
Florida Department of
Business
Professional
Regulation

The logo for the Florida Department of Business Professional Regulation, featuring a stylized blue circular emblem with a white outline and a blue interior, positioned to the right of the text.

License efficiently. Regulate fairly.

Alex Bosque
Exam Development Supervisor

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Examination Development Supervisor

Bureau of Education & Testing

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- I. Examination Updates
- II. Examination Related Topics
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Examination Updates

Broker

- Greater emphasis on brokerage business
- No closing statement worksheet
- Familiarity with HUD-1 settlement statement
- Cases relating to real estate transactions
- Answer questions based on the cases
- Total test questions – 100
- Each question worth one point
- Points related to cases – eight (8)
- Time allotted to complete the examination – 3 ½ hours
- Detailed content outline to help candidates prepare
- Implemented – July 1, 2011

Real Estate Instructor

- Candidates do not have to complete closing statement worksheet
- Candidates have to be familiar with HUD-1 settlement statement
- Candidates have to read cases relating to real estate transactions
- Candidates have to answer questions based on these cases
- Questions related to the cases require candidates to perform basic calculations & know where the figures appear on HUD-1
- Points related to cases – twelve (12)
- Total test questions – 100
- Each question worth one point
- All test questions are multiple-choice
- Time allotted to complete the examination – 3 ½ hours
- Detailed content outline to help candidates prepare
- Implemented – April 3, 2012

Real Estate Sales Associate

- Detailed content outline to help candidates prepare
- Points related to cases – twelve (12)
- Total test questions – 100
- Each question worth one point
- All test questions are multiple-choice
- Time allotted to complete the examination – 3 ½ hours
- Implemented – February 19, 2013

Examination Related Topics

Broker Examination

➤ Agency

Florida Statute 475.278 - You are presumed to be a transaction broker

1. Transaction Broker - no fiduciary relationship
2. No Brokerage Relationship - no fiduciary relationship
3. Single Agent (Principal) – fiduciary relationship

➤ Property Management

Landlord Tenant Act Florida Statute 83

- Rights of the Tenant

Separate escrow accounts for property management & sales

(Not required but highly recommended)

Amount of personal funds different for property management account

- FAC 61J2-14.010(2)
- \$1,000 sales & \$5,000 property management

➤ RESPA vs. Truth in Lending

➤ Encourage Students to Read

- Florida Statute 475
- Florida Administrative Code Chapter 61J2

Sales Associate Examination

- **Escrow Deposits**
Florida Administrative Code (F.A.C.) 61J2-14.008 2(b)
- **Type of Mortgages**
Be familiar with including Reverse Mortgage
- **Types of Agency Relationships**
Florida Statute 475.278 – In Florida you are presumed to be a transaction broker
 1. Transaction Broker - No fiduciary relationship
 2. No Brokerage Relationship - No fiduciary relationship
 3. Single Agent (Principal) – fiduciary relationship
- **Types of Listings**
- **Landlord Tenant Act**
Florida Statute 83 Part II
- **Advertising -**
Florida Administrative Code 61J2-10.02
 - * Including Internet Advertisements
- **Encourage Students to Read**
Florida Statute 475
Florida Administrative Code Chapter 61J2
Be familiar with Florida Statutes 455,120 & 720

Pilot Items

- Will be included on the Sales and Broker Examinations
- There will be a total of three pilot items on the examination
- Total number of questions with pilot items is 103
- Pilot Items will not count towards the candidates final grade
- Pilot items will be randomized in the examination
- Time has been evaluated to ensure candidates have adequate time to complete the exam
- Will be implemented on Tuesday, September 3, 2013

Bureau of Education & Testing



Bureau of Education & Testing (BET)

- Finding us on the Internet
- Contacting us
- Candidate Information Booklet
- Review and Challenge Process
- Instructor Email

www.myfloridalicense.com/dbpr



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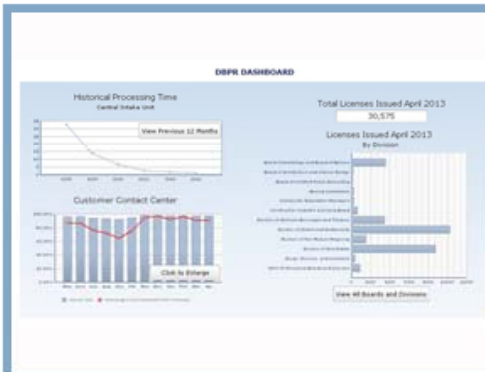
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Public Notices



The Department of Business and Professional Regulation is launching its DBPR Dashboard. The DBPR Dashboard provides a view of the Department's processing time, customer contact center call statistics, and licenses issued in the previous month. To view the DBPR Dashboard click [here](#).

PREVIOUS



NEXT

CUSTOMER SERVICE

BOTTLIGHT...

The Department of Business and Professional Regulation is committed to serving you. In order to improve your experience, we have updated our web licensing service to Versa: Regulation, which will be available this week.

CUSTOMER CONTACT

CENTER...

Our Customer Contact Center can be reached at 850.487.1395. For a quicker response, the best times to call to speak to a representative are between 8 a.m. to 10 a.m. Eastern Time or 4:30 p.m. to 6 p.m. Eastern Time, Monday through Friday.

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G.W. Harrell, Director

Division of Professions
Bureau of Education and Testing
1940 North Monroe Street
Tallahassee, FL 32399-0750

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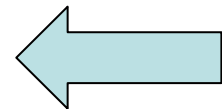
BUREAU OF EDUCATION AND TESTING

Gus Ashoo, Bureau Chief

Important Contact Information

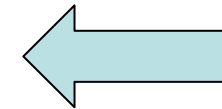
Candidate Services Examinations

1940 N. Monroe Street
Tallahassee, FL 32399-0791
Phone: 850.488.5952
Fax: 850.487.9757



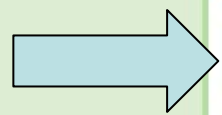
Continuing Education Correspondence

1940 N. Monroe Street
Tallahassee, FL 32399-1046
Continuing Education Services: 850.921.8582
Education Provider Services: 850.921.8215
Fax: 850.922.2316



Purpose and Functions

The Bureau of Education and Testing (BET) is Organized pursuant to Section 455.217, Florida Statutes and Chapter 61-11, Florida Administrative Code. Its purpose is to protect the health, safety, and welfare of the public by offering reliable and valid professional licensure examinations for the boards. The Bureau administers numerous examinations, including DBPR developed and national. DBPR developed examinations are primarily provided in English but the Spanish translation is available for most of the Professions.



Forms and Publications

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Information contained within the Candidate Information Booklet (CIB) is helpful and will assist candidates in understanding the examination process. Candidates will also be made familiar with what is or is NOT allowed during an examination, such as cell phones and electronic devices and acceptable dictionaries. All these booklets can be read or printed by selecting your specific profession.

If you encounter any problems downloading or viewing pdf files from our site, please review our documentation regarding this issue.

English	Español
Asbestos	Asesor de Asbestos
Auctioneers	Subastadores
Barbers' and Restricted - Written	Barbero y Barbero Restringido-Escrito-
Building Code - Florida Principles and Practice Only	Administradores de Códigos de Construcción
Building Code Examination Information Bulletin ICC/DBPR	
Community Association Managers	Administradores de Asociaciones Comunales
Construction	Construcción
Cosmetology	Cosmetología
DDC-Certified Designated Representative	N/A
Electrical Contractors	Contratista Eléctrico
Landscape Architecture Section "F"	Arquitectura de Paisaje Sección F
Landscape Architecture Section A,B,C,D,E	Examen nacional no disponible en español
Deputy Pilots	N/A

Candidate Information Booklets

Contains useful information:

- Link to Test Center Locations
- How to Make Reservations
- Examination References
- Content Outline
- Review and Challenge Process

Reviewing an Exam

- Candidates who fail an examination are entitled to review the questions they answered incorrectly
- Candidates can only review their most recently administered examination
- The request to review must be made within 21 days from the date of examination
- Candidates can schedule their review by going online to: <http://www.PearsonVUE.com> or by calling 1.888.204.6230

Challenging an Exam

- During the review process, candidates are given an opportunity to note in writing, on the computer, any objections they have to questions answered incorrectly.
- The challenges are forwarded to BET for review by a psychometrician and an SME's
- It is then determined if there is any merit to the candidate's challenge and a response of "credit" or "no credit" will be given to each challenged question
- Response time varies, but usually 21 days
- For more information please go to:
<http://www.myfloridalicense.com/dbpr/servop/testing/ExamReview.html>

If you would like to be added to our email distribution list, please send your request to:

REInstructors@dbpr.state.fl.us

This is a common email address to be used solely by the Instructors to send specific exam questions or issues to the Bureau's Psychometric Unit.

Questions