

MINUTES OF THE MEETING

FINANCE COMMITTEE
BOARD OF PILOT COMMISSIONERS
Department of Business and Professional Regulation
Board Conference Room
1940 North Monroe Street
Tallahassee, FL
July 24, 2003

CALL TO ORDER

Commissioner Buffington, Chair of the Finance Committee, called the meeting to order at 1:15 p.m.

MEMBERS PRESENT

J. Michael Buffington, Chair
Eugene Sweeney, Vice-Chair
John Hiers
David Leech
Cheryl Phipps
Victoria Robas
James Winegeart

OTHERS PRESENT:

Anthony Spivey, Executive Director
Elise Rice, Government Analyst
Ed Tellechea, Board Counsel

APPROVAL OF THE MINUTES OF THE MEETING

April 24, 2003

MOTION: Commissioner Robas made a motion that the Committee approve the minutes as submitted.

SECOND: Commissioner Hiers seconded the motion and it passed unanimously.

REVIEW 3RD QUARTER RESULTS

Commissioner Buffington stated that the Board was still taking in more money than they were paying out so the cash balance was building. He reminded the Committee that the Board reduced the pilotage rate to 0.6% effective July 1, 2003.

Commissioner Sweeney questioned why they were under budget, had they over budgeted or under spent.

Commissioner Buffington replied that the expenses were below expectations

Commissioner Buffington stated that the Department is working on the allocation method for the \$25,000,000 that will be assessed. Ken Oliver had informed Commissioner Buffington that he would forward the methodology to him when it is done.

ADJUSTMENT OF GROSS PILOTAGE ASSESSMENT

Commissioner Buffington stated this was on the agenda in case the Committee needed to adjust the assessment.

RESPOND TO NEEDS GLEANED FROM WORKSHOP

Commissioner Robas stated that the Board needed to discuss in the general meeting the next meeting dates to coordinate with the release of the budget information.

Commander Dunton commented that at the October meeting the openings for the Ports will be declared and there will be a December 1 deadline for receipt of applications. He will pick up the applications by December 15th and then at the January meeting the Board will approve applicants for the March examination.

Commissioner Sweeney questioned if the Board met at the end February or the first of March, would that work. Commander Dunton informed the Committee that the information regarding the approved applicants had to be provided to the Bureau of Education and Testing by February 1.

Commissioner Buffington and Commissioner Robas stated that they would send a letter to the Department thanking them for their time.

Commissioner Buffington stated that the Board would receive the new format and the old format from now on for the budget.

Commissioner Winegeart stated that they were told that the program with Accenture would save them money and questioned if that amount had been calculated.

Mr. Spivey responded that the Department savings will determine the payments to Accenture. He stated that he will share the information with the Board when he receives it.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:00 p.m.