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**MINUTES**

**BOARD OF LANDSCAPE ARCHITECTURE**

**THE CASA MONICA HOTEL  
95 CORDOVA STREET  
ST. AUGUSTINE, FL 32259**

**GENERAL BUSINESS MEETING  
APRIL 22, 2005**

**Call to Order**

Mr. Paul Davis called the meeting to order at 9:05 a.m.

**Members Present**

Paul Davis  
Collene Walter  
Elizabeth Marshall-Beasley  
Elizabeth Gillick

**Members Absent**

Phillip Graham

**Others Present**

Diane Guillemette, Board Counsel  
Juanita Chastain, Executive Director  
Linda Tinsley, Government Analyst  
Shawn Kalbli  
Katrina Lacey  
Philip J. Bruce  
Larry Teague  
Jeff Caster  
Marianne A. Trussell

Mr. Davis stated that there would be a change to the agenda to accommodate the Department of Transportation until the representative arrives. He stated that they were on their way to the meeting.

**Approval of Meeting Minutes**

**August 31, 2004 Meeting Minutes**

47 Mr. Davis asked if there were any changes or comments to the August 31, 2004  
48 minutes.

49

50 Ms. Walter stated that she had two minor comments. Ms. Walter stated that on  
51 page three (3) line ninety one (91) it should be two (2) credit hours for advanced  
52 courses as opposed to two (2) advanced courses and on page six (6 ) line two  
53 hundred and sixty seven (267) the misspelling of message. Ms. Walter stated  
54 that on page eight (8) line three hundred and twenty two (322) reflects that Ms.  
55 Barbara Edwards left the room and page ten (10) the minutes pick up on her  
56 comments again that she returned.

57

58 Mr. Davis stated that on page ten (10 ) line four hundred and twenty eight (428)  
59 "Mr. Davis advised Ms. Edwards that she had given them some guidelines as to  
60 how the board could speak. He asked staff to add "and requested that she  
61 reiterate" to the sentence to expand his intent.

62

63 **MOTION:** Ms. Gillick made a motion to approve the minutes as amended.

64

65 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
66 unanimously.

67

## 68 **Application Review**

69

### 70 **James Keith Gartin – Six Year Candidate**

71

72 Ms. Chastain advised the board that Mr. Gartin appeared at the last meeting and  
73 was approved; however, when staff returned to the department the application  
74 processor realized that his degree was in Architecture. She stated that after  
75 contacting Mr. Gartin his application status was changed to a six (6) year  
76 candidate and he agreed to submit plans for the board's review. She stated that  
77 Mr. Gartin was not at the meeting because she felt it was not necessary.

78

79 After the board reviewed Mr. Gartin's plans the following motion was made.

80

81 **MOTION:** Ms. Marshall-Beasley made a motion to approve Mr.  
82 Gartin's application for licensure.

83

84 **SECOND:** Ms. Gillick seconded the motion and the motion passed  
85 unanimously.

86

### 87 **Shawn Kalbli – Exam Candidate**

88

89 Mr. Kalbli was present at the meeting.

90

91 Ms. Chastain advised the board that Mr. Kalbli was before them because he  
92 answered yes to question one (1) on page sixty nine (69) of their agenda. She  
93 stated that on page seventy one (71) he stated that he had a DUI.  
94

95 Mr. Kalbli explained his DUI to the board. He advised the board that he was  
96 ordered to perform fifty (50) hours of community service, attend an advanced self  
97 improvement program, DWICAS school, suspension of drivers license and twelve  
98 (12) months supervised probation. He advised the board that he completed all  
99 court ordered requirements successfully and there is no pending action. He  
100 advised the board that this incident happened nine years ago and it happened at  
101 a time in his life when he had made some mistakes. He stated that since then he  
102 has obtained an undergraduate degree in landscape architecture and is pursuing  
103 a masters degree and he asked the board to consider his application based on  
104 his character.  
105

106 **MOTION:** Ms. Walter made a motion to approve Mr. Kalbli's exam application.  
107

108 **SECOND:** Ms. Gillick seconded the motion and the motion passed  
109 unanimously.  
110

#### 111 **Katrina Lacey – Six year Candidate**

112

113 Ms. Lacey was present at the meeting.  
114

115 After the board reviewed Ms. Lacey's plans the following motion was made.  
116

117 **MOTION:** Ms. Walter made a motion to approve Ms. Lacey's application.  
118

119 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
120 unanimously.  
121

#### 122 **Rule Discussion**

123

#### 124 **Rule 61G10-11.006- Approval of CLARB Senior Examination**

125

126 Ms. Guillemette advised the board that Rule 61G10 - 11.006 approval of CLARB  
127 senior examination was repealed.  
128

#### 129 **Rule 61G10-18.002 – Board of Approval of Continuing Education Providers**

130

131 Ms. Guillemette advised the board that she responded to the Joint Administrative  
132 Procedures Committee's (JAPC) concerns addressed in their October 29, 2004  
133 letter. Ms. Guillemette advised the board that the form had to be revised and the  
134 rule had to be submitted along with the form and Ms. Printy seems to be happy  
135 with it now. It should go into effect on June 10, 2005.  
136

137 Ms. Guillemette advised the board that Rule 61G10-12.001 application and  
138 examination fees is scheduled to be effective May 14, 2005.

139  
140 Ms. Walter thanked Ms. Guillmette and Ms. Chastain for their efforts in  
141 implementing the continuing education rule.

142  
143 Ms. Walter advised the board that on the application and examination fees rule  
144 change in section one (1) instead of just Department could it be expanded to  
145 read the Department of Business and Professional Regulation instead of just  
146 Department.

147  
148 Ms. Guillemette stated that she would submit a notice of change.

149  
150 **Petition for Variance and Waiver of Agency Rules**

151  
152 Mr. Jeff Castor advised the board that he was representing the Department of  
153 Transportation and he introduced Ms. Marianne A. Trussell, General Counsel for  
154 the Department of Transportation. Mr. Castor advised the board that the  
155 Department of Transportation hosted a continuing education course on October  
156 4, 2004. He stated that after submitting the list of forty nine (49) professionals to  
157 the Department of Business and Professional Regulation for credit he learned  
158 that course approval had expired August 1, 2004.

159  
160 Mr. Davis asked Ms. Guillemette if everything was in order.

161  
162 Ms. Guillemette advised the board that she had handed out a copy of the  
163 standards for a variance and waiver. She stated that they need to show two (2)  
164 things. She stated that they need to show substantial hardship when the boards  
165 principles of fairness are violated and the second part is that the purpose of the  
166 underlying statute had been achieved by means with the rule waiver. Ms.  
167 Guillemette stated that if they fit the criteria the board should grant the rule  
168 waiver.

169  
170 Mr. Davis asked if it was the applicant's contingent that the principles of fairness  
171 do apply and that it would be unfair to have the forty nine (49) licensees repeat  
172 the course and that the purpose of the underlying statute is to provide continuing  
173 education and that purpose was accomplished.

174  
175 Ms. Trussell answered absolutely.

176  
177 Ms. Trussell stated that nothing had changed between August and October. She  
178 stated that it was more unfair to the applicants. She stated it was a bigger  
179 hardship to the applicant than to the Department of Transportation.

180  
181 After discussion by the board the following motion was made.

182

183 **MOTION:** Ms. Gillick made a motion to grant the variance and waiver under  
184 the sections stated in the petition.

185  
186 **SECOND:** Ms. Walter seconded the motion and the motion passed  
187 unanimously.

188  
189 **New Business**

190  
191 Mr. Castor advised the board that he would like to update them on some issues  
192 on behalf of the ASLA. He advised the board that the Florida Legislature had  
193 passed the electronic signing and sealing bill. He stated that the bill was on the  
194 Governors desk to be signed. He advised the board that the ASLA is still working  
195 on the brochure that was discussed with the board in the past. He stated that the  
196 language in the brochure was up to date but it addresses the adoption of the  
197 2004 building code. ASLA is waiting for the Legislature to adopt the building  
198 code language and there is talk of further delay. He stated that they do not want  
199 to publish language that would be outdated. He asked what the board's role was  
200 in the distribution of the brochure.

201  
202 Ms. Chastain advised Mr. Castor that this issue was brought before the board  
203 about a year ago and they agreed to assist with the distribution. She stated that  
204 Mr. Nam was going to get back to her with the final document so she could look  
205 into distribution costs.

206  
207 Mr. Castor thanked the board for their attention.

208  
209 Mr. Davis stated that the board would recess for two (2) minutes.

210  
211 The meeting resumed at 9:55 a.m.

212  
213 **Review of Continuing Education and Providers**

214  
215 Ms. Walter thanked Ms. Marshall-Beasley for her help reviewing the continuing  
216 education courses.

217  
218 **Florida Department of Community Affairs**  
219 ***2004 Florida Accessibility Code for Building Construction Advanced***  
220 ***Training – 2 hours***

221  
222 Ms. Walter advised the board that the course was submitted by the Florida  
223 Department of Community Affairs and was being considered for advanced  
224 training. She stated that the application was complete and she would  
225 recommend approval.

226  
227 **MOTION:** Ms. Gillick made a motion to approve.

228

229 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
230 unanimously.

231

232 ***Florida Building Code-Pools and Spas Advanced Training -2 hours***

233

234 Ms. Walter advised the board that she reviewed the information and found it to  
235 be complete.

236

237 **MOTION:** Ms. Walter made a motion to approve.

238

239 **SECOND:** Ms. Gillick seconded the motion and the motion passed  
240 unanimously.

241

242 **Center for Collaboration and Education – C2ED**

243

244 Ms. Walter advised the board that Center for Collaboration and Education had  
245 submitted ten (10) courses for various hours and for optional credit. She stated  
246 that the courses were reviewed by Ms. Marshall-Beasley and she found them to  
247 be complete.

248

249 **MOTION:** Ms. Walter made a motion to approve the following courses.

250

251 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
252 unanimously.

253

254 ***Essentials of Sustainable Design – 16 hours***

255 ***Essentials of Sustainable Design – Introduction – 2 hours***

256 ***Site Technologies – 2 hours***

257 ***Water Technologies – 2 hours***

258 ***Energy Technologies – 2 hours***

259 ***Sustainable Building Materials – 2 hours***

260 ***Indoor Environmental Quality – 2 hours***

261 ***Construction and Delivery – 2 hours***

262 ***Post Occupancy Process – 2 hours***

263 ***Accessibility Issues in Designing Outdoor Recreational Facilities - 4 hours***

264

265 **Florida Nursery Growers & Landscape Association**

266 ***TPIE Short Course – 3.5 hours***

267

268 Ms. Walter advised the board that the Florida Nursery Growers and Landscape  
269 Association had submitted the TPIE Short Course and was requesting 3.5 hours  
270 of optional credit.

271

272 **MOTION:** Ms. Walter made a motion to approve the course.

273

274 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
275 unanimously.

276

277 **American Society of Landscape Architecture – Florida Chapter**

278

279 Ms. Walter advised the board that the ASLA, Florida Chapter submitted six (6)  
280 courses for various credit hours and for optional credit. She stated that Ms.  
281 Marshall-Beasley reviewed the courses and found them to be complete.

282

283 **MOTION:** Ms. Walter made a motion to approve the following courses.

284

285 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
286 unanimously.

287

288 ***An Introduction to the Fundamentals of Photometry – 1 hour***

289 ***Seashore Paspalum the Environmentally Tolerant Turf I – 1 hour***

290 ***Seashore Paspalum the Environmentally Tolerant Turf II – 2 hours***

291 ***Planning for Public Realm – 1.5 hours***

292 ***Walkable, Livable, Active Living Communities: Transportation Systems for***  
293 ***Everyone – 3.5 hours***

294 ***Walkable, Livable, Active Living Communities: Principles & Practicies – 3.5***  
295 ***hours***

296

297 **University of Florida, Department of Landscape Architecture**

298 ***Tour A : of Paris and Environs – Paris, France – 16 hours***

299 ***Tour B : of Paris and Environs – Paris, France – 16 hours***

300

301 Ms. Walter advised the board that she had registered for one of the courses.  
302 She stated that Ms. Marshall-Beasley reviewed the courses and was concerned  
303 about the out of country reporting. Ms. Walter advised the board that the  
304 reporting would be done from the University of Florida in the United States.

305

306 **MOTION:** Ms. Walter made a motion to approve Tour A and Tour B for  
307 optional credit hours.

308

309 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
310 unanimously.

311

312 **Red Vector.com**

313

314 Ms. Walter advised the board that Red Vector.com had submitted ten (10) online  
315 courses for various hours and optional credit. She stated that Ms. Marshall-  
316 Beasley reviewed the courses and found them to be acceptable.

317

318 **MOTION:** Ms. Walter made a motion to approve the following Red Vector.com  
319 courses.

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**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

**ADA Guidelines: Accessible Routes – 2 hours**

**ADA Guidelines: General Site & Building Elements – 1 hour**

**ADA Guidelines: Recreation Facilities – 2 hours**

**FL Building code Advanced 2004 Indoor Environmental Quality Review -2 hours**

**Geotechnology: Cartography, Mmapping & Map Servicing – 3 hours**

**Geotechnology: Geographic Information Systems (GIS) – 5 hours**

**Geotechnology: Global Positioning Systems – 2 hours**

**Runoff Analysis Using the USGS Method – Florida – 1 hour**

**Stormwater Management: An Introduction – 2 hours**

**Traffic Calming – 2 hours**

**Paver Systems**

**Construction of Permeable Pavements – 1 hour**

**Maintaining & Management of Interlocking Concrete Pavements – 1 hour**

Ms. Walter advised the board that Paver Systems submitted two (2) courses for one (1) credit hour for optional credit. She stated that Ms. Marshall-Beasley reviewed the courses and found the applications to be complete.

**MOTION:** Ms. Walter made a motion to approve the courses.

**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

**University of Florida Program for Resource Efficient Communities**

**Advanced Building/Structural Summary – 1 hour**

**Advanced 2004 Mechanical/Energy Summary – 1 hour**

**Advanced 2004 Florida Building Code Overview Residential – 4 hours**

Ms. Walter advised the board that the University of Florida submitted three (3) courses for advanced building code. Ms. Walter stated that Ms. Marshall-Beasley reviewed the applications and found them to be complete.

**MOTION:** Ms. Walter made a motion to approve the three (3) courses.

**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

**GRG Consulting Engineers, Inc**

**Provider Application**



366 Ms. Walter advised the board that GRG Consulting Engineers, Inc submitted a  
367 provider application. Ms. Walter stated that Ms. Marshall-Beasley reviewed the  
368 application and it was complete.

369  
370 **MOTION:** Ms. Walter made a motion to approve.

371  
372 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
373 unanimously.

374  
375 **Renewals – Courses**

376  
377 **Hoover Pumping Systems**  
378 ***Introduction to Design and Application – 4 hours***  
379 ***Intermediate Design and Application – 4 hours***  
380 ***Advanced Design and Application – 6 hours***

381  
382 Ms. Walter advised the board that Ms. Marshall-Beasley reviewed the courses  
383 and found them to be complete.

384  
385 **MOTION:** Ms. Walter made a motion to approve.

386  
387 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
388 unanimously.

389  
390 **Department of Community Affairs**  
391 ***FL Building Code – Administration Advanced Training – 4 hours***  
392 ***FL Building Code – Termites Advanced Training – 2 hours***

393  
394 Ms. Walter advised the board that Ms. Marshall-Beasley reviewed the courses  
395 and found them to be complete.

396  
397 **MOTION:** Ms. Walter made a motion to approve.

398  
399 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
400 unanimously.

401  
402 **Design Arts Seminars, Inc.**  
403 ***Concepts in Landscape & Outdoor Lighting Design – 8 hours***

404  
405 Ms. Walter advised the board that Ms. Marshall-Beasley reviewed the course and  
406 found it to be complete.

407  
408 **MOTION:** Ms. Walter made a motion to approve.

409  
410 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
411 unanimously.

412 **Florida Department of Transportation**  
413 ***Highway Landscape Projects – 8 hours***

414  
415 Ms. Walter advised the board that Ms. Marshall-Beasley reviewed the course and  
416 found it to be complete.

417  
418 **MOTION:** Ms. Walter made a motion to approve

419  
420 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
421 unanimately.

422  
423 **Deep Root Partners**  
424 ***Managing Tree Root & Infrastructure Interaction – 1 hour***

425  
426 Ms. Walter advised the board that the course renewal was for one credit hour.

427  
428 **MOTION:** Ms. Walter made a motion to approve.

429  
430 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
431 unanimately.

432  
433 **Cecilia Gayle – College Courses for Continuing Education Credit**

434  
435 Ms. Guillemette advised the board that Rule 61G10-18.001 1 (c), F.A.C.  
436 contained the guidelines to approve Ms. Gayle's request for continuing education  
437 credit.

438  
439 After discussion by the board the following motion was made.

440  
441 **MOTION:** Ms. Marshall-Beasley made a motion to approve Ms. Gayle for 12  
442 general credit hours in continuing education.

443  
444 **SECOND:** Ms. Gillick seconded the motion and the motion passed  
445 unanimately.

446  
447 **Ratification List**

448  
449 **MOTION:** Ms. Gillick made a motion to approve the following candidates on  
450 the April 22, 2005 ratification list.

451  
452 **SECOND:** Ms. Walter seconded the motion and the motion passed  
453 unanimately.

454  
455 *Certificate of Authorization*  
456 ADC Engineering, Inc., Doenges & Co., Inc, Durr & Associates, Inc.,  
457 Landscapes, LLC, Signature Land Designs, Inc.

458

459 *Temporary Individual*

460 Timothy Gilbert

461

462 *Endorsement*

463 Vincent Difini, Mark L. Kaltsas, Jeffrey Malcolm

464

465 *Exam*

466 William B. Barber, Jeremy J. Belitz, Eric D. Harrison, Charles A. Johnson,

467 Michael Johnson, Casto Juncal, Mark Lerch, Will Mastin, Brian McFall, Jon

468 Phillips, Daniel Rogers, Virginia Rudder, Steven Singleton, Thad Stelly, Robert B.

469 Swanzy

470

471 **Approval of January 28, 2005 Meeting Minutes**

472

473 Ms. Walter advised the board that Mr. Paul Davis was not present but Mr. Brian

474 Davis was sworn in by the court reporter under Libra Design Group. Mr. Davis

475 was not listed under others present. Ms. Tinsley stated she would correct the

476 error.

477

478 **MOTION:** Ms. Walters made a motion to approve the minutes with

479 corrections.

480

481 **SECOND:** Ms. Gillick seconded the motion and the motion passed

482 unanimously.

483

484 **Reports**

485

486 **Chair's Report – Paul Davis**

487

488 No report.

489

490 **Executive Director's Report – Juanita Chastain**

491

492 **Financial Report**

493

494 Ms. Chastain reviewed the financial report with the board. She stated that on

495 page fourteen (14) and page sixteen (16) the figures were in line with the figures

496 from last year except for the board administrative office. She stated that it had

497 doubled. She stated that the reason the figures doubled was due to

498 organizational changes in the department. The changes will be reflected on the

499 next report.

500

501 Ms. Chastain advised the board that on the last page of the agenda materials

502 was legislative language to provide provisions to re-instate a null & void license.

503 The language was passed by the legislature and was waiting for the Governor's  
504 signature.

505  
506 Ms. Guillemette stated that she would try to have rule language for the board to  
507 review at the next meeting.

508  
509 **Board Counsel's Report – Diane Guillemette**

510  
511 No Report

512  
513 **Election of Officers**

514  
515 Mr. Davis advised the board that he was going to step down as Chair and give  
516 some one else the opportunity to serve.

517  
518 Ms. Walter thanked Mr. Davis for his service.

519  
520 **MOTION:** Ms. Walter made a motion to elect Ms. Gillick.

521  
522 Ms. Gillick advised the board that at this time she would have to decline.

523  
524 **MOTION:** Ms. Gillick made a motion to nominate Ms. Walter as Chair.

525  
526 **SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed  
527 unanimately.

528  
529 Ms. Walter advised the board that she would accept the nomination.

530  
531 **MOTION:** Ms. Walter made a motion to nominate Ms. Gillick as Vice Chair.

532  
533 **SECOND:** Mr. Davis seconded the motion and the motion passed  
534 unanimately.

535  
536 **Old Business**

537  
538 No old business.

539  
540 Mr. Davis asked Ms. Walter if she wanted to continue reviewing continuing  
541 education.

542  
543 Ms. Walter asked Ms. Marshall-Beasley if she would review continuing  
544 education.

545  
546 Ms. Marshall-Beasley accepted.

547

548 Ms. Walter stated that she would like to pass the responsibilities of the TAC  
549 meeting to someone else.

550  
551 Ms. Gillick suggested that Mr. Graham may want to take on that responsibility.

552  
553 Ms. Chastain stated that she would contact Mr. Graham.

554  
555 **MOTION:** Ms. Gillick made a motion to adjourn.

556  
557 **SECOND:** Ms. Walter seconded the motion and the motion passed  
558 unanimately.

559  
560 The meeting adjourned at 10:45 a.m.

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