

MINUTES
BOARD OF LANDSCAPE ARCHITECTURE
TELEPHONE CONFERENCE CALL
Toll Free 888.808.6959; Conference Code 9218690

General Business Meeting
May 29, 2008 @ 2:00 p.m.

CALL TO ORDER

Ms. Walter called the meeting to order at 2:05 p.m.

MEMBERS PRESENT

Collene Walter
Elizabeth Marshall-Beasley
Elizabeth Gillick
Paul Davis

MEMBERS ABSENT

None

OTHERS PRESENT

Juanita Chastain, Executive Director
Linda Tinsley, Government Analyst
Jessica Leigh, Prosecuting Attorney
Joy Tootle, Board Counsel
Tim Vaccaro, Division Director
Jay Devine
Edwin Bayo'
Emily O'Mahoney

APPLICATION REVIEW/APPROVAL

Mr. Devine was on the telephone conference call and was represented by counsel, Mr. Edwin Bayo.

Ms. Walter advised the board that Mr. Devine submitted an application for a certificate of authorization. She stated that he indicated prior practice on the application. Ms. Walter asked Mr. Devine if he was self reporting or was he made aware of the requirement for a certificate of authorization through one of the Departments sweeps.

Mr. Devine advised the board that he was made aware of the requirement through a sweep conducted by the department.

Mr. Bayo advised the board that as soon as Mr. Devine was made aware of the requirement he retained Mr. Bayo and he immediately applied for the certificate of authorization.

Mr. Davis advised the board that he reviews Mr. Devine's plans from time to time as an employee for the City of Jacksonville.

Ms. Tootle asked Mr. Davis if he could hear the application in a fair and unbiased way.

Mr. Davis stated that he felt he could.

Ms. Tootle stated that Mr. Davis had no reason to recuse himself.

Ms. Walter stated that the board had established precedence and the board had required that the applicant pay the past fees which, includes the initial application fee and the renewals required from the time the corporation was established.

After discussion by the board the following motion was made.

MOTION: Ms. Gillick made a motion to impose payment of fees in the amount of one thousand eight hundred and twenty dollars (\$1820.00) and approve Mr. Devine's application for a certificate of authorization.

SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

Ms. Walter asked the board to consider re-ordering the agenda to move old business as the next agenda item. She stated that Mr. Vaccaro had some follow up to the April 18, 2008 meeting and he had another meeting to attend.

MOTION: Ms. Gillick made a motion to re-order the agenda to Old Business.

SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

OLD BUSINESS

Mr. Vaccaro advised the board that he and Ms. Chastain had a discussion with the Chair prior to today's telephone conference call to discuss the concerns that were raised at the April 18, 2008 board meeting. He stated that concerns were raised by the members of the industry regarding application processing. He stated that there was a request to have Mr. Whitten, Director of Service

Operations, attend the next live meeting to discuss problems and concerns that your licensees are having and to provide an explanation regarding what the Department is doing to remedy those situations. Mr. Vaccaro advised the board that this was discussed and there were some scheduling conflicts. Mr. Vaccaro stated that he wanted to invite the board members to schedule a limited purpose board meeting in Tallahassee strictly for the purpose of dealing with the concerns regarding application processing and to discuss the new onbase system. He stated that this could take place in September of 2008.

Ms. Marshall-Beasley and Ms. Gillick indicated that they would like Mr. Vaccaro or Mr. Whitten to attend the board meeting in Jacksonville in July to address the application issues. Ms. Gillick and Ms. Marshall-Beasley stated that interested parties from the industry would be in attendance and they felt the Department should address these individuals.

REQUEST FOR CONTINUING EDUCATION CREDITS

Dr. Louis V. Mills

Ms. Chastain advised the board that Dr. Mills license is currently delinquent due to failure to obtain the required continuing education. She stated that Dr. Mills had asked the board to review the courses that he taught for continuing education hours. Ms. Chastain advised the board that the board had approved courses for Dr. Mills in the past and these are not the same courses.

Ms. Walter advised the board that she had reviewed the information Dr. Mills had submitted as well as the rule which does state that instructors may request credit for teaching courses.

After discussion by the board the following motion was made.

MOTION: Ms. Marshall-Beasley made a motion to grant Dr. Mills twelve (12) hours of continuing education credit for the courses he had taught for the 2005 to 2007 renewal cycle.

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

Ms. Chastain stated that Dr. Mills needed to obtain two (2) hours of advanced building code and two (2) hours of laws and rules. Ms. Chastain stated that she would contact Dr. Mills to ascertain what classes he wishes to use to gain the twelve (12) hours.

REVIEW OF CONTINUING EDUCATION PROVIDER/COURSE APPLICATIONS

MOTION: Ms. Marshall-Beasley made a motion to approve the provider application for the South Carolina Chapter of the American Society of Landscape Architects

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

MOTION: Mr. Davis made a motion to approve the provider application for Cap Stone Industries of Central Florida.

SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

MOTION: Mr. Davis made a motion to approve the following course applications submitted by the Florida Department of Transportation.

SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

Florida Department of Transportation

Highway Landscape Architecture & Outdoor Advertising Regulation Hands on Training – 2 hours

Highway Landscape Architecture & Outdoor Advertising Regulation Laws and Rules – 2 hours

MOTION: Ms. Gillick made a motion to approve the following course application submitted by Samnik and Associates.

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

Samnik and Associates

Fertilizers Fertilization and Your Planting Specifications – 2 hours

MOTION: Ms. Marshall Beasley made a motion to approve the provider application for Green Roofs for Healthy Cities and the following course applications.

SECOND: Ms. Gillick seconded the motion and the motion passed unanimously.

Green Roofs for Healthy Cities

Green Roof Plants and Growing Medium – 7.5 hours

Green Roof Design Introductory Course – 7.5 hours
Green Roof Infrastructure Waterproofing Drainage – 7.5 hours
Green Walls Introduction to Systems & Design – 7.5 hours
Green Roof Infrastructure Design and Installation – 7.5 hours
Local Market Development Symposium – 3.5 hours

MOTION: Ms. Gillick made a motion to approve the following course applications submitted by Cap Stone Industries of Central Florida.

SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

Cap Stone Industries of Central Florida

Calida Stone- A Natural Florida Limestone Green Building Material – 1 hour

Ms. Marshall-Beasley stated that there were two (2) different credit hours in the application for the University of Florida Cooperative course Building a Green Future. She stated that the application indicated 3.25 hours of instruction but the certificate of completion indicated 2.5 hours.

Ms. Chastain advised the board that Ms. Tinsley had called the provider and the provider had not returned the call.

Mr. Davis stated that it was the lower of the two (2) numbers.

Ms. Walter stated that the outline was not as detailed as some of the other providers.

MOTION: Ms. Marshall-Beasley made a motion to approve the University of Florida Cooperative course application Building a Green Future for 2.5 hours.

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

Ms. Marshall-Beasley stated that she felt Charrette Presentation & Graphic Techniques submitted by Florida Chapter of the American Society of Landscape Architects was light.

Mr. Davis stated that he knows the speaker and he is outstanding.

Ms. Walter stated that she was ok with the course.

Ms. Marshall-Beasley stated that the application for the City as an Inspirational Landscape there was no bibliography and no background. She stated that the program was for forty (40) minutes and the rule requires fifty (50) minutes.

Ms. O' Mahoney stated that she would change the presentation to fifty (50) minutes and the question and answer to ten (10) minutes.

After discussion by the board the following motion was made.

MOTION: Ms. Marshall-Beasley made a motion to approve the following course applications submitted by the Florida Chapter of the American Society of Landscape Architects.

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

American Society of Landscape Architects/ FL Chapter

Charrette Presentation & Graphic Techniques – 1 hour

Where the Waters Meet Introduction to Timucuan – 2.5 hours

Change Continuity and Civic Ambition – 1 hour

Jacksonville Historic Neighborhoods Yesterday Today Tomorrow – 4 hours

Preservation Project Jacksonville a Model for Creating a Park System – 1.5 hours

City as an Inspirational Landscape – 1 hour

Brownfield Redevelopment – 1.5 hours

MOTION: Mr. Davis made a motion to deny the Florida Chapter of the American Society of Landscape Architecture course application for Lighting Going Green due to insufficient instructor knowledge and insufficient material submitted.

SECOND: Ms. Gillick seconded the motion and the motion passed unanimously.

MOTION: Mr. Davis made a motion to approve the provider application for National Charrette Institute.

SECOND: Ms. Marshall-Beasley seconded the motion and the motion passed unanimously.

RATIFICATION LIST

Ms. Walter reviewed the ratification list with the board.

MOTION: Ms. Gillick made a motion to approve the ratification list as presented.

SECOND: Mr. Davis seconded the motion and the motion passed unanimously.

Certificate of Authorization

Masuen Consulting, LLC

Exam Applications

Gary Caraway, Rachel Anna Saunders

The board directed board staff to schedule a conference call for June 24, 2008 at 2:00 p.m. to approve two (2) courses for the Florida Chapter of the American Society of Landscape Architects.

The board asked Ms. Chastain to keep them informed on the improvements to the application process and they would hold off on meeting in September.

Ms. Chastain advised the board that she would bring some comments to EDSA's issues at the July meeting and put the application processing issue on the agenda.

MOTION: Mr. Davis made a motion to adjourn.

SECOND: Ms. Marshall-Beasley seconded the motion.

The meeting adjourned at 4:00 p.m.