

EXECUTIVE SUMMARY

BOARD OF LANDSCAPE ARCHITECTURE

I. General Information

Meeting Date: January 25, 2008
Meeting Type: General Business Meeting
Meeting Location: Florida Hotel and Conference Center
1500 Sand Lake Road
Orlando, FL 32809
Members Present: Ms. Collene Walter, Chair, Ms. Elizabeth Gillick, Vice-Chair, Ms. Elizabeth Marshall-Beasley and Mr. Paul Davis
Members Absent: None
Others Present: Secretary Holly Benson, Deputy Secretary Chuck Drago, Ms. Juanita Chastain, Ms. Linda Tinsley, Ms. Diane Guillemette, Ms. Jessica Leigh and other interested parties.

II. Major Issues/Actions

- Secretary Benson addressed the Board and thanked them for agreeing to be the first profession to go through the forms review and update process. She also assured them she was working to assist with the appointment of new members.
- The Board approved the minutes of the August 31, 2007, September 25, 2007 and October 26, 2007 meetings.
- Ms. Chastain presented the 2007-2008 first quarter financial report.
- Ms. Chastain informed the Board that the travel authorization had been submitted for her and Paul Davis to attend the Council of Landscape Architectural Registration Boards (CLARB) annual meeting in Indianapolis, IN. The Board asked that Ms. Marshall-Beasley's attendance be approved if possible.
- Ms. Chastain informed the Board that the renewal went very smoothly. 1,085 licensees renewed with continuing education; 69 renewed but had continuing education deficiencies; 56 did not renew.
- Ms. Leigh presented the prosecuting attorney report and indicated there is one case set for probable cause, one case sent to expert, one case awaiting board action and one case awaiting final order.
- Ms. Guillemette presented the following rules report:
Rules Developed: 61G10-11.001, FAC, examination for licensure, and 61G10-12.001, FAC, application and examination fees.
Rules Noticed: 61G10-13.002, FAC, continuing education requirements and 61G10-13.007, FAC, reactivation of inactive licenses.

Rules Adopted: 61G10-15.005, FAC, responsible supervisory control over landscape architectural practices in the landscape architect's office and 61G10-18.001, FAC, continuing education credit requirements.

- Ms. Chastain informed the Board the public can now subscribe on line to receive newsletters as well as other department publications via email.
- The Board reviewed application continuing education provider and course applications.
- The Board had several requests from applicants that could not take the examination and asked that their fee be transferred to a later examination. In an effort to be consistent when making these decisions, the Board asked Ms. Chastain to provide a copy of the state's policy on what is considered family in terms of administrative leave.
- The Board asked Ms. Chastain to provide statistical results for the Florida examination.
- The Board asked Ms. Chastain to research the possibility of funding first time candidates to sit for the Florida examination.

III. Legislation/Rule Promulgation

- None

IV. Action Required

- Ms. Chastain to provide statistical results for the Florida examination.
- Ms. Chastain to research funding for first time Florida examination candidates.
- Ms. Chastain to provide copy of the state's policy on immediate family.
- The following meetings were scheduled:
 - February 22, 2008, telephone conference call
 - April 18, 2008, Ft. Lauderdale
 - July 31, 2008, Jacksonville
 - October 24, 2008, Ft. Myers

Juanita Chastain
Executive Director