **VIII. Adjourn**

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MOTION: Mr. Kissinger moved to adjourn.

SECOND: Mr. Conant seconded the motion and it passed unanimously.

Meeting adjourned at 10:40 a.m.

DRAFT