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**MINUTES**  
**BOARD OF LANDSCAPE ARCHITECTURE**

General Business Meeting  
Boca Raton Resort and Club  
Boca Raton, Florida 33432  
Thursday, July 6, 2017  
At 9 a.m.

10 **Call to Order**

11  
12 Mr. Delate, Chair, called the meeting to order at 9:00 a.m.

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14 **Members Present**

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16 Mr. Joseph Delate, Chair  
17 Mr. Paul Kissinger, Vice Chair  
18 Mr. Michael Kroll  
19 Mr. Richard Conant  
20 Mr. Phillip Smith

21  
22 **Members Absent**

23 Mr. David Powell-Excused  
24 Mr. Brian Donovan-Excused

25  
26 **Others Present**

27  
28 Ms. Ruthanne Christie, Executive Director  
29 Ms. Amanda Senn, Government Analyst I  
30 Ms. Rachel Clark, Assistant Attorney General  
31 Court Reporter- Verbatim Support Services 954-467-8204

32  
33 **II. Review of Applications**

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35 **Isaac Stein- 6 Year Candidate**

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37 Mr. Stein was present and sworn in.

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39 After discussion by the board the following motions were made.

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41 MOTION: Mr. Conant made a motion to approve Mr. Stein's application.

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43 SECOND: Mr. Kissinger.

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45 The motion passed unanimously.

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**Melissa Kostelia- 6 Year Candidate**

Ms. Kostelia was present and sworn in.

After discussion by the board the following motions were made.

MOTION: Mr. Conant made a motion to approve Ms. Kostelia’s application.

SECOND: Mr. Smith

The motion passed unanimously.

**Financial Report**

3<sup>rd</sup> Quarter FY 16/17- General Discussion

Ms. Christie reviewed the 3<sup>rd</sup> quarter financials and informed the Board the ULA fee would be waived this renewal period per the statute based on the current financial situation and the Boards accounts.

**Ratification of Continuing Education-** Continued until next meeting

**Approval of April, 2017 Board Meeting Minutes**

MOTION: Mr. Kissinger moved to approve the minutes.

SECOND: Mr. Kroll.

The motion passed unanimously.

**Rules Report**

**May Rules Report-General Discussion**

Ms. Clark informed the Board that changes to 61G10-11.004 F.A.C. are effective.

**JAPC Letter Rule 61G10-18.006, F.A.C.**

Ms. Clark informed the Board she tolled the rule and Ms. Christie will work with Ms. Clark to see if an alternative is feasible.

**Draft Language for Delinquent Fee 61G10-12.002(10), F.A.C.(Per HB 741)**

After discussion by the board the following motions were made.

93 **MOTION:** Mr. Smith moved to approve the rule language to reduce the  
94 delinquent fee to \$25.

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96 **SECOND:** Mr. Kissinger.

97  
98 The motion passed unanimously.

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100 **MOTION:** Mr. Kroll made a motion that there was no adverse financial impact  
101 in excess of \$200,000 in one year or \$500,000 over five years and no Statement  
102 of Estimated Regulatory Costs was required.

103 **SECOND:** Mr. Conant.

104  
105 The motion passed unanimously.

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107 **Annual Regulatory Plan**

108  
109 **New Business**

110 **RLA Renewal Fee 1 Time Reduction**

111  
112 Ms. Christie informed the Board the 2017 renewal would include a \$100 fee  
113 reduction per the Boards request.

114  
115 **CLARB Update-Paul Kissinger**

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117 Mr. Kissinger gave an overview of CLARB. Powerpoint is attached as Exhibit A.

118  
119 **Next Meeting**

120 A conference call will be scheduled for some time in November. An in person  
121 meeting will be scheduled possibly in January 2018.

122  
123 **Public Comment**

124 None

125  
126 **Old Business**

127 CLARB Meeting- The Board voted to have Mr. Delate and Mr. Kroll attend the  
128 2017 CLARB annual conference. The topic of using Go2Meeting for future  
129 teleconferences was discussed.

130  
131 **Adjourn 10:38 a.m.**

132  
133 **MOTION:** Mr. Kroll moved to adjourn the meeting.

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135 **SECOND:** Mr. Smith seconded the motion and it passed unanimously.

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