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4 **BOARD OF PROFESSIONAL SURVEYORS & MAPPERS**

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6 **GENERAL BUSINESS MEETING MINUTES**

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8 **DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION**
9 **BOARD MEETING ROOM**
10 **1940 NORTH MONROE STREET**
11 **TALLHASSEE, FLORIDA 32399**

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13 **January 9, 2008 Committee Meetings/General Business Meetings**
14 **January 10, 2008 General Business Meetings**

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16 The meeting was called to order by Jeff Cooner, Chair, on January 9, 2008 at 10:05 a.m.

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18 **Members Present**

19 Jeff Cooner, Chair
20 Beverly Sutphin, Vice-Chair
21 Mary Hanna Clodfelter
22 Dennis Blankenship
23 Lou Bush
24 Louis Lebron
25 Pam Nobles

26
27 **Others Present**

28 Diane Guillemette, Board Counsel
29 Eric Hurst, Prosecuting Attorney
30 Richard Morrison, Executive Director
31 Stacey Merchant, Government Analyst II
32 Art Mastronicola
33 Marilyn Evers
34 John Walker
35 W. Lamar Evers
36 Jeff Carlen
37 Harley Gilmore
38 Robert Jackson
39 Clarence Williams

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41 Mr. Cooner introduced Robert Skrob. Mr. Skrob has been working on the Board's Privatization Business
42 Plan and its revisions.

43
44 Mr. Cooner asked Mr. Skrob to give an update and overview of the board's business plan, as well as, the
45 history of the last 4 months.

46
47 Mr. Skrob stated that the board has been working on developing a business case for the privatization of
48 its administrative activities for about 5 years now.

49
50 Mr. Skrob also stated that over the summer a couple of meetings were held with key representatives
51 from the Department of Business and Professional Regulation, the Florida Surveying and Mapping
52 Society and the Governor's Office. During these meetings, several discussions have taken place
53 regarding exactly what it would take to implement the privatization request that this board has put in
54 multiple times over the last

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several years. The Governor's Office has requested that the report be expanded with a lot of additional details.

Also, during the last legislative session, the Legislature created the Center for Efficient Government, which is an area within the Department of Management Services, which primarily deals with privatization proposals. This Board's proposal will be handled by them.

Mr. Skrob also stated that the business plan was submitted to the Department of Business and Professional Regulation and the Governor's Office and asked both for feedback. The Governor's Office then forwarded it to the Center for Efficient Government and they gave 3 or 4 pages of suggestions and information they would like to see included and the report was then revised.

The Department of Business and Professional Regulation also sent a letter with a couple of items. The first item was questioning the 5% increase in email activity. Mr. Skrob stated that it was projected based on the theory that when applicants and licensees were able to email the staff and receive a response, then that response would prompt yet another email to be answered. Mr. Skrob stated that he also feels that the telephone calls would increase as well.

The second item was that the Department doesn't feel like the staffing level is sufficient to carry out the duties. The plan calls for four full time employees. Mr. Skrob stated that he feels that over time more licenses will be renewed online allowing more time for staff to work on other duties. Mr. Skrob stated that if the board feels that another position is needed he could certainly add one, however, he feels that if down the road the Executive Director feels like another position is needed, they could always hire a temporary employee to help during peak periods. He also stated that because licenses are only renewed every two years a full time employee may not be necessary.

Mr. Cooner asked Mr. Skrob if he felt like staffing was the Department's major issue at this time. Mr. Skrob stated that he felt like it was. Mr. Skrob also suggested documenting the Department's concern in the report and if the legislature looks at it and says that more staff is needed it could be handled then.

Mr. Cooner stated that he would like to have the staffing concern documented in the report so that the privatization proposal would not be rejected for that reason in the end.

Mr. Cooner stated that this privatization effort has been a tedious process looked at by at least four different government entities over the last year.

Mr. Skrob stated that if the board confirms that they accept the business case with the recommendations and the Legislature and the Governor's Office approves it, then the money would be appropriated. The money could be appropriated during the next Legislative Session or during a Legislative Budget Committee. Mr. Skrob feels the timeline suggests that they would do it during the Legislative Session.

The newest version of the business case was handed out and Mr. Cooner stated that he would like to delay the vote on the business case at this time.

The general business meeting was recessed to allow the committee meetings to continue.

The general business meeting was called to order at 3:50 p.m.

111 **Members Present**
112 Jeff Cooner, Chair
113 Beverly Sutphin, Vice-Chair
114 Mary Hanna Clodfelter
115 Dennis Blankenship
116 Lou Bush
117 Louis Lebron
118 Pam Nobles

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120 **Others Present**
121 Diane Guillemette, Board Counsel
122 Eric Hurst, Prosecuting Attorney
123 Richard Morrison, Executive Director
124 Stacey Merchant, Government Analyst II
125 Art Mastronicola
126 Marilyn Evers
127 John Walker
128 W. Lamar Evers
129 Jeff Carlen
130 Harley Gilmore
131 Robert Jackson
132 Clarence Williams

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134 **REVIEW AND APPROVAL OF MINUTES**

135
136 **October 2007 General Business Meeting Minutes**

137
138 These minutes were reviewed and after discussion the following motion was made:

139
140 MOTION: Ms. Sutphin made a motion to accept these minutes with corrections.
141 SECOND: Ms. Clodfelter seconded and the motion passed unanimously.

142
143 **December 11, 2007 Telephone Conference Call Meeting Minutes**

144
145 These minutes were reviewed and after discussion the following motion was made:

146
147 MOTION: Ms. Nobles made a motion to accept these minutes with corrections.
148 SECOND: Mr. Bush seconded and the motion passed unanimously.

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150 **DISCIPLINARY PROCEEDINGS – Eric Hurst**

151
152 **Accurate Land Surveying, Inc. - Case # 2006-017102**

153
154 Attorney Ed Bayo was present for the respondent in this case.

155
156 Mr. Blankenship was recused due to his participation on the Probable Cause Panel.

157
158 Mr. Hurst presented this case to the board and after discussion the following motion was made:

159
160 MOTION: Ms. Sutphin made a motion to accept this settlement stipulation as presented.
161 SECOND: Ms. Nobles seconded and the motion passed unanimously.

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166 **Grusenmeyer-Scott-Walker, Inc. - Case # 2007-030054**

167
168 Mr. Walker was present with Attorney Al Cooper.

169
170 Ms. Nobles was recused due to her participation on the Probable Cause Panel.

171
172 Mr. Hurst presented this case to the board and after discussion the following motion was made:

173
174 MOTION: Ms. Sutphin made a motion to accept this settlement stipulation as presented.

175 SECOND: Mr. Lebron seconded and the motion passed unanimously.

176
177 **John Walker - Case # 2007-026740**

178
179 Mr. Walker was present with Attorney Al Cooper.

180
181 Ms. Nobles was recused due to her participation on the Probable Cause Panel.

182
183 Mr. Hurst presented this case to the board and after discussion the following motions were made:

184
185 MOTION: Ms. Sutphin made a motion to reject this settlement stipulation.

186 SECOND: Ms. Clodfelter seconded and the motion passed unanimously.

187
188 MOTION: Ms. Sutphin made a motion to offer a counter stipulation which, in addition to the original
189 terms, added a boundary course to be completed within 90 days of the final order.

190 SECOND: Mr. Bush seconded and the motion passed unanimously.

191
192 Mr. Walker accepted the counter stipulation on the record.

193
194 **Miguel Espinosa - Case# 2007-004832**

195
196 Mr. Espinosa was not present for this case.

197
198 Ms. Nobles was recused due to her participation on the Probable Cause Panel.

199
200 Mr. Hurst presented this case to the board and after discussion the following motion was made:

201
202 MOTION: Ms. Sutphin made a motion to accept this settlement stipulation as presented.

203 SECOND: Mr. Lebron seconded and the motion passed unanimously.

204
205 **Miguel Espinosa - Case# 2006-069379**

206
207 Mr. Espinosa was not present for this case.

208
209 Ms. Nobles was recused due to her participation on the Probable Cause Panel.

210
211 Mr. Hurst presented this case to the board and after discussion the following motion was made:

212
213 MOTION: Ms. Sutphin made a motion to accept this settlement stipulation as presented.

214 SECOND: Mr. Lebron seconded and the motion passed unanimously.

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William J. Ratcliff - Case# 2006-057187

Mr. Ratcliff was not present for this case. Mr. Ratcliff had faxed a letter requesting a continuance to the next meeting.

Mr. Blankenship was recused due to his participation on the Probable Cause Panel.

Mr. Hurst presented this case to the board and after discussion the following motion was made:

MOTION: Ms. Nobles made a motion to continue this case as requested.

SECOND: Mr. Lebron seconded and the motion passed unanimously.

William N. Kitchen - Case # 2006-003679

Mr. Hurst stated that this case would require no action from the board as it was placed on the agenda in error.

William N. Kitchen -Case # 2006-017702

Mr. Kitchen was not present for this case.

Mr. Blankenship was recused due to his participation on the Probable Cause Panel.

Mr. Hurst requested to pull this case from the agenda and to bring it to the April Board Meeting.

William R. Ward - Case # 2006-040634

Mr. Ward was present with Attorney Garvin Bowden.

Mr. Blankenship was recused due to his participation on the Probable Cause Panel.

Mr. Hurst presented this case to the board and after discussion the following motions were made:

MOTION: Ms. Sutphin made a motion to find that there were no disputed issues of material facts, adopt the findings of fact and move all case materials into evidence.

SECOND: Ms. Nobles seconded and the motion passed unanimously.

MOTION: Ms. Sutphin made another motion to adopt the conclusions of law and to impose a fine of \$1,500, \$990.50 in costs and probation with the standard terms.

SECOND: Ms. Nobles seconded and the motion passed 4 to 2. Mr. Bush and Mr. Cooner were opposed.

Clarence J. Williams - Case # 2007-004792

Mr. Williams was present.

Ms. Nobles was recused due to her participation on the Probable Cause Panel.

Mr. Hurst presented this case to the board and after discussion the following motions were made:

MOTION: Ms. Sutphin made a motion to find that there were no disputed issues of material facts, adopt the findings of fact and move all case materials into evidence.

SECOND: Mr. Blankenship seconded and the motion passed unanimously.

275 MOTION: Ms. Sutphin made another motion to adopt the conclusions of law and to impose a fine of
276 \$250, \$411.34 in costs and probation with the standard terms.
277 SECOND: Ms. Clodfelter seconded and the motion passed unanimously.
278

279 **REQUESTS FOR APPLICATION RECONSIDERATIONS**

281 **Mark D. Layman**

282
283 Mr. Layman was present.

284
285 Ms. Guillemette presented this case stating that Mr. Layman had originally applied for licensure by
286 endorsement and had been previously denied by the board at the July 2007 board meeting. Mr. Layman
287 had timely requested a hearing to have his application reconsidered.
288

289 After discussion, it was the consensus of the board that Mr. Layman would not meet the requirements for
290 licensure by endorsement. Mr. Layman agreed to withdraw his application by endorsement and to have
291 the board consider the application for licensure by examination.
292

293 After further discussion the following motion was made:

294
295 MOTION: Mr. Bush made a motion to approve this application for licensure by examination and to
296 accept his NCEES examination grades so he will not have to retake these portions again.

297 SECOND: Ms. Sutphin seconded and the motion passed unanimously.
298

299 **Telva A. Morejon**

300
301 Ms. Morejon was not present.

302
303 Ms. Guillemette presented this case stating that Ms. Morejon's application was previously denied for
304 licensure by examination for failure to show the required five years of responsible charge experience.
305

306 Ms. Morejon did not provide any new information to change the board's previous decision and after
307 discussion the following motion was made:
308

309 MOTION: Ms. Sutphin made a motion to uphold the Notice of Intent to Deny for this application.

310 SECOND: Mr. Bush seconded and the motion passed unanimously.
311

312 Tim Vaccaro, Director of the Division of Professions, and Secretary Holly Benson addressed the board at
313 this time.
314

315 Secretary Benson welcomed the board to Tallahassee and to the Department.
316

317 Secretary Benson gave the board an update of the improvements the Department was in the process of
318 making.
319

320 Secretary Benson discussed the concerns of this board regarding the Customer Contact Center and how
321 she was making improvements through various types of training for the employees.
322

323 **BOARD COUNSEL REPORT – Diane Guillemette**

324 **RULES REPORT**

325
326 Ms. Guillemette gave the following report:
327

328 The following rules have been suggested for consideration:
329

330 61G17-2.001(2), (3) – Grounds for discipline – the board discussed the requirement of signage on
331 vehicles and the ability to link to the right to trespass in Chapter 477.027, F.S.

332
333 The following rules have been developed:

334
335 61G17-6 – (review minimum technical standards and legislature objectives)- Ms. Guillemette will bring a
336 draft of language for consideration at the next meeting.

337
338 61G17-6.002 – Definitions - Ms. Guillemette will bring a draft of language for consideration at the next
339 meeting.

340
341 61G17-6.003 – General Survey, Map and Report Content Requirements - Ms. Guillemette will bring a
342 draft of language for consideration at the next meeting.

343
344 61G17-6.004 – Specific Survey, Map and Report Requirements - Ms. Guillemette will bring a draft of
345 language for consideration at the next meeting.

346
347 61G17-4 (possible deletion of essay portion) – rule development was published on 10/26/07

348
349 61G17-4.001 – Written Examination Designated: General Requirements – rule development was
350 published on 10/26/07.

351
352 61G17-4.002 – contents of examination - rule development was published on 10/26/07.

353
354 61G17-4.003 – Grading Criteria and Procedures - rule development was published on 10/26/07.

355
356 61G17-4.004 – Grading - rule development was published on 10/26/07.

357
358 61G17-4.006 – Grades Review Procedure - rule development was published on 10/26/07.

359
360 61G17-4.007 – Re-examination - rule development was published on 10/26/07.

361
362 The following rules have been noticed:

363
364 61G17-7.0025 – Procedures for Signing and Sealing Electronically Transmitted Plans – this rule was
365 noticed on 10-26-07.

366
367 **PROSECUTING ATTORNEY’S REPORT – Eric Hurst**

368
369 Mr. Hurst introduced April Skilling, Deputy General Counsel for the Division of Professions, to the board.

370
371 Ms. Skilling updated the board on the improvements the General Counsel's Office was working on at this
372 time.

373
374 The board complimented Mr. Hurst’s performance and asked Ms. Skilling to help ensure he does not
375 leave.

376
377 Mr. Hurst reviewed his report with the board at this time.

378
379 **REVIEW OF THE TASK FUNCTION FORM FROM THE OCTOBER 2008 MEETING**

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381 Mr. Cooner reviewed the task function form with the board and staff.

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383 After review, Mr. Cooner asked staff to remove several completed items.

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COMMITTEE REPORTS

PROBATION COMMITTEE – PAM NOBLES

The committee made the following recommendations:

Thomas E. Jenkins, Jr.
License #4063
Case # 2005-059499
Licensure Status: Probation
Surveys: 1st set review

The committee reviewed the surveys and after discussion the following motion was made:

MOTION: Ms. Clodfelter made a motion to accept these surveys and to release him from probation contingent upon the receipt of corrected surveys.
SECOND: Mr. Lebron seconded and the motion passed unanimously.

Robert Clark Johnson
License #5551
Case # 2004-020365
Licensure Status: Probation
Surveys: 1st set review

The committee reviewed the surveys and after discussion the following motion was made:

MOTION: Ms. Clodfelter made a motion to accept these surveys and to release him from probation.
SECOND: Mr. Lebron seconded and the motion passed unanimously.

Jeffrey B. Morrow
License #6296
Case #2005-025258
Licensure Status: Probation
Surveys: 1st set review

The committee reviewed the surveys and after discussion the following motion was made:

MOTION: Ms. Clodfelter made a motion to have Mr. Morrow resubmit 6 surveys with all required information. Mr. Morrow was given back 3 surveys (050071, 060044 & 050054) to resubmit along with 3 new boundary surveys. These surveys will be reviewed at the July 2008 meeting.
SECOND: Mr. Lebron seconded and the motion passed unanimously.

Ronald Schumann
License #2239
Case # 2007-073778
Licensure Status: Probation
Surveys: 1st set review

Mr. Lebron did not receive two surveys for Mr. Schumann so only Ms. Nobles and Clodfelter reviewed the surveys and after discussion the following motion was made:

439 MOTION: Ms. Clodfelter made a motion to find these surveys not in compliance and requested a
440 second set of surveys.
441 SECOND: Ms. Nobles seconded and the motion passed unanimously.
442

443 **Joseph Trott**
444 **License # 5153**
445 **Case # 2005-03586**
446 **Licensure Status: Probation**
447 **Surveys: 1st set review**
448

449 The committee reviewed the surveys and after discussion the following motion was made:
450

451 MOTION: Ms. Clodfelter made a motion to accept these surveys and to
452 release him from probation.

453 SECOND: Mr. Lebron seconded and the motion passed unanimously.
454

455 Ms. Nobles also reviewed the Disciplinary Tracking Form with the committee and staff.
456

457 At the conclusion of this report the following motion was made:
458

459 MOTION: Mr. Bush made a motion to accept the committee's recommendations.

460 SECOND: Ms. Sutphin seconded and the motion passed unanimously.
461

462 **APPLICATION COMMITTEE**

463
464 The committee made the following recommendations:
465

466 **Layton A. Hobbs**

467
468 The committee reviewed Mr. Hobbs' application by endorsement under Section 472.015(3)(a)(3), F.S., and
469 recommended denial of this application because his Photogrammetry Certificate expired on 8-01-07 and was
470 not renewed. Mr. Hobbs also only verified 52 months of experience.
471

472 **John Favorite**

473
474 The committee reviewed Mr. Favorite's application by endorsement and recommended approval of this
475 application.
476

477 **John E. Kuhar**

478
479 The committee reviewed Mr. Kuhar's application by examination and recommended approval of this
480 application. The committee also recommended accepting his grades from the Fundamentals portion of the
481 examination be accepted.
482

483 **Ulises Mario Betancourt**

484
485 The committee reviewed Mr. Betancourt's application by examination and recommended approval of this
486 application.
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488 **Mekelle Boyer**

489
490 The committee reviewed Ms. Boyer's application by examination and recommended approval of this
491 application.
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Humberto Cabrera

The committee reviewed Mr. Cabrera's application by examination and recommended approval of this application.

Faraj M. Faraj

The committee reviewed Mr. Faraj's application by examination and recommended approval of this application. The committee also recommended accepting his grades for the Fundamentals portion of the examination.

Thomas Meade Pearl

The committee reviewed Mr. Pearl's application by examination and recommended denial of this application due to failure to verify the required experience.

Aaron Pineda

The committee reviewed Mr. Pineda's application by examination and recommended denial of this application because he does not hold a four year degree or any other degree.

Harry Scheulen

The committee reviewed Mr. Scheulen's application by examination and recommended denial of this application because he only verified 29 months of responsible charge.

Jesus J. Suarez

The committee reviewed Mr. Suarez's application by examination and recommended approval of this application.

Zhi W. Yang

The committee reviewed Mr. Yang's application by examination and after discussion recommended continuing the application to the next meeting. This would allow him to provide more properly completed experience verification forms. Mr. Yang waived the 90 day deemer clause requirement.

Efrain Reyes

The committee reviewed Mr. Reyes's application for Surveyor In Training and recommended approval of this application.

David F. Maune

The committee reviewed Mr. Maune's application for a temporary certificate and recommended denial of this application because South Carolina does not issue temporary certificates.

At the conclusion of this report the following motion was made:

MOTION: Ms. Nobles made a motion to accept the committee's recommendations.

547 SECOND: Ms. Clodfelter seconded and the motion passed unanimously.
548

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550
551 **EXAMINATION COMMITTEE – PAM NOBLES**
552

553 Ms. Nobles reported that she had recently met with representatives from the Florida Society of Surveying
554 and Mapping regarding the elimination of the Florida Jurisdictional examination. Ms. Nobles stated that
555 she felt the meeting went well and that FSMS would support the board's position of this subject.
556

557 Ms. Nobles stated that the Photogrammetry examinations have not been graded due to the lack of a
558 photogrammetrical consultant at this time. Ms. Nobles stated that she would be grading them. Ms.
559 Nobles also stated that this is why she feels the board should move forward with changing the format to
560 the multiple choice Florida Jurisdictional exam and to shoot for an April 2009 projected start date. Ms.
561 Nobles stated that this would give the board one year to complete the any required rule changes and
562 other necessary steps.
563

564 **NCEES COMMITTEE – PAM NOBLES**
565

566 Ms. Nobles stated that she had received the forms from NCEES to sign up for committees and asked the
567 other members to please consider signing up for a committee and attending the meetings.
568

569 Ms. Nobles stated that someone really needs to sign up to attend the Southern Zone meeting. Mr. Bush,
570 Mr. Cooner, Mr. Lebron, Ms. Sutphin and Ms. Nobles stated that they were interested in attending.
571

572 **RULES COMMITTEE – BEVERLY SUTPHIN**
573

574 This committee did not meet.
575

576 **PRIVATIZATION COMMITTEE**
577

578 Mr. Cooner reported that Robert Skrob was in attendance and gave an overview and history of the
579 board's privatization effort.
580

581 Mr. Cooner also reported that there would be a few more edits of the business case before it would be
582 formally submitted.
583

584 After discussion the following motion was made:
585

586 MOTION: Ms. Nobles made a motion to allow Mr. Cooner to act on behalf of the board and to submit
587 revisions to the business case and make any presentations regarding the privatization
588 effort.

589 SECOND: Mr. Blankenship seconded and the motion passed unanimously.
590

591 **ACSM LIAISON – BEVERLY SUTPHIN**
592

593 Ms. Sutphin stated that she will not be able to attend the annual meeting in Spokane, Washington in
594 March.
595

596 Ms. Sutphin stated that she is a member of the Standards Committee and requested that the board
597 members check their schedules and try to have someone attend in her absence.
598

599 The members stated that they would check their schedules and let Mr. Morrison know if they could
600 attend.
601

602 **PROBABLE CAUSE PANEL – DENNIS BLANKENSHIP**

603

604 The Probable Cause Panel meeting was delayed until after the conclusion of the general business
605 meeting.

606

607 **CONTINUING EDUCATION COMMITTEE**

608

609 **REVIEW OF CONTINUING EDUCATION PROVIDERS & COURSE APPLICATIONS**

610

611 The committee made the following recommendations:

612

613 LORMAN BUSINESS CENTER, INC. (0000837)

614 1st Course: Condominium Construction Issues (General - 6 hours) – to deny this course because the
615 content is not relevant to the practice of surveying and mapping.

616

617 GAG COMPUTER SOFTWARE, INC. (0001384)

618 1st Course: Using the Electronic Field Book (General - 6 hours) (#0004006, Expired 05/31/2007) – to
619 approve this course.

620

621 2nd Course: Alternate Data Collection Methods (General - 6 hours) (0006471, Expired 07/12/2007) – to
622 approve this course.

623

624 3rd Course: Real Time Kinematic – GPS (General - 6 hours) (0006472, Expired 05/31/2007)- to
625 approve this course.

626

627 LAND SURVEYORS WORKSHOP (0001370)

628

629 1st Course: Surveying Astronomy (General - 4.5 hours) (0003859, Expired 05/31/2005) – to approve
630 this course.

631

632 2nd Course: Truss Analysis with CAD (General - 3.5 hours) – to deny this course because the content
633 is not relevant to the practice of surveying and mapping.

634

635 3rd Course: Surveying Computations (General - 10 hours) – to approve this course upon the receipt of
636 a revised timeline. The timeline submitted was 19 minutes short.

637

638 MILLER LEGG - to approve this provider.

639

640 1st Course: Florida Law Review with Examples (Laws & Rules -2 hours) – to deny this course
641 because the outline did not include sufficient detail to make a determination on this
642 course.

643

644 2nd Course: Minimum Technical Standards Review for Surveyors (MTS - 2 hours) – to approve this
645 course contingent upon the receipt of a revised certificate showing the correct name of the
646 course, the number of hours of credit and the proper category.

647

648
649 3rd Course: Writing Legal Descriptions (General - 4 hours) – to approve this course contingent upon
650 the receipt of a revised certificate showing the correct name of the course, the number of
651 hours of credit and the proper category.

652

653 4th Course: Florida Laws Affecting Professional Surveyors and Mappers (Laws & Rules - 6 hours) - to
654 approve this course contingent upon the receipt of a revised certificate showing the
655 correct name of the course, the number of hours of credit and the proper category.

656

657 5th Course: History of Surveying in Florida - (General - requested 6 hours but approved for 4 hours) -
658 to approve this course contingent upon the receipt of a revised certificate showing the
659 correct name of the course, the number of hours of credit and the proper category.
660

661
662 6th Course: 61G17-6 Minimum Technical Standards for Surveyors (MTS - 6 hours) - to approve this
663 course contingent upon the receipt of a revised certificate showing the correct name of the
664 course, the number of hours of credit and the proper category.
665

666 NAVIGATION ELECTRONICS, INC. - to approve this provider.
667

668 1st Course: Trimble Certified Mapping & GIS Course (General – requested 16 hours but approved for
669 13 hours) - to approve this course contingent upon the receipt of a revised certificate
670 showing the correct category.
671

672 Ms. Sutphin asked the committee for their feedback regarding video seminars and whether they would
673 be considered “live” or “correspondence” courses.
674

675 Ms. Sutphin stated that these courses would be interactive and allow two way communication.
676

677 The committee stated that they felt if it was interactive it would be considered a live course.
678

679 At the conclusion of this report the following motion was made:
680

681 MOTION: Ms. Nobles made a motion to accept the committee’s recommendations.
682 SECOND: Ms. Sutphin seconded and the motion passed unanimously.
683

684 **EXECUTIVE DIRECTOR’S REPORT- Richard Morrison**
685

686 Mr. Morrison reviewed the board’s financial reports with the board.
687

688 Mr. Morrison also reviewed the complaints and investigation report with the board.
689

690 **CHAIRPERSON’S REPORT – Jeff Cooner**
691

692 Mr. Cooner asked if the other members had received the board’s newsletter.
693

694 Mr. Cooner asked for suggestions of ways to obtain the email addresses of the licensees to email a link
695 to the board’s newsletters.
696

697 After discussion, the board asked Marilyn Evers from FSMS if she would send an email to her members
698 with a link to the board’s newsletter. Ms. Evers stated that she would.
699

700 The board also would like to include a link to the Department’s Communications office to allow licensees
701 to subscribe to get future newsletters.
702

703 **DISCUSSION REGARDING PROFESSIONAL LAND SURVEYORS IN RESPONSIBLE CHARGE OF**
704 **3D DATA MODELS FOR 3D MACHINE CONTROL SYSTEMS**
705

706 Mr. Cooner introduced Mike Parsons of CADD Centers to outline the process for DTM generation and
707 machine control application.
708

709 Mr. Parsons discussed how DTM creations work and gave an overview of why this process exists.
710

711 After Mr. Pason’s presentation, the board discussed the position that other states have taken in regard to

712 this subject.
713
714 Mr. Cooner discussed the exceptions in Chapter 472.003(3), F.S., with a particular focus on contractors
715 or their employees, leased employees and engineers when performing construction layout.
716
717 After discussion regarding the exceptions, it was the consensus of the board that Chapter 472.003(3),
718 F.S., appears to cover this subject and who can perform these services.
719
720 Paul Tomasino, member of the Board of Professional Engineers, was present to provide an engineer's
721 standpoint on this subject. Mr. Tomasino stated that he agreed with this board's position on this subject.
722
723
724 The board also reviewed a letter from Daniel Galbraith requesting the board's opinion regarding DTM's
725 and whether different scenarios constitute unlicensed activity.
726
727 Ms. Guillemette reminded the board that they could only answer a Declaratory Statement and explained
728 the proper process of filing a Declaratory Statement to Mr. Galbraith.
729
730 The board discussed their concerns with unlicensed activity and after discussion the board felt like no
731 formal action regarding this subject should be taken at this time and that this discussion would provide
732 enough explanation of the board's stand.
733
734 With no further business to discuss the meeting was adjourned at 12:09 p.m.