

**State of Florida**  
**Department of Business and Professional Regulation**  
**Florida Real Estate Commission**  
**Application for Real Estate Company License**  
**Form # DBPR RE 7**

If you have any questions or need assistance in completing this application, please contact the Department of Business and Professional Regulation, Customer Contact Center, at **850.487.1395**.  
***For fees, instructions, and additional information, see Section VII, page 5, of this application.***

**Section I – Company Type**

CHECK ONE OF THE COMPANY TYPES
<input type="checkbox"/> Corporation [2502/1020] <input type="checkbox"/> Partnership [2503/1020] <input type="checkbox"/> Professional Association [2502/1020] <input type="checkbox"/> LLC [2502/1020] <input type="checkbox"/> Other (please specify): _____

**Section II - Company Information**

COMPANY INFORMATION		
Federal Employer ID Number:		
Organization Name:		
Doing Business As (D/B/A) Name:		
MAILING ADDRESS		
Street Address or P.O. Box		
City	State	Zip Code (+4 optional)
County (if Florida address)	Country	
CONTACT INFORMATION		
Contact Name:		
Primary Phone Number	Primary E-Mail Address	
BUSINESS LOCATION ADDRESS		
Street Address		
City	State	Zip Code (+4 optional)
County (if Florida address)	Country	
ADDITIONAL CONTACT INFORMATION (OPTIONAL)		
Alternate Phone Number	Fax Number	
Alternate E-Mail Address		

**Section III – Qualifying Broker**

<b>QUALIFYING BROKER INFORMATION</b>	
<p>In order to be registered as a real estate company, the company must have at least one active broker (the “qualifying broker”). This person should fill out and sign this application. If the qualifying broker’s license is not yet “active”, proper completion and approval of this application will activate the license. See Section VII (1) (a) (i) below for more information. A licensed broker sales associate can upgrade to broker in order to qualify a real estate company. This transaction can be achieved at this time, here, on this application. <i>Note: If the qualifying broker that is to qualify this new real estate company is currently qualifying another real estate company and intends to continue that relationship, he/she must request a multiple license. See form # DBPR RE 11 for more information on multiple licenses.</i></p>	
Broker Name:	Broker License Number:

**Section IV – Broker Information**

<b>BROKER INFORMATION</b>				
Please list all brokers with the company. Attached additional copies if necessary.		(Active or non-active? Check the appropriate column. )		Does this person own greater than or equal to 10% of this company? (yes or no)
Broker Name	Broker License Number	Active	Non-active	
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

**Section V – Non-Broker Owner Information**

<b>Note: Please list all non-broker owners of this company holding greater than or equal ( &gt; or = ) to 10% of the company's stock.</b>		
<b>Name</b>	<b>Social Security Number*</b>	<b>Address</b>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

\*Under the Federal Privacy Act, disclosure of Social Security numbers is voluntary unless specifically required by federal statute. In this instance, Social Security numbers are mandatory pursuant to Title 42 United States Code, Sections 653, 654, and 666(a); and Sections 455.203(9), 409.2577, and 409.2598, Florida Statutes. Social Security numbers must be recorded on all professional and occupational license applications and will be used to allow efficient screening of applicants and licensees by a Title IV-D child support agency to assure compliance with child support obligations.

**Section VI – Oath/Affirmation (MUST be completed by the qualifying broker)**

OATH/AFFIRMATION	
<p>Each application for a license or renewal of a license issued by the Department of Business and Professional Regulation shall be signed under oath or affirmation by the applicant, or owner or chief executive of the applicant without the need for witnesses unless otherwise required by law.</p> <p>I certify that I am empowered to execute this application as required by section 559.79, Florida Statutes. I understand that my signature on this application has the same legal effect as if made under oath. Under penalty of perjury, I affirm that all information contained on this application is true and correct. <b>I understand that falsification of any information on this application may result in criminal penalty or administrative action, including a fine, suspension or revocation of the license.</b></p>	
Signature:	Date:
Print Name:	

**APPLICATION CHECKLIST - IMPORTANT - Submit all items on the checklist below with your application to ensure faster processing.**

APPLICATION	APPLICATION REQUIREMENTS
<b>New Real Estate Company</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Complete this application.</li> <li><input type="checkbox"/> Submit the \$95 fee. Make check payable to DBPR.</li> </ul>

Please send your completed application, any additional documentation, and the required fee(s) to:  
**Department of Business and Professional Regulation**  
**1940 North Monroe Street**  
**Tallahassee, FL 32399-0783**

**Section VII – Instructions**

*If you have any questions or need assistance in completing this application, please contact the Department of Business and Professional Regulation, Customer Contact Center, at 850.487.1395.*

**1. General Information and Requirements**

- a. The company must have at least one active broker qualifying the company.
  - i. Simply possessing a broker's license does not mean that the license is "active". A broker's license needs to be activated with a real estate company in order for a broker to qualify that company and be able to run its daily operations. A broker can "become active" with a real estate company by properly completing this form.

**2. Application Instructions (by section)**

- a. **Section I**
  - i. Fill out completely
- b. **Section II**
  - i. Fill out completely
- c. **Section III**
  - i. Complete qualifying broker information
- d. **Section IV**
  - i. List all the brokers with the company.
- e. **Section V**
  - i. List all persons who own 10 percent or more of the outstanding stock or equity interest in this company.
- f. **Section VI**
  - i. This section must be completed by the qualifying broker.

**3. Other Information**

- a. Refunds
  - i. Submitting this application and required fees implies your intent to pursue licensure. The department must receive your written request for a refund, per Chapter 215.26 (2), Florida Statutes, no more than 3 years after the right to a refund has accrued.
  - ii. For more information on refunds, see also Rule 61J2-2.0261 of the Florida Administrative Code.