

MINUTES

BOARD OF LANDSCAPE ARCHITECTURE

**TELEPHONE CONFERENCE CALL
850.413.3473 OR TOLL FREE 877.651.3473**

**GENERAL BUSINESS MEETING
September 12, 2005 @ 10:00 A.M.**

Call to Order

Ms. Walter called the meeting to order at 10:12 a.m.

Members Present

Collene Walter
Elizabeth Gillick
Philip Graham
Paul Davis

Members Absent

Elizabeth Marshall Beasley

Others Present

Diane Guillemette, Board Counsel
Jessica Leigh, Prosecuting Attorney
Juanita Chastain, Executive Director
Linda Tinsley, Government Analyst
Jeff Caster, DOT
Trevor Harrelson
Jim Towery

Probationary Appearance

James M. Towery

Mr. Towery participated by conference call.

Ms. Walter advised the board that pursuant to the Final Order Mr. Towery was required to make an appearance. She stated that he is eligible to attend a meeting via conference call. Ms. Walter advised the board that Mr. Towery paid his fine and costs in full.

Ms. Chastain advised the board that Mr. Towery would like to attend the October 6, 2005 board meeting and he wondered if he could attend that meeting even though it is so close to his appearance at the September conference call.

Mr. Graham stated that he did not have a problem with that.

Ms. Walter stated that the Final Order allows him to appear by telephone conference call and in person.

Mr. Towery stated that he was in the process of taking the additional continuing education as required in the Final Order.

Ms. Walter advised Mr. Towery that he should forward the continuing education Certificate's to Ms. Chastain.

Ms. Guillemette advised Mr. Towery that he should stay on the line for the entire conference call.

MOTION: Ms. Gillick made a motion to accept Mr. Towery's probation appearance and approve his request to appear at the October 6, 2005 board meeting.

SECOND: Mr. Graham seconded the motion and the motion passed unanimously.

Application Review

Coastal Gardens Landscape Services, Inc.

Ms. Chastain advised the board that Mr. Towery's application was before the Board due to unlicensed activity and Mr. Towery is on probation.

Ms. Walter asked Ms. Guillemette if Mr. Towery was prohibited from obtaining a certificate of authorization because he was on probation.

Ms. Guillemette stated that Mr. Towery could be denied because he is on probation however he is fulfilling the terms of his probation. She stated the Board could approve him outright, approve him with an assessment or deny him. She stated it was totally up to the Board.

Ms. Walter advised the board that in the past the board required additional fees to be paid starting with the period when the business was initially incorporated.

Mr. Davis stated that was correct and the board had been pretty consistent.

Mr. Towery stated that he thought that was what the two thousand dollar (\$2000.00) fine was for.

Ms. Walter stated that the fine was for aiding an abiding a non-licensed Landscape Architect.

Ms. Guillemette advised the board that they could look at it two ways. She stated that the original fine was part of his individual Landscape license and the application for a certificate of authorization is a separate matter. She stated that which ever way the Board wants to go it is supported legally.

Ms. Gillick stated that on page two (2) of six (6) of the Final Order reads that the Respondent shall pay an administrative fine in the amount of two thousand dollars (\$2000.00) and investigative costs in the amount of two hundred and forty two dollars and ninety nine cents (\$242.99) which does not keep to the arrears of not having the corporate license.

Mr. Davis stated that was his understanding also.

Ms. Walter stated that that was her understanding as well.

Ms. Walter advised Mr. Towery that the board could treat his application as someone who voluntarily came forward and applied for a certificate of authorization. She stated to rectify the situation he would be required to pay back fees.

Ms. Gillick stated that the corporation was formed November 27, 1989. She stated that he would be required to pay the licensure fees for seven (7) renewal periods.

Ms. Chastain stated that four hundred and fifty five dollars (\$455.00) was the current renewal fee for a certificate of authorization she asked the board if they knew what the fee was in 1989.

Ms. Walter stated that she was not sure.

Ms. Guillemette stated that she would research what the renewal fees were for a certificate of authorization from November of 1989 to the present and she would calculate the numbers and put the numbers in the Final Order.

MOTION: Mr. Graham made a motion to approve the application for Coastal Gardens Landscape Services, Inc. based on the payment of back renewal fees from 1989 to 2003.

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

Review of Continuing Education Courses and Providers

Ms. Walter advised the Board on page forty three (43) of the agenda the memorandum from Alex Auguste-Toussaint stated the items before the board were for renewal. She stated that was incorrect that the items were all new provider and course applications. Ms. Walter advised the board that the courses on the agenda were for the National ASLA not the Florida Chapter as stated on the memo. Ms. Walter advised the Board that there was a rule change that required Provider applicants to submit additional application information. She stated that in the future the application needs to be checked to make sure the applicant has provided the additional information. Ms. Walter stated that she checked the Board of Landscape Architecture web site and the provider application had not been updated to reflect the new application with the additional requirements.

Ms. Chastain advised the board that she would check on the status of the new provider application.

Ms. Walter advised the Board that the Continuing Education Academy submitted a provider and course applications. She stated that Trevor Harrelson from the Continuing Education Academy was in attendance to answer any questions.

MOTION: Ms. Gillick made a motion to approve the following provider and course applications submitted by the Continuing Education Academy.

SECOND: Mr. Graham seconded the motion and the motion passed anonymously.

The Continuing Education Academy Provider Application

Successful Compliance with Tree Ordinances – 4 hours

Avoiding the Lawyers Food Chain – 2 hours

Plant Appraisals – 3 hours

Business Management for Landscape Architects – 5 hours

Ms. Walter advised the board Hanley Wood Exhibitions submitted four (4) course applications to be approved for optional credit.

Mr. Davis advised the Board that the courses were pretty basic and what level of training the licensee would receive taking these courses.

Mr. Graham stated that a narrative does accompany the course and the licensee can determine what level the course is.

Ms. Guillemette advised the Board that as long as the course is related to Landscape Architecture the level of the teaching is not grounds for denial.

Ms. Walter stated that if the attendees find the course unacceptable the Board will probably hear about it.

Ms. Gillick stated that if there was a random audit of continuing education courses could these courses offered by Hanley wood Exhibition be audited.

Ms. Chastain stated that she would discuss the issue with Mr. Ayrish from Bureau of Education and Testing.

MOTION: Ms. Gillick made a motion to approve the following courses submitted by Hanley Wood Exhibitions.

SECOND: Mr. Graham seconded the motion and the motion passed unanimously.

Water Features: The Laws of Nature – 2hours
Beyond the Visual:Thoughtful Project Design – 2 hours
Outdoor Delights: Savoring the Backyard Kitchen – 2 hours
Top Ten Landscape Mistakes & How to Avoid them – 2 hours

Ms. Walter advised the board that the next series of applications were from the American Society of Landscape Architects (ASLA) and were submitted to be approved for the national conference in October 2005.

Ms. Walter advised the board that the course on page two hundred and forty eight (248) of the agenda, Avoiding the Lawyers Food Chain, was similar to other courses submitted by other providers. She stated the course is listed as an optional credit and she asked if the board would like to consider this course for laws and rules credit as well.

Mr. Graham and Ms. Gillick agreed with Ms. Walter.

MOTION: Ms. Gillick made a motion to approve the following courses and change Avoiding the Lawyers Food Chain from a one (1) hour optional course to a one (1) hour laws and rules credit.

SECOND: Mr. Graham seconded the motion and the motion passed unanimously.

Novel Design: Build Opportunities with GPS Guided Earth Moving Equipment- 8.5 hours
The Documentation and Conservation Plan for the Fountain Garden and Marine Garden at Vizcaya – 8 hours

Everglades Restoration – 8.5 hours
Private Tropical Gardens of Miami – 7 hours
Miami Beach: Redevelopment & The Public Realm – 6.5 hours
Designing Sustainable Residential Projects – 1.5 hours
Heritage Tourism in the Caribbean: Natural - Cultural Influences on Planning and Design – 1.5 hours
Oral History & Landscape Architecture – 1.5 hours
Don't Landscape Architects Care About Plants? – 1.5 hours
Integrating Nature into the Play Environment – 1.5 hours
Presentation on the Fly: Mixed Media Techniques for Workshops Settings – 1.5 hours
Architecture in the Garden – 1.5 hours
Historic Preservation Today – 1.5 hours
Landscape Architecture: Global Trends in the Profession – 1.5 hours
Bridging the Digital Divide – 1.5 hours
Campus or Fortress: Securing Americans At Our Embassies Abroad – 1.5 hours
High Impact Proposals: 26 Elements that Win You Work – 1.5 hours
Watercolor, Florida – 1 hour
Urban Miracles – 1 hour
Landscape Architecture & 3 D Visual Simulations – 1 hour
Differential Approaches to the Identification and Management of Cultural Landscapes – 1 hour
Designing with CPTED & Emerging National Security Standards – 1 hour
How Long Will You Be Staying? The Impact Resort Development has on Landscape Architecture- 1 hour
Next Shift in Tree & Soil Technology – 1 hour
Residential Marketing: Getting and Keeping Clients – 1 hour
Landscape Architects as Public Policy: The Greening of Chicago – 1 hour
Driving Sustainable Development Decisions – 1 hour
Saving the Future by Preserving the Past: Developing Guidelines for the Sustainable Management of Historic Sites – 1 hour
Avoiding the Lawyer's Food Chain – 1 hour
Community Greens: A Tool to Revitalize Cities, Build Communities and Preserve Green Space – 1 hour
Recruit and Retain Star Employees – 1 hour
A New Paradigm of Park Design: Economically Sustainable Parks – 1 hour
Pushing the Envelope - 1 hour
Chattahoochee Hill Country Model Sustainable Village: Balancing Growth and Rural Preservation – 1 hour
Managing Landscape Character in Coastal Communities: Cape Cod – 1 hour
Stop Under-Pricing Your Services – 1 hour
Landscape Design Issues in Fire Prone Environments – 1.5 hours
Porous Concrete Pavement- When and How to Use it – 1.5 hours
Form Follows Flow: Does LEED Credit 6.2 Go Far Enough – 1.5 hours

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Thirteen Years after Hurricane Andrew: Dynamic Changes in S. Florida Landscape Design – 1.5 hours
A Recipe for Ownership – 1.5 hours
Working With Landscape Architects Photographers – 1.5 hours
Security Design in 2005: New Guidelines, Best Practices – 1.5 hours
A Tale of Two Wrights: Gracliff & Tirranna – 1.5 hours
Principles, Examples and Exercises in Urban Trail Planning and Design – 1.5 hours
Changing Waters for Landscape Irrigation – 1.5 hours
Green Roofs, Green Cities: Case Studies From U.S., Canada and Europe – 1.5 hours
Private Gardens of Palm Beach – 7 hours
Private Gardens of Ft. Lauderdale – 6.5 hours
4th Annual Forum on the Public Realm – 5 hours
Green Roofs for Healthy Cities Design – 7.5 hours
Therapeutic Garden Design and Veteran’s Affairs: Preparing for Future Needs – 7.5 hours

Ms. Walter advised the board that Alan Weiss submitted a provider application and three (3) course applications.

MOTION: Mr. Graham made a motion to approve the following provider and course applications.

SECOND: Ms. Gillick seconded the motion and the motion passed unanimously.

Allen M. Weiss/Provider Application

Course Applications

Innovations in Solid State Lighting (LEDS) – 1 hour
Lights, Lamps and Ballasts- 1 hour
Sustainable Lighting – 1 hour

Ms Walter advised the Board that the provider application for the School of Environmental Design is the University of Georgia.

MOTION: Mr. Graham made a motion to approve the following provider application.

SECOND: Ms. Gillick seconded the motion and the motion passed unanimously.

School of Environmental Design (University of Georgia) Provider Application

Ms. Walter advised the Board that Ms. Marshall Beasley asked the board to review seven (7) continuing education courses submitted by the American Society of Landscape Architecture (ASLA) for their national conference in October.

Ms. Chastain advised the Board that that Ms. Marshall Beasley approved the courses pending completion of the outline and the outlines are included in the applications.

Mr. Graham stated that he felt they should be reviewed on an individual basis.

Ms. Walter stated that she agreed with Mr. Graham.

Ms. Walter advised the board that CEO Roundtable Business Update had been submitted for 1.5 optional credits of continuing education credit.

MOTION: Ms. Gillick made a motion to approve the following course based on the level of instructors.

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

CEO Roundtable Business Update – 1.5 hours

Ms. Walter advised the Board Editors Roundtable: Getting Published was submitted for 1.5 hours of continuing education credit.

Ms. Walter stated that she was impressed by the list of instructors for the roundtable. She stated that it was a very applicable course for the profession.

MOTION: Ms. Gillick made a motion to approve the following course.

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

Editors Roundtable: Getting Published – 1.5 hours

Ms. Walter advised the board that CEO Roundtable: A Reality Check for Young Professionals was submitted for 1 hour of continuing education credit.

Ms. Gillick stated that the course was extremely worthwhile and there are recent graduates and first time exam candidates that are entering the professional work place in a naïve state and the course would be worthwhile for them.

Mr. Graham stated that he has attended courses of this nature and he finds them very helpful to get other professionals perspective on things.

MOTION: Mr. Graham made a motion to approve the following course.

SECOND: Ms. Gillick seconded the motion and the motion passed unanimously.

CEO Roundtable: A Reality Check for Young Professionals – 1 hour

Ms. Walter advised the board that Residential Design: Getting the Details Right had been submitted for 1.5 hours of continuing education credit.

MOTION: Ms. Gillick made a motion to approve the following course.

SECOND: Mr. Graham seconded the motion and the motion passed unanimously.

Residential Design: Getting the Details Right – 1.5 hours

Ms. Walter advised the Board that the LARE Survival course had been submitted for 1 hour of continuing education credit.

MOTION: Ms. Gillick made a motion to approve the following course.

SECOND: Mr. Graham seconded the motion and the motion passed unanimously.

LARE Survival course – 1 hour

Ms. Walter advised the Board that Beyond – Zoning New Approaches to Development Regulation had been submitted for 1 hour of optional continuing education credit.

MOTION: Mr. Davis made a motion to approve the following course.

SECOND: Mr. Graham seconded the motion and the motion passed unanimously.

Beyond – Zoning New Approaches to Development Regulation – 1 hour

Ms. Walter advised the Board that Closing the Gap had been submitted for 1.5 hours of optional continuing education credit.

MOTION: Mr. Graham made a motion to approve the following course.

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

Closing the Gap – 1.5 hours

Ratification List

MOTION: Ms. Gillick made a motion to approve the following candidates on the September 12, 2005 ratification list.

SECOND: Mr. Graham seconded the motion and the motion passed unanimously.

Endorsement

Manuel Alonso, Robert Haught

Exam

Kyle Steele

New Business

Mr. Graham advised the board that he had looked over the courses on the web site and there were a lot of courses and there was no search engine to help get through the courses. He stated that Ms. Tinsley was going to check with the technology department to see if there was a way to sort through the courses by category.

Ms. Chastain advised the Board that Ms. Tinsley did check with Mr. Ayrish and there is a method available to help find the courses on the web. She stated that she would give a report at the next meeting.

Ms. Chastain advised the board that the first Building Code Education and Outreach Council meeting will be held on September 20, 2005 in Tallahassee. Ms. Chastain asked Mr. Graham if he would be able to attend the meeting.

Mr. Graham advised the Board that he would attend.

Ms. Chastain asked the Board if they could set a date for the next board meeting.

After discussion by the Board it was decided that the next meeting would be January 27, 2006 in the Jacksonville area.

Ms. Walter advised the Board that there was discussion at the CLARB meeting among those States that were impacted by Hurricane Katrina. She stated that other States were looking at their laws and rules to see if they could expedite reciprocal licensure to allow professionals to come in and help with the clean up and re-development and still maintain the professionalism and expertise of the profession.

Ms. Gillick advised the Board that she received an e-mail asking that Florida allow Landscape Architects from Alabama, Louisiana and Mississippi to come into Florida by endorsement.

Ms. Guillemette advised the Board that she works with other Boards and she feels Landscape Architecture does an excellent job with endorsement especially because your major test is the CLARB test. She stated that particular e-mail was sent to all the Boards and she feels Landscape Architecture is already doing a very good job allowing qualified applicants to come into Florida.

Ms. Walter asked Ms. Guillemette if the Board needed to take any further action.

Ms. Guillemette advised the Board that they all ready do a good job with endorsement and she felt no other action was necessary.

Ms. Walter advised the board that there was a resolution passed by the membership at the CLARB meeting to phase out the UNE portion of the CLARB exam by January 1, 2008. She stated that this information should be in the next newsletter.

Mr. Graham stated that the notification about the UNE could be put on the web site.

Ms. Chastain stated that she would check the CLARB web site to see what the final resolution was at the CLARB meeting.

Ms. Guillemette advised the Board that Mr. Caster will be at the next meeting with a team from Department of Transportation to discuss electronic signing and sealing.

Mr. Caster stated that they have requested an hour for the presentation.

Old Business

Ms. Walter advised the Board that work was still being done to rectify the courses for advanced building code credit that were pre-approved. She stated the Hoover Pumping course for Landscape Laws and Rules did receive approval from the Florida Building Commission. She stated she accredited the University of Florida course Termites in Florida and the course was now going to the Florida Building Commission meeting in October 2005 for consideration. The Florida Chapter of the ASLA submitted the two (2) hour Americans with Disabilities course which she accredited and will be considered by the Florida Building Commission at their October 2005 meeting. She stated that if the courses are approved by the Florida Building Commission Mr. Ayrish will make sure those that took the course for advanced Building Code credit will receive the advanced credit.

Ms. Walter stated that at the August 2005 meeting it was discussed that a letter would be sent by the Department or the continuing education area reminding licensees of the upcoming renewal. Ms. Walter asked when that letter would be sent out.

Ms. Chastain stated that she would check with Mr. Ayrish.

MOTION: Ms. Gillick made a motion to adjourn.

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

The meeting adjourned at 11:20 a.m.

