

# Appraisal Education Checklist

## Pre-Licensure

Please use this document to determine what information you are required to submit to the Florida Department of Business and Professional Regulation when you are applying to offer a Florida Real Estate Appraisal Board (FREAB) educational course for credit.

For courses offered via **classroom delivery**:

COURSE TYPE	CHECKLIST
<p><b><u>Pre Licensure</u></b></p> <ul style="list-style-type: none"> <li>• Real Estate Schools licensed pursuant to Chapter 475.451, Florida Statutes, can only offer these courses, as well as state or nationally recognized appraisal organizations.</li> <li>• Courses are approved for a Minimum of 15-hours.</li> <li>• Classroom Only</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Completed RE-2090-1 application.</li> <li><input type="checkbox"/> Completed RE-2080 application for each instructor that will be teaching the course. (this is a requirement for state or nationally recognized appraisal organizations only, licensed real estate schools do not need to fulfill this requirement)</li> <li><input type="checkbox"/> New course application fee: \$200 or course renewal fee: \$100 (this is a requirement for state or nationally recognized appraisal organizations only, licensed real estate schools do not need to fulfill this requirement)</li> <li><input type="checkbox"/> Two copies of the course material. One copy must be a "blind" copy; this copy can not contain any reference to the organization offering the course.</li> <li><input type="checkbox"/> Timeline justifying the hours requested on your application. (50 minute hours)</li> <li><input type="checkbox"/> Learning objectives (3-per hour)</li> <li><input type="checkbox"/> End of course examination</li> <li><input type="checkbox"/> <b>***National USPAP Only***</b> Demonstrate that you will be using Appraisal Qualification approved course material.</li> <li><input type="checkbox"/> <b>***National USPAP Only***</b> Demonstrate that the course will be taught by an Appraisal Qualification Board Certified National USPAP Instructor.</li> </ul>
<p>For detailed information concerning course and exam content please refer to Rule 61J1-4.001 Florida Administrative code.</p>	

## Appraisal Classroom Education Checklist cont.

### Post Licensure

COURSE TYPE	CHECKLIST
<p><b><u>Appraisal Post Licensure</u></b></p> <ul style="list-style-type: none"> <li>• Real Estate Schools licensed pursuant to Chapter 475.451, Florida Statutes, can only offer these courses, as well as state or nationally recognized appraisal organizations.</li> <li>• Courses are approved for a Minimum of 15-hours.</li> <li>• Classroom Only</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Completed RE-2090-1 application.</li> <li><input type="checkbox"/> Completed RE-2080 application for each instructor that will be teaching the course. (this is a requirement for state or nationally recognized appraisal organizations only, licensed real estate schools do not need to fulfill this requirement)</li> <li><input type="checkbox"/> New course application fee: \$200 or course renewal fee: \$100 (this is a requirement for state or nationally recognized appraisal organizations only, licensed real estate schools do not need to fulfill this requirement)</li> <li><input type="checkbox"/> Two copies of the course material. One copy must be a "blind" copy; this copy can not contain any reference to the organization offering the course.</li> <li><input type="checkbox"/> Timeline justifying the hours requested on your application. (50 minute hours)</li> <li><input type="checkbox"/> Learning objectives (3-per hour)</li> <li><input type="checkbox"/> Two end of course examination</li> <li><input type="checkbox"/> <b>***National USPAP Only***</b> Demonstrate that you will be using Appraisal Qualification approved course material.</li> <li><input type="checkbox"/> <b>***National USPAP Only***</b> Demonstrate that the course will be taught by an Appraisal Qualification Board Certified National USPAP Instructor.</li> </ul>
<p>For detailed information concerning course and exam content please refer to Rule 61J1-4.009 Florida Administrative code.</p>	

## Appraisal Continuing Education Checklist

COURSE TYPE	CHECKLIST
<p><u>Continuing Education</u></p> <ul style="list-style-type: none"> <li>• Real Estate Schools licensed pursuant to Chapter 475.451, Florida Statutes, can offer these courses, as well as approved providers.</li> <li>• Courses are approved for a maximum of 30-hours and a minimum of 3-hours.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Completed RE-2090-1 application.</li> <li><input type="checkbox"/> Completed RE-2080 application for each instructor that will be involved in the delivery of the course. (this is a requirement for state or nationally recognized appraisal organizations only, licensed real estate schools do not need to fulfill this requirement)</li> <li><input type="checkbox"/> New course application fee: \$200 or course renewal fee: \$100 (this is a requirement for state or nationally recognized appraisal organizations only, licensed real estate schools do not need to fulfill this requirement)</li> <li><input type="checkbox"/> Two copies of the course material. One copy must be a "blind" copy; this copy can not contain any reference to the organization offering the course.</li> <li><input type="checkbox"/> Timeline justifying the hours requested on your application. (50 minute hours)</li> <li><input type="checkbox"/> Learning objectives (3-per hour)</li> <li><input type="checkbox"/> <b>***National USPAP Only***</b> Demonstrate that you will be using Appraisal Qualification approved course material.</li> <li><input type="checkbox"/> <b>***National USPAP Only***</b> Demonstrate that the course will be taught by an Appraisal Qualification Board Certified National USPAP Instructor.</li> </ul>
<p>For detailed information concerning course and exam content please refer to Rule 61J1-4.003 Florida Administrative code.</p>	