Call to Order

Mr. Davis called the meeting to order at 10:00 a.m.

Members Present

Paul Davis, Chair
Elizabeth Gillick, Vice Chair
Collene Walter
Phillip Graham
Elizabeth Marshall-Beasley

Others Present

Barbara Edwards, Board Counsel
Charlie Pellegrini, Prosecuting Attorney
Juanita Chastain, Executive Director
Linda Tinsley, Government Analyst

Discussion

Advanced Building Code Courses

Ms. Chastain advised the board that she and Ms. Edwards met with the Bureau of Education and Testing. She stated that they addressed the board’s concerns about the review and approval of advanced courses. She stated that they are attempting to have the board approved by the Florida Building commission as an accredditor. Ms. Chastain stated that if they were approved every course would automatically be approved by the Florida Building Commission.

Ms. Walter advised the board that she attended the Florida Building Commission meeting on Monday June 14, 2004 for the Education Technical Advisory Committee. She stated that it was the Florida Building Commission’s recommendation that the responsibility for review and approval of advanced building code courses be delegated to the individual licensing boards. She
stated that this was in response to the overwhelming dislike of the core courses being so general and the fact that most of the licensing boards want the ability to make sure the advanced courses were more specifically tailored for each of the individual professions. She stated that the Florida Building Commission agreed and submitted legislation in regards to changing the current law, which states that instead of the Florida Building Commission being responsible for providing advanced courses that it would be delegated to the individual licensing boards. She stated the legislation failed and the law was never changed. Ms. Walter advised the board that the Board of Landscape Architecture did approve the requirement for two (2) hours of advanced courses. She stated that many of the other licensing boards had not made a determination or set a one (1) or a zero (0) as the requirement for advanced courses. She stated that the Board of Landscape Architecture did set two (2) hours and the board did approve advanced courses based on the assumption that the legislation would pass. She stated that the issue was discussed at length with the representatives and members that were there. She stated that Mr. Dick Brody, the Chair was present and he is aware of the profession and some of the issues the board faces and he complemented the board for being pro active and for being one of the few professions that actually did require advanced code course training and has been working diligently to bring those courses on line. Ms. Walter stated that Mr. Brody asked her to apologize to the board that the Landscape board is one of the few boards that are following the proposed rules and unfortunately the proposed rules were not implemented.

Ms. Walter stated that the Florida Building Commission was going to delegate responsibility for reviewing and approving the advanced courses to the individual licensing board. She stated that the Florida Building Commission was also going to set up a voluntary accreditation process where certain individuals would submit an application to show that they were experts in certain fields of the building code and they would be able to review courses that were submitted to make sure the courses comply and accurately present the various elements of the building code. She stated that the purpose is to assure that when the course is presented by the provider the accreditor will review the course outline and content and they will certify to the board that the course accurately reflects the information in the building code.

Ms. Marshall–Beasley asked how the Landscape Architect Licensees would know if an Architect course is approved for a Landscape Architect.

Ms. Walter advised Ms. Marshall-Beasley that the licensee would check with the licensing board to see if it is approved. She stated that because the authority was not delegated by a legislative change the Building Commission is still the entity responsible for preparing and offering the courses.
Ms. Gillick asked Ms. Walter if courses were denied by the Florida Building Commission would the licensing boards be contacted.

Ms. Walter advised Ms. Gillick that the Florida Building Commission does not have a process in place to review and approve courses. She stated they had not developed any rules because they were under the assumption that the authority was going to be delegated to the boards.

Ms. Walter stated that the Florida Building Commission is still responsible for reviewing and approving courses and they have set up a voluntary accreditation process. She stated that now the Florida Building Commission has to do rule making in regards to how they will review and approve courses. She stated what they are thinking of doing is taking the voluntary accreditation process and having that be the official process where by a provider would submit a course and it would be reviewed by the individual accreditor and based on the accreditor’s recommendation the course would be sent to the various technical advisory committee’s of the Florida Building Commission. She stated that if it was a plumbing course and touched on irrigation that course would go to the technical advisory committee for plumbing and they would review the course and most likely agree with the accreditor and send their recommendation to the Florida Building Commission and the Commission would approve the course. She stated that at this time there are no rules in place to implement the approval process. Ms. Walter stated that the Florida Building Commission is still determined to get the legislation passed to delegate the authority to the licensing boards. She stated the reason the legislation did not pass had nothing to do with the concept it had to do with the additional items added to this piece of legislation. She stated they hope to submit the legislation separately next session. She stated they are trying to implement a temporary fix in the meantime for Landscape Architecture, Construction Industry Licensing Board and those professions that have adopted advanced credit requirements. Ms. Walter stated that the Board of Landscape Architecture could submit to the Florida Building Commission the name of a board member to be approved as an accreditor which would allow them to review advanced courses for Landscape Architecture. She stated right now there is not a rule in place to approve this person. She stated that the current law requires the Florida Building Commission to approve the advanced courses. Ms. Walter stated that one option is to have the Board of Landscape Architecture submit an application to become an accreditor and someone be the qualifier who reviews the applications and hope that the Florida Building Commission expedites the rule process to implement the process for the courses to be submitted to the appropriate technical advisory committee and to the Florida Building Commission for approval. She stated that the second option is to not approve any advanced courses and see what happens in the next legislative session. Ms. Walter stated that the problem with that is that it would be a year into the licensing renewal period. Ms. Walter advised the board that
the board could change their rules to not require two (2) credit hours of advanced building code or to make it optional.

Ms. Chastain advised the board that the requirement was in the statute.

Ms. Walter stated that the board could set the requirement at zero (0).

Ms. Edwards stated that one of the concerns is what the Florida Building Commission plans to do with regards to those courses that the board had already approved and now that they have to approve because the legislation did not pass. She stated that the board could write a letter and the Commission would probably approve the courses.

Ms. Gillick stated that Ms. Walter does a great job but she feels that the full board should approve the courses.

Ms. Walter stated that the Florida Building Code’s idea is that the individual qualifier or accreditor would be an expert as it relates to the subject trade areas of the building code. She stated that the trade areas are not set up by profession they are set up by the segments of the building code. She stated that from the landscape architecture standpoint the profession deals with some aspects of accessibility, commercial pools and spas, residential pools and spas. She stated that the accreditor would be looking at building code specific not profession specific.

Ms. Walter stated that as the situation relates to the current courses the board has approved she asked that if Ms. Edwards feels the Florida Building Commission would approve the courses based on the fact the Board of Landscape Architecture complied with the legislation she suggested that the board direct Ms. Edwards to send a letter as soon as possible asking the Florida Building Commission to approve the advanced courses. Ms. Walter stated that this would solve the immediate problem.

Mr. Davis stated that the building code itself has been changed this past year and it will be changed again substantially in about three (3) years.

Ms. Walter stated that the international building code comes into affect in January 2005.

Mr. Davis stated that the legislature has not made up its mind how they are going to handle the situation and the Florida Building Code Commission can make a strong commitment until they see what the legislature is going to do. He stated that he would be inclined to a wait and see attitude and getting the immediate courses approved for the ASLA meeting the end of July and track what is going on with the Florida Building Code Commission.
Ms. Walter advised the board that the next Florida Building Commission was in August. Ms. Walter stated that her recommendation would be to get a letter out to the Florida Building Commission in regards to the advanced courses that the board has approved and have the commission approve the courses as advanced courses. She stated that she would recommend that Ms. Edwards contact Jim Richmond, the attorney for the Florida Building Commission, in regards to the time frame for the rule making that the Commission has to do to allow the Florida Building Commission to review and approve advanced courses from outside providers. She stated that Ms. Edwards could report back to the board at the July meeting.

Ms. Marshall-Beasley stated that she thought Mr. Davis was making sense with his suggestion of a wait and see attitude.

Ms. Walter stated that her concern was that come November and the legislation does not pass and the Florida Building Commission has not been proactive with their rule making then the board is less than ten (10) months into their licensing renewal cycle.

Ms. Marshall-Beasley stated that the board could do a rule change and set the requirement to zero (0).

Ms. Edwards stated that other boards have set the number at zero (0) in their rules.

Mr. Graham stated that the board should wait and see and setting the number to zero (0) seems to be a reasonable thing to do.

Ms. Edwards stated that her recommendation would be that the board develop the rule now and that gives the board a full year to get it adopted.

**MOTION:** Ms. Marshall-Beasley made a motion to direct Ms. Edwards to move forward with the rule development to set zero (0) hours and to direct Ms. Chastain and Ms. Edwards to pursue approval for current courses.

**SECOND:** Ms. Walter seconded the motion and the motion passed unanimously.

**Response to James Penrod – CLARB**

Ms. Edwards advised the board that the letter in their agenda was a change to the draft that was presented earlier. She stated that it was developed as the results of a meeting that took place between Ms. Chastain and George Ayrish from the Bureau of Education and Testing. Ms. Edwards stated that she thought
it was appropriate and it covers all the bases and she asked the board to
approve the letter as presented.

Mr. Graham stated that he liked the letter as is.

The board directed Ms. Edwards to send the letter as presented.

Ratification List

Ms. Marshall-Beasley stated that she had to leave the conference call in a half an
hour and she asked the board if they could review the ratification list before she
had to leave.

**MOTION:** Mr. Graham made a motion to amend the agenda and review the
ratification list as the next agenda item.

**SECOND:** Ms. Gillick seconded the motion and the motion passed
unanimously.

Ms. Marshall-Beasley stated that if the board received a ratification list how does
the board know that the Department has researched their backgrounds
appropriately.

Mr. Davis stated that one of the principals has to be a Landscape Architect and
they have to provide documentation as part of the application.

Ms. Marshall-Beasley stated that if there was some action in progress how would
the board be made aware of that.

Ms. Chastain asked Ms. Marshall-Beasley if she was asking about criminal
history or discipline.

Ms. Marshall-Beasley answered yes.

Ms. Chastain advised the board that she would research the board’s rules. She
stated that one of her other boards by rule can deny an application based on
criminal or discipline history against any one named on the application.

Ms. Gillick stated that she would feel more secure if she was assured that it was
checked before the application was put on the ratification list.

Ms. Chastain advised the board that she felt confident that the applications
were checked for past disciplinary action but she would ask the Central Intake
Unit to make a notation on each ratification list that all pertinent documents had
been reviewed and confirmed.
MOTION: Mr. Graham made a motion to approve the following candidates on the ratification list.

SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

Certificate of Authorization

Fernandez-Beraud, Inc.

Business Name Change

From: Williams Hatfield & Stoner, Inc.
To: Tetra Tech, Inc.

Exam

Jeffrey Zock

Review of Continuing Education Providers and Courses

American Society of Landscape Architects (National)
Continuing Education Course Applications for 2004
ASLA Annual Meeting

Ms. Walter informed the board that the courses were submitted by the ASLA for the courses proposed for the national conference to be held in Salt Lake City in the fall. She stated that they had submitted sixty four (64) course applications. Ms. Walter advised the board that the format was very similar to what they had submitted last year. She stated that they submitted each course, lecture, seminar and workshops as separate entities. She stated that she reviewed all of the applications and all of the information is included that is applicable to support the request for the number of credit hours that they are requesting.

Ms. Marshall-Beasley stated that there was an error on page four (4) that stated the hours requested for Lesson Learned was for seventy five hours (75) credit. She stated that it must be for .75

MOTION: Ms. Marshall-Beasley made a motion to approve the following ASLA courses with the correction.

SECOND: Ms. Gillick seconded the motion and the motion passed unanimously.

CEO Roundtree Discussion of Current Issues – 1.5 hours
Putting The Historic American Landscapes – 1.5 hours
Natural Spaces for Memory Support: A Closer Look at Dementia Gardens – 1.5 hours
Planning Methods for GIS – 1.5 hours
Context Sensitive Solutions; Transportation Making Places and Places
Shaping Transportation – 1.5 hours
It’s Not Just a Way of Life: A Western County’s Program for Preserving Farmland and Protecting its Agricultural industry – 1.5 hours
The Davis County Shore Lands Vision Engaging Communities and Stakeholders to Preserve a Critical Wildlife Source – 1.5 hours
Making of Memories – The Transformation of Downtown Salt Lake City into Salt Lake Olympic Square and Olympic Medals Plaza – 1.5 hours
Making the Transition to Running Your Own Firm – 1.5 hours
Whatch Gonna Do? Part three – 1.5 hours
Interface between Natural Resource Development and cultural/Historic Landscapes: BLM and the Use of Color for Visual Mitigation on Public Lands – 1.5 hours
Redesigning Small Parks: Social and Ecological Trends – 1.5 hours
Mainstreaming Sustainable Development and Best Practices in Resort Planning – 1.5 hours
Changing Landscape of Federal Land Management – 1.5 hours
Dealing with Drought: Water Conservation in Landscape Design – 1.5 hours
Growing Nowhere: Designing Urban Oil Systems that Work – 1.5 hours
Do You Have the Owners Manual for Your Firm – 1.5 hours
Professional Awards Jury Discussion – 1.5 hours
Cultural-Sensitive Design: Case Studies of Recent Practice in China – 1.5 hours
Master Format 04, KEED, and Landscape Architecture Specifications – 1.5 hours
Have We Embraced Design Computing? – 1.5 hours
Daybreak – A New Community’s Effort to Define Sustainability – 1.5 hours
Designing for Accessibility in the Great Outdoors – 1.5 hours
Intersections between Landscape/Land Use – 1.5 hours
Threat management: Beyond CPTED – 1.5 hours
Surviving the LARE - .75 hours
Photography 101; Capture the Perfect Picture for the Award of Sales Presentation – 1.5 hours
Sacred Sites - .75 hours
Bloomin Natives - .75 hours
Tools for Community Mapping - .75 hours
Better Way- The Grasp Methodology for Determining Valuable Level-of-Services Standards - .75 hours
The Wilderness Debate: Public Land in Utah - .75 hours
San Diego Fires of 2003, Lesson learned - .75 hours
Over the Top: Advanced Technology - .75 hours
Keeping it Fresh: Fanning the Entrepreneurial Flame - .75 hours
Widening the Net: Innovative Strategies for protecting Cultural landscapes - .75 hours
Signage and Wayfinding: Keys to project Identity and Success - .75 hours
Enchancing Online Public Participation Applications With Visual, Spatial, and Geographic Material - .75 hours
Northern Continental Divide Scenic Loop Drive – Jaw dropping Scenery and Rural Economic Development in Northwest Montana - .75 hours
GSA: Community and Professional Landscape - .75 hours
Emerging Role of Landscape Architects in Urban/Wildland Interface Development - .75 hours
Public Space in Contemporary Urbanism and the emerging Challenge in the Role of Design - .75 hours
Leadership Development - .75 hours
Demystifying these Mysterious Fellows - .75 hours
Preserving our National Parks for Future Generations – 1.5 hours
Successful Wetlands Mitigation: Incorporating Flexibility Into Design and Implementation - .75 hours
Landforms: Site Structures, and Authorware: A Multimedia Experience to Inform Design - .75 hours
Reconstructing Nature at Waterly Creek - .75 hours
Understanding the Essence of Community Based Values and Environmental Ethics – 1.5 hours
WILDFIRE! From 1988 to Today: 18 years of Repeat Photography in Yellowstone National Park - .75 hours
Green Roofs, Green Cities: Public-Private partnerships to Avert an Infrastructure Crisis - .75 hours
What's Your Pizazz? Marketing Strategies for the Small to Medium-Size Design Firm - .75 hours
Integrated Water Conservation Strategies for LEED Points - .75 hours
Integrate Green and Gray Infrastructure Using Greenspace-Accounting Tools - .75 hours
Green Space Connections: How to Use Ecological Corridors to Strengthen Biodiversity and Build Healthier Communities - .75 hours
Park Transformations: Blurring the Lines Between Parks and Open space - .75 hours
Salt Lake City Green - .75 hours
Developing More Sustainable Land Use Plans in Rapidly Growing Communities: Honoring Community Open Space Values and Strategically Locating Development – 4.5 hours
Critical Lands Conservation in Utah – 4 hours
Evaluation of the Therapeutic Gardens at Salt Lake Regional Hospital – 7 hours
From Copperton to Daybreak and Beyond – Kennecott’s Historic Role in Cutting Edge Town Planning – 9 hours
Ms. Walter advised the board that the provider was an approved provider and she had reviewed the applications and they are complete and she confirmed with Alex that they do have an evaluation form.

**MOTION:** Ms. Walter made a motion to approve the courses as submitted.

**SECOND:** Mr. Graham seconded the motion and the motion passed unanimously.

**LSI Greenlee Lighting**

**Illuminating Landscape and Architectural Features – 4 hours**

Ms. Walter advised the board that the application is a course renewal from Greenlee Lighting. Ms. Walter stated that she took the course last year and the application was complete.

**MOTION:** Mr. Graham made a motion to approve the course as presented.

**SECOND:** Ms. Gillick seconded the motion and the motion passed unanimously.

**Symmes Maine & McKee Associates, Inc. – Provider Application**

Ms. Walter advised the board that the board had previously discussed amending the rule to state that the provider needs to provide credentials about their company. She stated that she had been searching the Internet to obtain the information. She stated that this applicant was approved by AIA and the application is complete.

**MOTION:** Ms. Marshall-Beasley made a motion to approve the provider application as presented.

**SECOND:** Mr. Graham seconded the motion and the motion passed unanimously.
Ms. Marshall-Beasley asked Ms. Edwards to include the requirement to provide credentials in the rule.

Ms. Edwards stated that she would contact Ms. Walter to discuss exactly how much information needs to be provided.

**Irrigation Association – Provider Application**

Ms. Walter stated that the provider application from Irrigation Association was complete and she obtained additional information from their web site and she recommended approval.

**MOTION:** Mr. Graham made a motion to approve the provider application for Irrigation Association.

**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

**New Business**

Ms. Walter advised the board that between the continuing education application review and the Florida Building Commission that she is having a conflict with her time. She asked the board if someone else on the board could take over or they could be a designated back up.

Ms. Marshall-Beasley stated that she would gladly be back up for the continuing education review.

Ms. Chastain asked Ms. Walter and Ms. Marshall-Beasley if they wanted to divide the applications.

They both agreed.

Ms. Walter asked that Alex would call in an emergency and check to see who had the time to review the applications.

Ms. Walter advised the board that RedVector.com is an approved provider. She stated that they had submitted and approved on the last board agenda various renewal courses. She stated that the Florida Landscape Architect Laws and Rules course which was previously approved was not included in the agenda items. Ms. Walter stated that it was an oversight and the provider has been offering the course. She stated that the provider is asking that the course be approved retroactive.

Mr. Davis asked Ms. Edwards if the board could approve the course retroactive.
Ms. Edwards asked if the provider forgot to send the course or did the continuing education area fail to include it in the agenda material.

Ms. Gillick stated that she agreed with Ms. Edwards if it was Red Vector’s fault the board should not approve the course.

Ms. Walter advised the board that she had correspondence from Alex and she had informed the provider that the course was approved and she had not submitted the course to the board for approval and it was an oversight on her part.

**MOTION:** Ms. Marshall-Beasley made a motion to approve the course retroactive.

**SECOND:** Mr. Graham seconded the motion and the motion passed unanimously.

Ms. Marshall-Beasley advised the board that she gives Alex a lot of credit for owning up to her mistake and for figuring out how to resolve it.

Ms. Chastain stated that she would pass that message on to Alex.

Ms. Chastain advised the board that she checked with Ms. Estes about the applications and all applicants are checked against the complaint screen.

**Old Business**

Ms. Chastain asked the board if everyone had received the brochure from David Nam and what the board’s opinion was of the brochure. She stated that she was not familiar with the board’s logo that was on the brochure and she would send it to the Department’s Communications office for approval. She asked if the board agreed to provide funds for the distribution of the brochure. She stated that Mr. Nam wanted the board to distribute them to the licensees and regulatory agencies. Ms. Chastain stated that she felt it was not a large number maybe 2000 and she stated she would check with the print shop on the cost.

Mr. Graham asked Ms. Chastain if what the size of the brochure would be because the lettering was too small to read.

Ms. Chastain stated that she would share the board’s concerns to Mr. Nam.

Mr. Davis stated that he had a call to hang on to his Maestre material.

Ms. Edwards stated that she had determined that the Maestre order could be entered as the board determined was appropriate at the last meeting.
Ms. Edwards advised the board that the rules for discipline provide for penalties that cannot be imposed under the statutes. She stated there is a $5000.00 penalty limit and there are rules that provide for penalties of $10,000.00 that cannot be imposed.

Mr. Davis advised the board that the next meeting would be July 30, 2004 in Daytona Beach at the ASLA conference.

**MOTION:** Ms. Gillick made a motion to adjourn.

**SECOND:** Mr. Graham seconded the motion and the motion passed unanimously.

The meeting adjourned at 11:20 a.m.