

GENERAL, BUILDING AND RESIDENTIAL CONTRACTOR CONTRACT ADMINISTRATION & PROJECT MANAGEMENT Exam Reference List

Valid for January 2017 – December 2017

Candidate Name: _____ **Date:** _____

Candidate Number: _____

The answers to the examination questions will be based on the editions listed below. Some of the questions will also be based on field experience and knowledge of trade practices. Editions earlier or later than those listed below can be brought to the examination but AT YOUR OWN RISK. However, only one copy of each reference will be allowed into the examination.

Photocopies will not be allowed unless the appropriate authorities (DBPR and the publishers) have given written authorization. Hand-written and typewritten notes are NOT allowed. Existing hand-written notes must be blackened out or whitened out completely, by the candidate, prohibiting legibility. Moveable tabs (e.g., Post-it® Flags) are NOT allowed. You will not be permitted to make any marks in your references during the examination.

Any materials other than those approved will be stored along the wall of the exam room.
 The Department is **NOT** liable for loss of or damage to candidates' property.
 Candidates are advised to clearly label all belongings.

ONLY BRING THESE BOOKS IN FOR CONTRACT ADMINISTRATION & PROJECT MANAGEMENT:

	<p><i>AIA documents are listed below.</i> The American Institute of Architects, PO Box 60, Williston, VT 05495. or Florida Association of AIA, 104 East Jefferson St., Tallahassee, FL 32301. www.aiafla.org</p>	
Ref #	Document #	Titles
R5	A201	<i>General Conditions of the Contract for Construction</i> , 2007.
R6	A401	<i>Standard Form of Agreement between Contractor-Subcontractor</i> , 2007.
R7	A701	<i>Instructions to Bidders</i> , 1997.
R37		<i>Builder's Guide to Accounting</i> , Michael C. Thomsett, Copyright 2001. Craftsman Book Company, 6058 Corte del Cedro, Carlsbad, CA 92009. www.craftsman-book.com/
R38		<i>Building Estimator's Reference Book</i> , Walker's, 30 th Edition, 2014. Frank R. Walker Company, PO Box 318, 1989 University Lane, Unit "C", Lisle, IL 60532. www.frankwalker.com

R46	Code of Federal Regulations, (OSHA) 29 Part 1926 , 2016. (Revised July 1, 2016) (The Government Printing Office Bookstore, 100 West Bay Street, Jacksonville, FL 32202. bookstore.gpo.gov (Ph 866.512.1800), www.mancomm.com (Ph 800.417.2531) or hr.cch.com/safety (Ph 888.276.5422)
R50	Contractors Manual , 2017 (which includes the 2012 Circular E). Association of Builders and Contractors Institute, Inc., 3730 Coconut Creek Parkway, Coconut Creek, FL 33066. (Ph 866.930.4222) *Effective July 1, 2017
R52	Design and Control of Concrete Mixtures , Steven H. Kosmatka, Beatrix Kerkhoff and William C. Panarese, 16th Edition, 2016, Portland Cement Association, 5420 Old Orchard Road, Skokie, IL 60077-1083. www.cement.org/bookstore
R83	Placing Reinforcing Bars , 9 th Edition, 2011. CRSI Concrete Reinforcing Steel Institute, 933 North Plum Grove Road, Schaumburg, IL 60173. www.crsi.org/ecommerce/home.aspx
R85	Principles and Practices of Commercial Construction , Ronald C. Smith and Cameron K. Andres, 9 th Edition, 2013, Prentice-Hall Publishers, 200 Old Tappan, Old Tappan, NJ 07675. Order ISBN # ISBN-10: 0-13-249501 (Ph 800.382.3419) www.mypearsonstore.com/index.asp?partner_select=49
R87	Application and Finishing of Gypsum Panel Products, GA-216 , 2016 Edition. Gypsum Association, 810 First Street NE, #510, Washington, DC 20002. www.gypsum.org
R140	Energy Efficient Building Construction in Florida, 2015 Program for Resource Efficient Communities, Shimberg Center for House, University of Florida, PO Box 110940, Gainesville, FL 32611-0940. (Ph 1.352.392.5684) buildgreen.ufl.edu/
R247	Building Component Safety Information: BCSI-ED2-D “Guide to Good Practices for Handling, Installing and Bracing of Metal Connected Wood Trusses” , 2013, Truss Plate Institute Inc., 583 D’Onorfio Drive, Suite 200, Madison, WI 53719. www.sbcindustry.com/bcsi.php
R200	Florida Building Code - Building, 2014 . International Code Council, Inc, 5203 Leesburg Pike, Suite 600, Falls Church, VA 22041, (Ph 800.786.4452), www.iccsafe.org
R203	Florida Building Code - Accessibility, 2014 . International Code Council, Inc, 5203 Leesburg Pike, Suite 600, Falls Church, VA 22041, (Ph 800.786.4452), www.iccsafe.org
R250	Florida Building Code - Residential, 2014 . International Code Council, Inc, 5203 Leesburg Pike, Suite 600, Falls Church, VA 22041, (Ph 800.786.4452), www.iccsafe.org
R251	Florida Building Code – Existing Building, 2014 . International Code Council, Inc, 5203 Leesburg Pike, Suite 600, Falls Church, VA 22041, (Ph 800.786.4452), www.iccsafe.org
R252	Florida Building Code – Energy Conservation, 2014 . International Code Council, Inc, 5203 Leesburg Pike, Suite 600, Falls Church, VA 22041, (Ph 800.786.4452), www.iccsafe.org