

Charles W. Drago, Secretary

Charlie Crist, Governor

**FLORIDA REAL ESTATE COMMISSION MEETING**  
**Division of Real Estate**  
**400 W. Robinson Street, Suite N901**  
**Orlando, Florida 32801**  
**Telephone (407) 245-0800**  
**ADMINISTRATIVE AGENDA**  
**February 17 and 18, 2009**

Tuesday 8:30 a.m., February 17, 2009

**Call to Order; Pledge of Allegiance; Establishment of Quorum; Introduction of Commission and Department Staff**

**1. Approval of the Minutes**

January 20 and 21, 2009 – FREC General Meeting

**2. FREC Business**

**a. Report**

Monthly Report Regarding Unlicensed Activity

**b. New Business**

1) Memorandum Regarding Chapter -83.49(d) – Duties

2) Review and Consideration of Real Estate Continuing Education Courses for Approval or Denial – *Thomas O'Bryant, Executive Director*

- i. The Business of Your Business
- ii. Harnessing the Power
- iii. Issues When Buying and Selling a Business
- iv. Preparing for Unexpected Home Maintenance
- v. Digital Photography & Desktop Publishing
- vi. Sales & Safety Techniques
- vii. Guide to Legal Forms & Florida Living Network
- viii. E-Realtor Guide to Planet Realtor
- ix. Where Does the Time Go?
- x. SW Florida Market in Transition

- 3) Request for Commission Ratification of Reinstated Real Estate Licenses of Arlene S. Munoz – *Thomas O'Bryant, Jr., Executive Director*

**c. Old Business**

- 1) Follow-up Report on Letter to State Attorney's Offices

**3. Legal Agenda**

- a. Escrow Disbursement Orders – *Joseph A. Solla, Senior Attorney*
- b. Legal Appearance Docket – *James P. Harwood, Chief Attorney*

**4. Public Comments**

**Wednesday 8:30 a.m., February 18, 2009**

5. Applicant Consent Agenda
6. Summary of Applicants – *Denise Johnson, Operation & Management Consultant II*
7. Executive Director's Comments
8. Chair's Remarks
9. Public Comments
10. Next Meeting Date

March 17 & 18, 2009, 8:30 a.m. – FREC General Meeting – Orlando

**Adjournment**