

**Chuck Drago**, Interim Secretary

**Charlie Crist**, Governor

**FLORIDA REAL ESTATE COMMISSION MEETING**

**Division of Real Estate  
400 W. Robinson Street, Suite N901  
Orlando, Florida 32801  
Telephone (407) 245-0800**

**ADMINISTRATIVE AGENDA**

**April 15 and 16, 2008**

**Tuesday 8:30 a.m., April 15, 2008**

**Call to Order; Pledge of Allegiance; Establishment of Quorum; Introduction of Commission and Department Staff**

**1. Approval of the Minutes**

**March 18 and 19, 2008 – FREC General Meeting**

**2. Interim Secretary Drago Addresses the Commission**

**3. FREC Business**

**a. Division of Real Estate follow-up**

Monthly Report Regarding Unlicensed Activity –  
*Kathleen Koeberich, Bureau Chief of Enforcement*

**b. New Business**

1) Duties of Unlicensed Assistants – *Thomas O'Bryant, Executive Director*

2) FREC Newsletter – *Thomas O'Bryant, Executive Director*

3) Rule Development Workshop

i. 61J2-10.023 – Branch Office

ii. 61J2-10.025 – Advertising

iii. 61J2-17.011 – School Instructor Requirements and  
Qualifications

- c. Request for Commission Ratification of Reinstated Real Estate License of James M. Burbach, Roy G. Godwin, Janet S. Hurst, Barry Kutun, Aaron Janke, William R. Landis, Richard Mineo and David Stuart – *Thomas O'Bryant, Executive Director*

**4. Legal Agenda**

- a. **Escrow Disbursement Orders** – *Joseph A. Solla, Senior Attorney*
- b. **Recovery Fund Claim** – *Joseph A. Solla, Senior Attorney*  
Jeffrey Powell v. Nestor Mendoza  
DBPR Case No. 2007008226
- c. **DOAH Recommended Order** – *Tom Barnhart, FREC Counsel*  
Dawn J. Ellis v. DBPR, Florida Real Estate Commission  
DOAH Case No. 08-0214 – SOA No. 008-11-2007
- d. **Legal Appearance Docket** – *James P. Harwood, Chief Attorney*

**5. Public Comments**

**Adjourned**

**Wednesday 8:30 a.m., April 16, 2008**

- 6. **Applicant Consent Agenda**
- 7. **Summary of Applicants** – *Denise Johnson, Operation & Management Consultant II*
- 8. **Executive Director's Comments**
- 9. **Chair's Remarks**
- 10. **Public Comments**
- 11. **Next Meeting Date**

May 20 & 21, 2008, 8:30 a.m. – FREC General Meeting – Orlando

**Adjournment**