

MINUTES

BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS

CONTINUING EDUCATION COMMITTEE MEETING

October 8, 2003

Hawthorn Suites Orlando
7450 Augusta National Drive
Orlando, Florida

The meeting was called to order by Beverly Sutphin, Chair, at 8:00 a.m.

Members Present:

Beverly Sutphin, Chair
Omar Armenteros
Dennis Blankenship
Sidney Greer

Members Not Present

Louis Lebron

Others Present:

Paul Martin, Asst. Attorney General
Christa Patterson, Government Analyst I
Juanita Chastain, Executive Director
David Melvin
Jeff Cooner
Harley Gilmore
Alvin Gloer
Gail Oliver
Pam Nobles
Lou Bush
David Schryver
Jessica Porter
Stephen Gordon
Marilyn Evers
Allen Nobles
Henry Echezabal

REVIEW AND APPROVAL OF THE JULY 16, 2003 CONTINUING EDUCATION MINUTES

The committee reviewed the July 16, 2003, continuing education minutes.

MOTION: Mr. Armenteros made a motion to approve the July 16, 2003 minutes.

SECOND: Mr. Greer seconded the motion and it passed unanimously.

REVIEW AND CONSIDERATION OF PHOTO SCIENCE PROVIDER APPLICATION

Ms. Sutphin reviewed the provider application with the committee. The committee stated that the provider did not provide descriptions of courses they would be offering. The committee noted that the provider was mailed in August an incomplete notice and the provider did not respond. After discussion it was the consensus of the committee that there was not enough information to approve the application.

MOTION: Mr. Armenteros made a motion to deny Photo Science's application for provider status.

SECOND: Mr. Greer seconded the motion and it passed unanimously.

OTHER BUSINESS

Ms. Patterson advised the committee that she had provided each member with a list of approved continuing education providers and their courses. Ms. Patterson stated she would be working from this list to identify courses that were approved during the continuing education committee's audit. The committee reviewed the lists and stated that the list contained real estate approved courses. Ms. Patterson stated that she would follow-up with the Department as to the reason the report pulled the real estate continuing education 0courses.

Mr. Martin advised the committee that the list did contain the surveyor and mapper courses by board code 12. Ms. Sutphin asked Ms. Patterson if there was a way to identify courses approved after the audit. Ms. Patterson stated she would have to check her notes but she believed Mr. Ewalt said courses numbered after 6400 would have been approved after the audit. Ms. Patterson advised the committee that during the initial input of the courses into the new system some of the courses that were approved during the audit were left out and was added later. Ms. Patterson stated that the project would take a lot of research.

Mr. Armenteros shared his concerns that if the committee had to review each of the courses for renewal it would be a very heavy workload. Ms. Sutphin stated that the committee would only review the course application if the course had changes. Ms. Sutphin stated that the course application was revised to ask the provider the question if the course had changes. Ms. Patterson stated that the course application was revised for that reason.

Mr. Armenteros asked Ms. Patterson if the project would be completed in the near future or should the committee get involved. Ms. Patterson advised the committee that she felt there would be a problem with recreating course applications that were not approved during the audit. Ms. Patterson stated that effective July 2002 the continuing education files were transferred to the Department's continuing education office and she was no longer the custodian of the continuing education records. Ms. Patterson stated that the continuing education providers might have to assist her with the recreation of the course records.

Ms. Sutphin stated she would like to work with Ms. Patterson on the project. Mr. Martin stated that some of the continuing education courses listed did not have an expiration date. Ms. Patterson stated that the board approved renewal of all providers and their courses for two years using the May 31st date. Ms. Patterson stated that this allowed the board the time needed to evaluate the courses that were not approved during the audit. Ms. Sutphin stated that the committee and board recognized at their last meeting that the revised continuing education rule would need revisions once the first revisions were adopted and in place.

Mr. Gilmore suggested that the committee move forward and decide what the providers were going to have to do in order to renew their courses upon expiration. Ms. Sutphin stated that she was uncomfortable with giving courses a blanket approval knowing that the Department had approved some of the courses. Mr. Gilmore stated that he understood but wanted the committee to advise him on what to expect prior to the renewal.

Mr. Armenteros suggested that the committee conduct a 100% audit of courses offered by providers. Ms. Sutphin stated that she would work with Ms. Patterson and identify the courses not approved during the audit. Mr. Armenteros stated that if Ms. Sutphin and Ms. Patterson can not identify the courses then to move forward with a 100% audit. Ms. Sutphin stated that she felt that the committee would only have to review 51 courses. Ms. Sutphin stated that there were 51 courses listed using the 6400 cut off number. Ms. Sutphin asked the committee to give her the authority to work with Ms. Patterson on the project. Ms. Evers stated that the timing of the audit would be critical to their workload.

Mr. Martin stated that the current rule reads that the board would need to approve courses for renewal. Ms. Sutphin stated that the committee agreed that the provider would only have to provide course documentation if the course had changes. Mr. Martin stated that the rule did not read that way and that the rule would need to be revised. The committee agreed and stated that the committee was waiting for the first revisions to be adopted so that the committee could make recommendations of rule change.

Ms. Sutphin advised the committee of the steps she was going to take in the project. Ms. Sutphin stated that she would work with Ms. Patterson and identify the 51 courses and then recreate a folder for the committee to review. Ms. Sutphin stated that if the information were not available in the continuing education office they would ask the providers to submit the information. Ms. Sutphin stated that then she would conduct a spot check on the other approved courses.

Mr. Martin advised the committee that he thought the blanket approval of courses was to make it through the renewal and then the committee was going to review all the courses next renewal. Ms. Sutphin stated that the committee did not want to review the courses that had been approved during the audit and this would prepare the board for the next renewal.

Mr. Martin suggested that the board review each course for renewal to assure accuracy with board approvals. Mr. Armenteros stated that the committee had discussed the issue of reviewing each course application and it was the consensus of the committee that it would be a heavy workload for the committee and board. Mr. Armenteros stated that the continuing education rules would need to be modified to only review courses if they had changes. Mr. Martin suggested that the course expiration dates be staggered and that the courses not expire all at the same time.

MOTION: Mr. Armenteros made a motion to give Ms. Sutphin the authority to work with Ms. Patterson on the project and to work with Mr. Martin on recommendations to the continuing education rule.

SECOND: Mr. Blankenship seconded the motion and it passed unanimously.

OTHER BUSINESS

No other business.

There being no other business the meeting adjourned at 9:05 a.m.