

MINUTES OF THE MEETING

FINANCE COMMITTEE BOARD OF PILOT COMMISSIONERS

**Radisson Riverwalk Hotel
1515 Prudential Drive
Jacksonville, FL 32207
October 7, 2004 1:00 p.m.**

CALL TO ORDER

Commissioner Buffington, Chair of the Finance Committee, called the meeting to order at 1:00 p.m.

Members Present

Michael Buffington, Chair
John Hiers
Cheryl Phipps
Victoria Robas

Members Not Present

David Leech
Gene Sweeney, Vice-Chair

Others Present

Anthony Spivey, Executive Director
Elise Rice, Government Analyst
Ed Tellechea, Board Counsel
Drew Winters, Prosecuting Attorney
Galen Dunton, Consultant
Richard Frudaker, Board Member
Rivers Buford, Board Member
Earl McMillin, Board Member
Donald Molitor, Board Member
Gretchen Rayborn, FSPA
David de la Parte, FSPA
Barrie Snyder, Jacksonville Pilots

APPROVAL OF THE MINUTES OF THE MEETING

July 8, 2004

MOTION: Commissioner Phipps made a motion that the Committee approve the July 8, 2004 minutes as submitted.

SECOND: Commissioner Robas seconded the motion and it passed unanimously.

REVIEW OF 4TH QUARTER RESULTS

Commissioner Buffington informed the Committee that revised sheets had been handed out with changes and there had been a column added that gave the percentage of the total budget for each item. He reported that the revenues were just under projection. Commissioner Buffington reviewed each item with the Committee and informed the Committee that the Board was probably going to have more cases next year than this year. He reported that the net assets had been reduced to \$86,000.

REVIEW OF 5 YEAR BUDGET

Commissioner Buffington informed the Committee that the gross pilotage amount collected this past fiscal year was \$50,974,349 and they were very close in their projections. He asked the Committee for any changes to the 5-year budget. Following discussion it was agreed upon to reduce the amount allocated to the Administrative Costs.

Commissioner Buffington stated that he would allocate \$20,000 to Administrative Costs and allow the amount to increase at a rate of 3% per year. He informed the Committee that the projections were based on the gross pilotage rate being 0.9%, however the actual amount was 0.6%.

Commissioner Buffington reviewed the costs for the general counsels' office, attorney generals office and DOAH. It was recommended that the budget be increased to \$60,000 for DOAH, \$100,000 for general counsel and \$43,000 for the attorney general. Commissioner Buffington stated that the gross pilotage assessment would need to be raised to 1.6% on January 1, 2005 in order to cover the proposed expenses. He informed the Committee that the gross pilotage could be changed as follows: .77% - 7/1/05; .78% - FY 06/07; .77% - FY 07/08; .85% - FY 08/09 and .77% 0 09/10.

MOTION: Commissioner Phipps made a motion that the Committee adopt the 5-year budget as amended.

SECOND: Commissioner Robas seconded the motion and it passed unanimously.

REVIEW OF CURRENT GROSS PILOTAGE ASSESSMENT RATE

Commissioner Buffington stated that in order to meet the budget objectives the Board would need to adjust the gross pilotage rate from 0.6 % to 1.6% effective 1/1/05. This would be due to an increase in cases going to the Division of Administrative Hearings and disciplinary cases.

Following discussion, the following action was taken.

MOTION: Commissioner Robas made a motion that the Committee recommend raising the gross pilotage assessment rate from 0.6% to 1.6% effective January 1, 2005

SECOND: Commissioner Phipps seconded the motion and it passed unanimously.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:31 p.m.