

State of Florida
 Department of Business and Professional Regulation
 Florida Real Estate Appraisal Board
 Business/Firm Registration or Removal Form
 Form # DBPR FREAB 17

APPLICATION CHECKLIST - IMPORTANT - Submit all items on the checklist below with your application to ensure faster processing.

Register Additional Business Location Applicants must submit:

- Complete the entire application.
- No fee is assessed for this transaction.

Remove Additional Business Location Applicants must submit:

- Complete the entire application.
- No fee is assessed for this transaction.

Please mail your completed application, documentation and required fee(s) to:

Department of Business and Professional Regulation
 2601 Blair Stone Road
 Tallahassee, FL 32399-0790

Instructions

*If you have any questions or need assistance in completing this application, please contact the Department of Business and Professional Regulation, Customer Contact Center, at **850.487.1395**.*

1. Information

- a) This form is to register or remove one or more additional business locations with the Department.
- b) You may not register and remove additional locations at the same time by using the same application. Please use separate forms if you wish to register and remove additional locations.

2. Application Instructions by section

a) Section I – Application Type

- i) Select only one application type.
- ii) Select Register Additional Business Location. You may register more than one additional business location using this application, but you may not register and remove using the same application.
- iii) Select Remove Additional Business Location. You may remove more than one additional business location using this application, but you may not register and remove using the same application.

b) Section II – Appraiser Information

- i) Enter the name of the Licensed or Certified appraiser.
- ii) Provide the license number of the Licensed or Certified appraiser.
- iii) Provide the license designation for the Licensed or Certified appraiser.
- iv) Provide a valid phone number and email address. Contact information is often used to quickly resolve questions with applications by telephone call or email. If contact information is not provided, questions regarding applications will be mailed to the applicant's mailing address and may take longer to resolve.

c) Section III – Additional Business Location (s) Information

- i) This section will be the same to register or remove one or more additional business location(s).
- ii) **Note:** Please use separate applications if you wish to register and remove additional business locations- one for all registrations and one for all removals.
- iii) Enter the name of the firm or business location that will be registered or removed.
- iv) Enter the street address of the firm or business.

d) Section IV – Affirmation by Written Declaration

- i) The certified or licensed appraiser must sign the affirmation by written declaration.

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Florida Real Estate Appraisal Board
Business/Firm Registration or Change Form
Form # DBPR FREAB 17

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For additional information see Instructions at the beginning of this application.

Section I - Application Type

CHECK ONE OF THE APPLICATION TYPES	
YOU MAY NOT REGISTER AND REMOVE ADDITIONAL BUSINESS LOCATIONS ON THE SAME FORM. IF BOTH APPLICATION TYPES ARE SELECTED THE APPLICATION WILL BE DEFICIENT AND WILL NOT BE ABLE TO BE APPROVED.	
<input type="checkbox"/> Register Additional Business location [9006]	
<input type="checkbox"/> Remove Additional Business location [9006]	

Section II – Appraiser Information

APPRAISER INFORMATION	
Licensed or Certified Appraiser Name:	
Licensed or Certified Appraiser License Number:	
Appraiser Designation:	
<input type="checkbox"/> Certified Residential Appraiser <input type="checkbox"/> Certified General Appraiser <input type="checkbox"/> Licensed Appraiser	
Phone Number	Email Address

Section III – Additional Business Location Information

ADDITIONAL LOCATION INFORMATION		
Business/Firm Name		
Street Address		
City	State	Zip Code (+4 optional)
County	Country	

ADDITIONAL LOCATION INFORMATION		
Business/Firm Name		
Street Address		
City	State	Zip Code (+4 optional)
County	Country	

Section III – Additional Business Location Information (*Attach additional copies as necessary*) –
continued

ADDITIONAL LOCATION INFORMATION		
Business/Firm Name		
Street Address		
City	State	Zip Code (+4 optional)
County	Country	

ADDITIONAL LOCATION INFORMATION		
Business/Firm Name		
Street Address		
City	State	Zip Code (+4 optional)
County	Country	

ADDITIONAL LOCATION INFORMATION		
Business/Firm Name		
Street Address		
City	State	Zip Code (+4 optional)
County	Country	

Section IV – Affirmation by Written Declaration

Note: All Applicants must complete this Section.

AFFIRMATION BY WRITTEN DECLARATION	
<p>I certify that I am empowered to execute this application as required by Section 559.79, Florida Statutes. I understand that my signature on this written declaration has the same legal effect as an oath or affirmation. Under penalties of perjury, I declare that I have read the foregoing application and the facts stated in it are true. I understand that falsification of any material information on this application may result in criminal penalty or administrative action, including a fine, suspension or revocation of the license.</p>	
Signature of Licensed or Certified Appraiser:	Date:
Print Name	