

GUIDELINES FOR VENUES HOSTING EVENTS

In hosting an event, venues may play all different types of roles depending on contractual arrangements between the promoter and venue. In some instances, the venue does no more than provide a site for the event. Other arrangements may include the venue being responsible for ticket sales, concessions, seating configurations, security, medical personnel, etc. The following is intended to serve as an informative tool in hosting an event on your premises at any level of services that you (the venue) have agreed to deliver.

MARKETING

Bouts may be advertised publicly once approved by the Florida State Boxing Commission. Any bouts not yet approved may be advertised as a certain fighter being featured on the fight card. For example, if John Smith is approved to fight John Doe, then Smith vs. Doe can be advertised. However, assume the same fight is not yet approved by the Commission. In this case, "featuring John Doe" may be advertised. Should tickets be purchased while relying on erroneous advertising, the consumer is entitled to a refund under Florida law. Any questions concerning bout approval can be directed to the Commission.

FOOD AND BEVERAGES

All food and beverages should be dispensed in paper or plastic plates or cups. Only plastic utensils may be used. Cans, glass bottles or plates and metal utensils are prohibited. Venues that have box seating or membership areas that are not a part of the main floor or stadium seating are exempt from this as long as precautions are taken to not allow the glass or metal objects into the prohibited areas. These requirements are true whether the concessions are handled directly by the venue or subcontracted to a separate vendor.

EMERGENCY EQUIPMENT AND PERSONNEL

Ring and seating configurations should account for the requirement to have an unobstructed, clear path to the ring for emergency purposes. This path should be wide enough to allow paramedics access to the ring with an ambulance stretcher and necessary medical equipment.

The following emergency medical equipment and personnel must be in place at all times during the event:

- Medical attendants will be placed by the Executive Director or Assistant Executive Director and will report to him or her before the start of the event.
- An ambulance with two (2) qualified attendants (EMT or Paramedics);
- A portable resuscitator with all additional equipment necessary for its operation;

- Portable oxygen supply (to be kept at the Commission table/ringside and one in each dressing room (total of three required)).
- A clean stretcher and clean blanket (to be located along with the ambulance attendants, at a location determined by the Commission)

No match shall begin or continue unless such personnel and equipment are on the premises in a state of readiness. Arrangements should be made to allow the ambulance to park as close to the building as possible with easy access to the main floor and ring. The service entrance is usually a good candidate for ambulance parking.

MISCELLANEOUS REQUIRED EQUIPMENT

- A person or persons capable of making emergency repairs, corrections and adjustments to the ring, lights and other necessary fixtures must be available at all times during the progress of a program.
- A public address system with microphone available for use at ringside.
- Five chairs for each participant's corner (see ring diagram)
- Spit bucket and three clean towels for each participant's corner
- Complete set of numbered round cards; size must be legible from all parts of the arena

SEAT CONFIGURATIONS / TICKET SALES

If the venue is responsible for seating arrangements and/or the associated ticket sales, please be aware that no seats/tables may be sold immediately against the ring apron as these seats/tables are reserved for officials and media only. The closest seating that may be sold will be at least 6 feet behind the backside of any of the ringside seats assigned to the officials/media (see ring diagram).

An account of all tickets sold and all complimentary tickets issued is required to be filed with the Commission after the event by the party responsible for ticket sales and issuance. If the venue has agreed to perform this function, please contact the Commission prior to the event.

RING LAYOUT

- The officials' seating (see Commission table on ring diagram) should always be opposite the primary television camera if televised.
- Judges' stools should be counter-height instead of table-height. Please refer to the ring diagram for the placement of the judges' stools.

- There should always be three different sets of steps for access to the ring. One set in each blue and red corner and another set in a neutral corner.
- Electrical poyer (110-V) should be provided on two (2) sides of the ring. This includes the position of the timekeeper and the official commission table at ringside (see ring diagram).

RING REQUIREMENTS

If the venue is responsible for the actual setup of the ring, it is important to know several legal requirements concerning size, materials used, etc. are applicable. For more information, please contact the Commission.

TAXATION: Ticket Sales and Complimentary Tickets

Arrangements may be made between the venue and promoter concerning ticket sales. Included in these arrangements may be provisions on who is responsible for payment of taxes to the Commission for tickets. It is important to be aware that taxation of tickets sold as well as complimentary tickets issued will be taxed at a rate of 5 percent of the face value.