

MINUTES

BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS

CONTINUING EDUCATION COMMITTEE MEETING

July 13, 2005

Renaissance Tampa Hotel International Plaza
4200 Jim Walter Blvd.
Tampa, Florida

The meeting was called to order by Beverly Sutphin, Chair, at 8:30 a.m.

Members Present:

Beverly Sutphin, Chair
Louis Lebron
Sidney Greer
Omar Armenteros

Members Not Present

Others Present:

Brian Stabley, Board Counsel
John Knap, Executive Director
Christa Patterson, Government Analyst
Ted Madson
Harley Gilmore
Nicholas Messina
David Melvin
Marilyn Evers
Henry Echezabal
Pam Nobles
Jonathon Nobles
Steve Gordon
Jeff Cooner

REVIEW AND APPROVAL OF THE APRIL 13, 2005 CONTINUING EDUCATION COMMITTEE MINUTES

The committee reviewed the minutes and after review the following motion was made.

MOTION: Mr. Armenteros made a motion to approve the April 13, 2005 continuing education committee minutes.

SECOND: Mr. Greer seconded the motion and it passed unanimously.

REVIEW AND CONSIDERATION OF PROVIDER COURSE APPLICATIONS

Ms. Sutphin reviewed her recommendations with the committee and after discussion the following motions were made.

MOTION: Mr. Armenteros made a motion to approve the following courses.

- **FLORIDA ASSN. OF SAFETY COUNCILS (0002453)**
- Maintenance of Traffic Intermediate Level Training (general) 12 hrs

- **ADVANCED SURVEYING TECHNOLOGY, INC. (0001372)**
- Land Desktop Survey DTM & Earthworks (GENERAL) 8 hrs

- **FLORIDA SURVEYING AND MAPPING SOCIETY (0001369)**
- Geographic Information System (HOMESTUDY) (GENERAL) 6 hrs
- Surveying History (HOMESTUDY) (GENERAL) 6 hrs
- Practical Geometry for Surveyors (HOMESTUDY) (GENERAL) 6 hrs
- Elevation Certificate Training (GENERAL) 1 hr
- Letter of Map Amendment/ Letter of Map Revision (LOMA/LOMR) (GENERAL) 1 hr
- Letter of Map Amendment/ Letter of Map Revision (LOMA/LOMR) (GENERAL) 2 hrs
- Trees of Northern Florida (GENERAL) 2 hrs
- Trees of Northern Florida (GENERAL) 6 hrs
- What is LABINS (GENERAL) 1 hr

- **FDEP BUREAU OF SURVEY & MAPPING (0001393)**
- The Latest in LABINS (GENERAL) 2 hrs

- **EXISTING PROVIDER – COURSE RENEWAL**

- **LLS SEMINARS & PUBLISHING CO. (0001374)**
- A New Market for Land Surveyors: The Integration of Surveys into GIS (GENERAL) 16 hrs
(NAME CHANGE)
Florida Land Surveyor's Council Retreat (MTS / L & R) 12 hours MTS/L&R and 12 hours general

SECOND: Mr. Greer seconded the motion and it passed unanimously.

Mr. Madson addressed the committee and asked that his social security number be removed from future meeting materials. Ms. Patterson stated that the social security number would be removed and stated that the course application should be revised not to request the number.

Mr. Armenteros reviewed his recommendations with the committee. Mr. Armenteros stated that the following courses, GPS Surveying, Alternated Dispute Resolution, and Basic Project Management offered by PhoneLine. Org did not have instructor resumes and he would recommend denial.

Mr. Armenteros stated that all other courses met the requirements and he would recommend approval of those courses.

Ms. Sutphin advised the committee that the course outlines for Surveyors Business & Marketing Seminar and Surveying Ethics Seminar reflect class attendance for 8 hours and the provider requested 6 hours. Ms. Sutphin stated on personal experience the courses should be approved for 8 hours. Mr. Madson advised the committee that he spoke with Ms. Sutphin prior to the meeting regarding this issue and he would agree. Ms. Sutphin stated when you attend the courses you really get more than 8 hours. Mr. Armenteros asked if any breaks are given. Mr. Madson stated not really. Mr. Armenteros asked if the application would need to be changed to reflect 8 hours. Ms. Sutphin stated she felt the committee could accept the verbal recommendation from Mr. Madson to make the change. Mr. Armenteros stated that the courses are changed to 8 hours of credit.

MOTION: Mr. Greer made a motion to approve the following courses.

- **LLS SEMINARS & PUBLISHING CO. (0001374)**
- Surveyors Business & Marketing Seminar (GENERAL) 8 hrs
- Surveying Ethics Seminar (GENERAL) 8 hrs
- Standard Legal Seminar (GENERAL) 24 hrs
- **GAG COMPUTER SOFTWARE, INC**
- The Laws of Florida and Their Effect on Surveyors (MTS/L & R) 6 hrs
- Minimum Technical Standards (MTS/ L & R) 6 hrs
- Satisfying ALTA Positional Tolerance (GENERAL) 6 hrs
- Alternate Data Collection Methods (GENERAL) 6 hrs

- **EXISTING PROVIDER – COURSE RENEWALS & NEW COURSE**

- **GEOPAK CORP. (0001383)**
- Geopak Survey I (GENERAL) 14 hrs
(MATERIAL CHANGE & CREDIT USE CHANGE) MUST BE TREATED AS NEW COURSE
- Geopak Site I (GENERAL) 21 hrs
(MATERIAL CHANGE & CREDIT USE CHANGE) MUST BE TREATED AS NEW COURSE
- Geopak Survey Workshop (GENERAL) 4 hrs **(NEW)**

SECOND: Mr. Lebron seconded the motion and it passed unanimously.

MOTION: Mr. Greer made a motion to deny the following courses offered by PDHONLINE.ORG. Mr. Greer stated there were no instructor resumes.

- GPS Surveying (HOMESTUDY) (GENERAL) 12 hrs
- Alternated Dispute Resolution (HOMESTUDY) (GENERAL) 4 hrs
- Basic Project Management (HOMESTUDY) (GENERAL) 12 hrs

SECOND: Mr. Lebron seconded the motion and it passed unanimously.

Mr. Greer advised Ms. Patterson that the providers were not attaching instructor resumes with each application. Mr. Greer stated some of the instructors teach more than one course and the provider is only submitting one copy. Ms. Patterson advised the committee that she would notify BET and request that the provider attach the instructor information to each of the applications they submit for board review.

Mr. Greer reviewed his recommendations with the committee and after discussion the following motion was made.

MOTION: Mr. Armenteros made a motion to approve the following courses.

- **PDHONLINE.ORG (002496)**
- Technical Report Writing (HOMESTUDY)
(GENERAL) 6 hrs
- Flood Plain Studies (HOMESTUDY)
(GENERAL) 1 hr
- Base Flood Elevations by Approximate Methods
(HOMESTUDY) (GENERAL) 4 hrs
- Intellectual Property Issues for Architects, Engineers & Surveyors
(HOMESTUDY) (GENERAL) 2 hrs
(#0006642, Expired 05/31/2005)
- A Surveyor's Guide to the FEMA NFIP Elevation Certificate
(HOMESTUDY) (GENERAL) 3 hrs
- Land Surveying Safety Guide
(HOMESTUDY) (GENERAL) 2 hrs
- Land Boundary Surveys I
(HOMESTUDY) (GENERAL) 6 hrs **(NEW)**
- Land Boundary Surveys II (HOMESTUDY)
(GENERAL) 2 hrs **(NEW)**
- GPS: Theory, Practice and Application
(HOMESTUDY) (GENERAL) 3 hrs **(NEW)**
- Coordinates (HOMESTUDY)
(GENERAL) 8 hrs **(NEW)**
- Basic Public Lands (HOMESTUDY)
(GENERAL) 4 hrs **(NEW)**
- GPS Modernization (HOMESTUDY)
(GENERAL) 2 hrs **(NEW)**
- Construction Layout (GENERAL) 15 hrs **(NEW)**

SECOND: Mr. Lebron seconded the motion and it passed unanimously.

Mr. Lebron reviewed his recommendations with the committee and after discussion the following motion was made.

MOTION: Mr. Greer made a motion to approve the following courses.

- **PDHONLINE.ORG (002496)**
- Vertical Curves (HOMESTUDY)
(GENERAL) 4 hrs **(NEW)**
- Adverse Possession (HOMESTUDY)
(GENERAL) 2 hrs **(NEW)**
- Easements (HOMESTUDY) (GENERAL) 1 hr **(NEW)**
- Riparian Rights (HOMESTUDY) (GENERAL) 1 hr **(NEW)**

- Survey Markers and Monumentation (HOMESTUDY) (GENERAL) 6 hrs **(NEW)**
- Professional Liability (HOMESTUDY) (GENERAL) 3 hrs **(NEW)**
- Quality Assurance (HOMESTUDY) (GENERAL) 3 hrs **(NEW)**
- The Land Surveyors as Expert Witness (HOMESTUDY) (GENERAL) 1 hr **(NEW)**
- Ethics for Surveyors (HOMESTUDY) (GENERAL) 1 hr **(NEW)**

- **ACADEMIC SERVICES CORPORATION (0001367)
COURSES RECONSIDERATION FOR MTS/L & R**

- Survey Laws & Principles (MTS/L & R) 4 hrs
- Survey Laws & Principles (MTS/L & R) 6 hrs (HOMESTUDY)
- Survey Laws & Principles (MTS/L & R) 4 hrs **(INTERNET)**
- Survey Laws & Principles MTS/L & R) 8 hrs **(INTERNET)**

SECOND: Ms. Sutphin seconded the motion and it passed unanimously.

Mr. Armenteros stated that he found the resumes for the courses that were previously denied by the committee.

MOTION: Mr. Lebron made a motion to vacate the motion to deny the following courses and make a motion to approve the courses. .

- **PDHONLINE.ORG (002496)**
- GPS Surveying (HOMESTUDY) (GENERAL) 12 hrs
- Alternated Dispute Resolution (HOMESTUDY) (GENERAL) 4 hrs
- Basic Project Management (HOMESTUDY) (GENERAL) 12 hrs

SECOND: Ms. Sutphin seconded the motion and it passed unanimously.

OLD/NEW BUSINESS

George Cole Request for Continuing Education Credits

The committee reviewed Mr. Cole's request and after discussion the following motion was made.

MOTION: Ms. Sutphin made a motion to approve Mr. Cole's request for 18 hours of general continuing education credits.

SECOND: Mr. Lebron seconded the motion and it passed unanimously.

There being no other business the meeting adjourned at 9:20 a.m.