

## EXECUTIVE SUMMARY

### BOARD OF LANDSCAPE ARCHITECTURE

#### I. General Information

Meeting Date: October 26, 2007  
Meeting Type: General Business Meeting  
Meeting Location: Department of Business and Professional Regulation  
1940 North Monroe Street  
Tallahassee, FL 32312  
Members Present: Ms. Collene Walter, Chair, Ms. Elizabeth Gillick, Vice-Chair, Ms. Elizabeth Marshall-Beasley and Mr. Paul Davis  
Members Absent: None  
Others Present: Ms. Juanita Chastain, Ms. Linda Tinsley, Ms. Diane Guillemette, Ms. Jessica Leigh, Mr. Tim Vaccaro, Mr. Jeff Castor, Mr. John Gorum and other interested parties.

#### II. Major Issues/Actions

- The board approved the minutes of the May 31, 2007 and July 25, 2007 meetings.
- Mr. Vaccaro introduced himself and informed the board the department was in the process of coordinating outreach programs to help educate applicants and licensees. He thanked the board for their efforts in encouraging student attendance at the board meetings.
- Mr. Vaccaro informed the board that he contacted the Governor's appointment office about the board's need for members. He understands that because of the shortage the board cannot handle disciplinary cases.
- The board was disappointed that the Department of Transportation (DOT) did not parallel the definition of "Registered Professional" developed as part of the Department of Environmental Protection (DEP) rule, especially as that definition was just debated and a consensus was achieved among the various parties. The board will be submitting a comments letter to DOT as part of the comments period stating such, as well as again reiterating that licensed landscape architects have the authority to provide storm water management plans. Ms. Guillemette and Ms. Walter will work together to develop the letter to DOT.
- Ms. Chastain presented the fourth quarter financial report.
- The board asked that Ms. Marshall-Beasley be the board's delegate to the Council of Landscape Architectural Registration Boards (CLARB) when Mr. Davis' term on the board ends.

- Ms. Chastain informed the board that she received a weekly deficiency report on licensees deficient in their continuing education. Currently 50 percent of licensees have not completed their continuing education.
- Ms. Guillemette presented the rules report and indicated all rules the board requested were in process. She also informed the board that CLARB increased the examination fees and Rule 61G10-11.001, Florida Administrative Code, Application and Examination Fees, was noticed for development to reflect the new fee amounts.
- Ms. Leigh presented the prosecuting attorney report and indicated there is one case set for probable cause, one case sent to expert and one case awaiting board action.
- Ms. Chastain indicated the department was in the processing of reviewing the landscape architecture forms and making revisions to streamline the application process.

### **III. Legislation/Rule Promulgation**

- None

### **IV. Action Required**

- The following meetings were scheduled:
  - January 25, 2008, To be announced
  - April 18, 2008, To be announced
  - August 1, 2008, Jacksonville
  - October 24, 2008, Ft. Myers

Juanita Chastain  
Executive Director