MINUTES

BOARD OF LANDSCAPE ARCHITECTURE
THE CASA MONICA HOTEL
95 CORDOVA STREET
ST. AUGUSTINE, FL 32259

GENERAL BUSINESS MEETING
APRIL 22, 2005

Call to Order
Mr. Paul Davis called the meeting to order at 9:05 a.m.

Members Present
Paul Davis
Collene Walter
Elizabeth Marshall-Beasley
Elizabeth Gillick

Members Absent
Phillip Graham

Others Present
Diane Guillemette, Board Counsel
Juanita Chastain, Executive Director
Linda Tinsley, Government Analyst
Shawn Kalbli
Katrina Lacey
Philip J. Bruce
Larry Teague
Jeff Caster
Marianne A. Trussell

Mr. Davis stated that there would be a change to the agenda to accommodate the Department of Transportation until the representative arrives. He stated that they were on their way to the meeting.

Approval of Meeting Minutes

August 31, 2004 Meeting Minutes
Mr. Davis asked if there were any changes or comments to the August 31, 2004 minutes.

Ms. Walter stated that she had two minor comments. Ms. Walter stated that on page three (3) line ninety one (91) it should be two (2) credit hours for advanced courses as opposed to two (2) advanced courses and on page six (6) line two hundred and sixty seven (267) the misspelling of message. Ms. Walter stated that on page eight (8) line three hundred and twenty two (322) reflects that Ms. Barbara Edwards left the room and page ten (10) the minutes pick up on her comments again that she returned.

Mr. Davis stated that on page ten (10) line four hundred and twenty eight (428) “Mr. Davis advised Ms. Edwards that she had given them some guidelines as to how the board could speak. He asked staff to add “and requested that she reiterate” to the sentence to expand his intent.

**MOTION:** Ms. Gillick made a motion to approve the minutes as amended.

**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

**Application Review**

**James Keith Gartin – Six Year Candidate**

Ms. Chastain advised the board that Mr. Gartin appeared at the last meeting and was approved; however, when staff returned to the department the application processor realized that his degree was in Architecture. She stated that after contacting Mr. Gartin his application status was changed to a six (6) year candidate and he agreed to submit plans for the board’s review. She stated that Mr. Gartin was not at the meeting because she felt it was not necessary.

After the board reviewed Mr. Gartin’s plans the following motion was made.

**MOTION:** Ms. Marshall-Beasley made a motion to approve Mr. Gartin’s application for licensure.

**SECOND:** Ms. Gillick seconded the motion and the motion passed unanimously.

**Shawn Kalbli – Exam Candidate**

Mr. Kalbli was present at the meeting.
Ms. Chastain advised the board that Mr. Kalbli was before them because he answered yes to question one (1) on page sixty nine (69) of their agenda. She stated that on page seventy one (71) he stated that he had a DUI.

Mr. Kalbli explained his DUI to the board. He advised the board that he was ordered to perform fifty (50) hours of community service, attend an advanced self improvement program, DWICAS school, suspension of drivers license and twelve (12) months supervised probation. He advised the board that he completed all court ordered requirements successfully and there is no pending action. He advised the board that this incident happened nine years ago and it happened at a time in his life when he had made some mistakes. He stated that since then he has obtained an undergraduate degree in landscape architecture and is pursing a masters degree and he asked the board to consider his application based on his character.

MOTION: Ms. Walter made a motion to approve Mr. Kalbli’s exam application.
SECOND: Ms. Gillick seconded the motion and the motion passed unanimously.

Katrina Lacey – Six year Candidate

Ms. Lacey was present at the meeting.

After the board reviewed Ms. Lacey’s plans the following motion was made.

MOTION: Ms. Walter made a motion to approve Ms. Lacey’s application.
SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

Rule Discussion

Rule 61G10-11.006- Approval of CLARB Senior Examination

Ms. Guillemette advised the board that Rule 61G10 - 11.006 approval of CLARB senior examination was repealed.

Rule 61G10-18.002 – Board of Approval of Continuing Education Providers

Ms. Guillemette advised the board that she responded to the Joint Administrative Procedures Committee’s (JAPC) concerns addressed in their October 29, 2004 letter. Ms. Guillemette advised the board that the form had to be revised and the rule had to be submitted along with the form and Ms. Printy seems to be happy with it now. It should go into effect on June 10, 2005.
Ms. Guillemette advised the board that Rule 61G10-12.001 application and examination fees is scheduled to be effective May 14, 2005.

Ms. Walter thanked Ms. Guillmette and Ms. Chastain for their efforts in implementing the continuing education rule.

Ms. Walter advised the board that on the application and examination fees rule change in section one (1) instead of just Department could it be expanded to read the Department of Business and Professional Regulation instead of just Department.

Ms. Guillemette stated that she would submit a notice of change.

**Petition for Variance and Waiver of Agency Rules**

Mr. Jeff Castor advised the board that he was representing the Department of Transportation and he introduced Ms. Marianne A. Trussell, General Counsel for the Department of Transportation. Mr. Castor advised the board that the Department of Transportation hosted a continuing education course on October 4, 2004. He stated that after submitting the list of forty nine (49) professionals to the Department of Business and Professional Regulation for credit he learned that course approval had expired August 1, 2004.

Mr. Davis asked Ms. Guillemette if everything was in order.

Ms. Guillemette advised the board that she had handed out a copy of the standards for a variance and waiver. She stated that they need to show two (2) things. She stated that they need to show substantial hardship when the boards principles of fairness are violated and the second part is that the purpose of the underlying statute had been achieved by means with the rule waiver. Ms. Guillemette stated that if they fit the criteria the board should grant the rule waiver.

Mr. Davis asked if it was the applicant’s contingent that the principles of fairness do apply and that it would be unfair to have the forty nine (49) licensees repeat the course and that the purpose of the underlying statute is to provide continuing education and that purpose was accomplished.

Ms. Trussell answered absolutely.

Ms. Trussell stated that nothing had changed between August and October. She stated that it was more unfair to the applicants. She stated it was a bigger hardship to the applicant than to the Department of Transportation.

After discussion by the board the following motion was made.
MOTION: Ms. Gillick made a motion to grant the variance and waiver under the sections stated in the petition.

SECOND: Ms. Walter seconded the motion and the motion passed unanimously.

New Business

Mr. Castor advised the board that he would like to update them on some issues on behalf of the ASLA. He advised the board that the Florida Legislature had passed the electronic signing and sealing bill. He stated that the bill was on the Governors desk to be signed. He advised the board that the ASLA is still working on the brochure that was discussed with the board in the past. He stated that the language in the brochure was up to date but it addresses the adoption of the 2004 building code. ASLA is waiting for the Legislature to adopt the building code language and there is talk of further delay. He stated that they do not want to publish language that would be outdated. He asked what the board’s role was in the distribution of the brochure.

Ms. Chastain advised Mr. Castor that this issue was brought before the board about a year ago and they agreed to assist with the distribution. She stated that Mr. Nam was going to get back to her with the final document so she could look into distribution costs.

Mr. Castor thanked the board for their attention.

Mr. Davis stated that the board would recess for two (2) minutes.

The meeting resumed at 9:55 a.m.

Review of Continuing Education and Providers

Ms. Walter thanked Ms. Marshall-Beasley for her help reviewing the continuing education courses.

Florida Department of Community Affairs

2004 Florida Accessibility Code for Building Construction Advanced Training – 2 hours

Ms. Walter advised the board that the course was submitted by the Florida Department of Community Affairs and was being considered for advanced training. She stated that the application was complete and she would recommend approval.

MOTION: Ms. Gillick made a motion to approve.
SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

*Florida Building Code-Pools and Spas Advanced Training - 2 hours*

Ms. Walter advised the board that she reviewed the information and found it to be complete.

**MOTION:** Ms. Walter made a motion to approve.

**SECOND:** Ms. Gillick seconded the motion and the motion passed unanimously.

*Center for Collaboration and Education – C2ED*

Ms. Walter advised the board that Center for Collaboration and Education had submitted ten (10) courses for various hours and for optional credit. She stated that the courses were reviewed by Ms. Marshall-Beasley and she found them to be complete.

**MOTION:** Ms. Walter made a motion to approve the following courses.

**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

*Essentials of Sustainable Design – 16 hours*

**Essentials of Sustainable Design – Introduction – 2 hours**

**Site Technologies – 2 hours**

**Water Technologies – 2 hours**

**Energy Technologies – 2 hours**

**Sustainable Building Materials – 2 hours**

**Indoor Environmental Quality – 2 hours**

**Construction and Delivery – 2 hours**

**Post Occupancy Process – 2 hours**

**Accessibility Issues in Designing Outdoor Recreational Facilities - 4 hours**

*Florida Nursery Growers & Landscape Association*

**TPIE Short Course – 3.5 hours**

Ms. Walter advised the board that the Florida Nursery Growers and Landscape Association had submitted the TPIE Short Course and was requesting 3.5 hours of optional credit.

**MOTION:** Ms. Walter made a motion to approve the course.
SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

American Society of Landscape Architecture – Florida Chapter

Ms. Walter advised the board that the ASLA, Florida Chapter submitted six (6) courses for various credit hours and for optional credit. She stated that Ms. Marshall-Beasley reviewed the courses and found them to be complete.

MOTION: Ms. Walter made a motion to approve the following courses.

SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

An Introduction to the Fundamentals of Photometry – 1 hour
Seashore Paspalum the Environmentally Tolerant Turf I – 1 hour
Seashore Paspalum the Environmentally Tolerant Turf II – 2 hours
Planning for Public Realm – 1.5 hours
Walkable, Livable, Active Living Communities: Transportation Systems for Everyone – 3.5 hours
Walkable, Livable, Active Living Communities: Principles & Practices – 3.5 hours

University of Florida, Department of Landscape Architecture
Tour A: of Paris and Environs – Paris, France – 16 hours
Tour B: of Paris and Environs – Paris, France – 16 hours

Ms. Walter advised the board that she had registered for one of the courses. She stated that Ms. Marshall-Beasley reviewed the courses and was concerned about the out of country reporting. Ms. Walter advised the board that the reporting would be done from the University of Florida in the United States.

MOTION: Ms. Walter made a motion to approve Tour A and Tour B for optional credit hours.

SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

Red Vector.com

Ms. Walter advised the board that Red Vector.com had submitted ten (10) online courses for various hours and optional credit. She stated that Ms. Marshall-Beasley reviewed the courses and found them to be acceptable.

MOTION: Ms. Walter made a motion to approve the following Red Vector.com courses.
SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

ADA Guidelines: Accessible Routes – 2 hours
ADA Guidelines: General Site & Building Elements – 1 hour
ADA Guidelines: Recreation Facilities – 2 hours
FL Building Code Advanced 2004 Indoor Environmental Quality Review -2 hours
Geotechnology: Cartography, Mapping & Map Servicing – 3 hours
Geotechnology: Geographic Information Systems (GIS) – 5 hours
Geotechnology: Global Positioning Systems – 2 hours
Runoff Analysis Using the USGS Method – Florida – 1 hour
Stormwater Management: An Introduction – 2 hours
Traffic Calming – 2 hours

Paver Systems
Construction of Permeable Pavements – 1 hour
Maintaining & Management of Interlocking Concrete Pavements – 1 hour

Ms. Walter advised the board that Paver Systems submitted two (2) courses for one (1) credit hour for optional credit. She stated that Ms. Marshall-Beasley reviewed the courses and found the applications to be complete.

MOTION: Ms. Walter made a motion to approve the courses.
SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

University of Florida Program for Resource Efficient Communities
Advanced Building/Structural Summary – 1 hour
Advanced 2004 Mechanical/Energy Summary – 1 hour
Advanced 2004 Florida Building Code Overview Residential – 4 hours

Ms. Walter advised the board that the University of Florida submitted three (3) courses for advanced building code. Ms. Walter stated that Ms. Marshall-Beasley reviewed the applications and found them to be complete.

MOTION: Ms. Walter made a motion to approve the three (3) courses.
SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

GRG Consulting Engineers, Inc
Provider Application
Ms. Walter advised the board that GRG Consulting Engineers, Inc submitted a provider application. Ms. Walter stated that Ms. Marshall-Beasley reviewed the application and it was complete.

**MOTION:** Ms. Walter made a motion to approve.

**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

Renewals – Courses

**Hoover Pumping Systems**

*Introduction to Design and Application – 4 hours*

*Intermediate Design and Application – 4 hours*

*Advanced Design and Application – 6 hours*

Ms. Walter advised the board that Ms. Marshall-Beasley reviewed the courses and found them to be complete.

**MOTION:** Ms. Walter made a motion to approve.

**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

**Department of Community Affairs**

*FL Building Code – Administration Advanced Training – 4 hours*

*FL Building Code – Termites Advanced Training – 2 hours*

Ms. Walter advised the board that Ms. Marshall-Beasley reviewed the courses and found them to be complete.

**MOTION:** Ms. Walter made a motion to approve.

**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

**Design Arts Seminars, Inc.**

*Concepts in Landscape & Outdoor Lighting Design – 8 hours*

Ms. Walter advised the board that Ms. Marshall-Beasley reviewed the course and found it to be complete.

**MOTION:** Ms. Walter made a motion to approve.

**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.
Florida Department of Transportation
Highway Landscape Projects – 8 hours
Ms. Walter advised the board that Ms. Marshall-Beasley reviewed the course and found it to be complete.

MOTION: Ms. Walter made a motion to approve
SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

Deep Root Partners
Managing Tree Root & Infrastructure Interaction – 1 hour
Ms. Walter advised the board that the course renewal was for one credit hour.

MOTION: Ms. Walter made a motion to approve.
SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

Cecilia Gayle – College Courses for Continuing Education Credit
Ms. Guillemette advised the board that Rule 61G10-18.001 1 (c), F.A.C. contained the guidelines to approve Ms. Gayle’s request for continuing education credit.

After discussion by the board the following motion was made.

MOTION: Ms. Marshall-Beasley made a motion to approve Ms. Gayle for 12 general credit hours in continuing education.
SECOND: Ms. Gillick seconded the motion and the motion passed unanimously.

Ratification List

MOTION: Ms. Gillick made a motion to approve the following candidates on the April 22, 2005 ratification list.
SECOND: Ms. Walter seconded the motion and the motion passed unanimously.

Certificate of Authorization
Temporary Individual
Timothy Gilbert

Endorsement
Vincent Difini, Mark L. Kaltsas, Jeffrey Malcolm

Exam
William B. Barber, Jeremy J. Belitz, Eric D. Harrison, Charles A. Johnson,
Michael Johnson, Casto Juncal, Mark Lerch, Will Mastin, Brian McFall, Jon
Phillips, Daniel Rogers, Virginia Rudder, Steven Singleton, Thad Stelly, Robert B.
Swanzy

Approval of January 28, 2005 Meeting Minutes
Ms. Walter advised the board that Mr. Paul Davis was not present but Mr. Brian
Davis was sworn in by the court reporter under Libra Design Group. Mr. Davis
was not listed under others present. Ms. Tinsley stated she would correct the
error.

MOTION: Ms. Walters made a motion to approve the minutes with
corrections.

SECOND: Ms. Gillick seconded the motion and the motion passed
unanimously.

Reports
Chair’s Report – Paul Davis
No report.

Executive Director’s Report – Juanita Chastain

Financial Report
Ms. Chastain reviewed the financial report with the board. She stated that on
page fourteen (14) and page sixteen (16) the figures were in line with the figures
from last year except for the board administrative office. She stated that it had
doubled. She stated that the reason the figures doubled was due to
organizational changes in the department. The changes will be reflected on the
next report.

Ms. Chastain advised the board that on the last page of the agenda materials
was legislative language to provide provisions to re-instate a null & void license.
The language was passed by the legislature and was waiting for the Governor’s signature.

Ms. Guillemette stated that she would try to have rule language for the board to review at the next meeting.

**Board Counsel’s Report – Diane Guillemette**

No Report

**Election of Officers**

Mr. Davis advised the board that he was going to step down as Chair and give someone else the opportunity to serve.

Ms. Walter thanked Mr. Davis for his service.

**MOTION:** Ms. Walter made a motion to elect Ms. Gillick.

Ms. Gillick advised the board that at this time she would have to decline.

**MOTION:** Ms. Gillick made a motion to nominate Ms. Walter as Chair.

**SECOND:** Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

Ms. Walter advised the board that she would accept the nomination.

**MOTION:** Ms. Walter made a motion to nominate Ms. Gillick as Vice Chair.

**SECOND:** Mr. Davis seconded the motion and the motion passed unanimously.

**Old Business**

No old business.

Mr. Davis asked Ms. Walter if she wanted to continue reviewing continuing education.

Ms. Walter asked Ms. Marshall-Beasley if she would review continuing education.

Ms. Marshall-Beasley accepted.
Ms. Walter stated that she would like to pass the responsibilities of the TAC meeting to someone else.

Ms. Gillick suggested that Mr. Graham may want to take on that responsibility.

Ms. Chastain stated that she would contact Mr. Graham.

**MOTION:** Ms. Gillick made a motion to adjourn.

**SECOND:** Ms. Walter seconded the motion and the motion passed unanimously.

The meeting adjourned at 10:45 a.m.