

Ken Lawson, Secretary

Rick Scott, Governor

**GENERAL, BUILDING AND RESIDENTIAL CONTRACTOR  
CONTRACT ADMINISTRATION & PROJECT MANAGEMENT  
Contractors Reference List**

**Valid for April 2012 - August 2012**

**Candidate Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Candidate Number:** \_\_\_\_\_

The answers to the examination questions will be based on the editions listed below. Some of the questions will also be based on field experience and knowledge of trade practices. Editions earlier or later than those listed below can be brought to the examination but AT YOUR OWN RISK. However, only one copy of each reference will be allowed into the examination.

Photocopies will not be allowed unless the appropriate authorities (DBPR and the publishers) have given written authorization. Hand-written and typewritten notes are NOT allowed. Existing hand-written notes must be blackened out or whitened out completely, by the candidate, prohibiting legibility. Moveable tabs (e.g., Post-it® Flags) are NOT allowed. You will not be permitted to make any marks in your references during the examination.

CHECK THE CILB EXAM LATEST FLYER UPDATE:

<http://www.myflorida.com/dbpr/servop/testing/documents/update.pdf>

Any materials other than those approved will be stored along the wall of the exam room.  
The Department is **NOT** liable for loss of or damage to candidates' property.  
Candidates are advised to clearly label all belongings.

**ONLY BRING THESE BOOKS IN FOR CONTRACT ADMINISTRATION & PROJECT MANAGEMENT:**

	<b><i>AIA documents are listed below.</i></b> The American Institute of Architects, PO Box 60, Williston, VT 05495. or Florida Association of AIA, 104 East Jefferson St., Tallahassee, FL 32301. <a href="http://www.aiafla.org">www.aiafla.org</a>	
<b>Ref #</b>	<b>Document #</b>	<b>Titles</b>
R5	A201	<b><i>General Conditions of the Contract for Construction</i></b> , 2007.
R6	A401	<b><i>Standard Form of Agreement between Contractor-Subcontractor</i></b> , 2007.
R7	A701	<b><i>Instructions to Bidders</i></b> , 1997.
R8	G701	<b><i>Change Order</i></b> , 2001.
R9	G702	<b><i>Application and Certificate for Payment</i></b> , 1992.
R10	G703	<b><i>Continuation Sheet</i></b> , 1992.
R11	G706A	<b><i>Contractor's Affidavit of Release of Liens</i></b> , 1994.

R37	<b>Builder's Guide to Accounting</b> , Michael C. Thomsett, Copyright 2001, Reprint 2006. Craftsman Book Company, 6058 Corte del Cedro, Carlsbad, CA 92009. <a href="http://www.craftsman-book.com/">www.craftsman-book.com/</a>
R38	<b>Building Estimator's Reference Book</b> , Walker's, 28 <sup>th</sup> Edition. Frank R. Walker Company, PO Box 318, 1989 University Lane, Unit "C", Lisle, IL 60532. <a href="http://www.frankrwalker.com">www.frankrwalker.com</a>
R46	<b>Code of Federal Regulations, (OSHA) 29 Part 1926</b> , 2011. Revised July 1, 2011) (The Government Printing Office Bookstore, 100 West Bay Street, Jacksonville, FL 32202. <a href="http://bookstore.gpo.gov">bookstore.gpo.gov</a> (Ph 866.512.1800), <a href="http://www.mancomm.com">www.mancomm.com</a> (Ph 800.417.2531) or <a href="http://hr.cch.com/safety">hr.cch.com/safety</a> (Ph 888.276.5422)
R50	<b>Contractors Manual</b> , 2009 (which includes the 2008 Circular E). Association of Builders and Contractors Institute, Inc., 3730 Coconut Creek Parkway, Coconut Creek, FL 33066. (Ph 866.930.4222)
R52	<b>Design and Control of Concrete Mixtures</b> , Steven H. Kosmatka, Beatrix Kerkhoff and William C. Panarese, 15 <sup>th</sup> Edition, 2011, Portland Cement Association, 5420 Old Orchard Road, Skokie, IL 60077-1083. <a href="http://www.cement.org/bookstore">www.cement.org/bookstore</a>
R83	<b>Placing Reinforcing Bars</b> , 9 <sup>th</sup> Edition, 2011. CRSI Concrete Reinforcing Steel Institute, 933 North Plum Grove Road, Schaumburg, IL 60173. <a href="http://www.crsi.org/ecommerce/home.aspx">www.crsi.org/ecommerce/home.aspx</a>
R85	<b>Principles and Practices of Commercial Construction</b> , Ronald C. Smith and Cameron K. Andres, 8 <sup>th</sup> Edition, 2009, Prentice-Hall Publishers, 200 Old Tappan, Old Tappan, NJ 07675. Order ISBN # 0131599232. (Ph 800.382.3419) <a href="http://www.mypearsonstore.com/index.asp?partner_select=49">http://www.mypearsonstore.com/index.asp?partner_select=49</a>
R87	<b>Application and Finishing of Gypsum Panel Products, GA-216</b> , 2010 Edition. Gypsum Association, 810 First Street NE, #510, Washington, DC 20002. <a href="http://www.gypsum.org">www.gypsum.org</a>
R140	<b>Energy Efficient Building Construction in Florida</b> , 2012 Florida Energy Extension Service, University of Florida/IFAS Publications, PO Box 110940, Gainesville, FL 32611-0940. (Ph 800.226.1764) <a href="http://www.ifasbooks.ufl.edu/merchant2/merchant.mv">http://www.ifasbooks.ufl.edu/merchant2/merchant.mv</a>
R247	<b>Building Component Safety Information: BCSI-ED2-D "Guide to Good Practices for Handling, Installing and Bracing of Metal Connected Wood Trusses"</b> , 2006 Ed. with June 2011 updates, Truss Plate Institute Inc., 583 D'Onofrio Drive, Suite 200, Madison, WI 53719. <a href="http://www.sbcindustry.com/bcsi.php">www.sbcindustry.com/bcsi.php</a>
R200	<b>Florida Building Code - Building, 2010</b> . International Code Council, Inc, 5203 Leesburg Pike, Suite 600, Falls Church, VA 22041, <a href="http://www.iccsafe.org">www.iccsafe.org</a> , (Ph 800.786.4452)
R203	<b>Florida Accessibility Code, 2010</b> . International Code Council, Inc, 5203 Leesburg Pike, Suite 600, Falls Church, VA 22041, <a href="http://www.iccsafe.org">www.iccsafe.org</a> , (Ph 800.786.4452)
R250	<b>Florida Building Code - Residential, 2010</b> . International Code Council, Inc, 5203 Leesburg Pike, Suite 600, Falls Church, VA 22041, <a href="http://www.iccsafe.org">www.iccsafe.org</a> , (Ph 800.786.4452)
R251	<b>Florida Building Code – Existing Building, 2010</b> . International Code Council, Inc, 5203 Leesburg Pike, Suite 600, Falls Church, VA 22041, <a href="http://www.iccsafe.org">www.iccsafe.org</a> , (Ph 800.786.4452)